



**MINUTES
PLANNING & ZONING COMMISSION MEETING
CITY OF LEANDER, TEXAS**

Pat Bryson Municipal Hall
201 North Brushy Street - Leander, Texas
Thursday, August 22, 2024
Regular Meeting at 6:00 PM



**Place 1 – Donnie Mahan
Place 2 – John Cosgrove
Place 3 – Ron May
Place 4 – Deirdre Moss**

**Place 5 – James Oliver, Vice Chair
Place 6 – Laura Lantrip, Chair
Place 7 – Scott Calame
Staff Liaison – Robin Griffin**

REGULAR MEETING

1. Call to Order.
Meeting was called to order at 6:00 p.m.
2. Roll Call.
All present except Commissioner Deirdre Moss.
3. Director's report to the Planning & Zoning Commission on action taken by City Council on the August 14, 2024, meeting.
4. Review of meeting protocol.
5. Public comments on items not listed in the agenda.

Public comments on items listed in the agenda will be heard at the time each item is discussed.

[All comments are limited to no more than 3 minutes (6 minutes if translation is needed) per individual.]

No one wished to speak.

CONSENT AGENDA: ACTION

Motion to approve Consent Agenda Item # 6.

By: Board Member May

Seconded: Board Member Oliver

Vote: 6 - 0 None

6. Approval of the minutes for meeting held on July 25, 2024.

PUBLIC HEARING: ACTION

7. Conduct a Public Hearing and consider action regarding Zoning Case Z-24-0135 to amend a portion of the San Gabriel Villas Planned Unit Development on one (1) parcel of land approximately 3.028 acres ± in size, more particularly described by Williamson Central Appraisal District Parcel R588850; legally described as Lot 2, Block B of the Aven Ridge Subdivision, and generally located east of the intersection of Aven Way and 183A Toll Road, Leander, Williamson County, Texas.

- Discuss and consider action regarding Zoning Case Z-24-0135 as described above.

No one spoke in favor or opposition of the request.

Motion to approve Zoning Case Z-24-0135.

By: Board Member Lantrip

Seconded: Board Member Cosgrove

Vote: 6 - 0 None

REGULAR AGENDA

8. Discuss and consider action on Tree Removal Case TRP-24-0027 regarding removal of fifteen (15) Heritage Trees and twenty-six (26) Significant Trees associated with the Leander Union Site Development Project (SD-24-0178) located at 10880 Crystal Falls Parkway, Leander, Williamson County, Texas.

Motion to approve Tree Removal Case TRP-24-0027.

By: Board Member Oliver

Seconded: Board Member May

Vote: 5 - 1 Board Member Calame

9. Receive a presentation regarding Roadway Impact Fee Report.
No action was taken.

10. Discuss and consider action on the Planning & Zoning Commission Progress Report for September 2023 to August 2024.

Motion to approve the Planning & Zoning Commission Progress Report for September with updates discussed.

By: Board Member Oliver

Seconded: Board Member Calame

Vote: 6 - 0 None

11. Adjournment
Meeting adjourned at 6:44 p.m.

APPROVED

Sandra Panteg
CHAIR

ATTEST:

Veronica Jim
STAFF LIAISON