



**MINUTES
HISTORICAL PRESERVATION COMMISSION
MEETING
CITY OF LEANDER, TEXAS**

Development Services - San Gabriel Conference Room
201 North Brushy Street - Leander, Texas
Wednesday, April 17, 2024
Regular Meeting at 5:30 PM



**Place 1 - Benjamin Geiger
Place 2 - Stephen Cook
Place 3 - Kathy Howell
Place 4 - Kathryn Conrad
Place 5 - Kip Harmon**

**Place 6 - Christina Twing
Place 7 - Priscilla Sims
Council Liaison - Kathryn Pantalion-Parker
Staff Liaison - Karina Castillo**

REGULAR MEETING

1. Open Meeting.

Opened meeting at 5:37 p.m.

2. Roll Call.

Roll call reflect all present with Chairman Cook arriving at 5:38 p.m.

3. Public comments on items not listed in the agenda.

Public comments on items listed in the agenda will be heard at the time each item is discussed.

[All comments are limited to no more than 3 minutes (6 minutes if translation is needed) per individual.]

No one spoke.

4. CHAIR'S REPORT

No report.

5. SUB-COMMITTEE REPORT

1. Public Education
2. Website and Social Media
3. Special Events
4. Historic Locations

1. Public education included the Mason Heritage Days event on April 13, 2024, presentation about branding at the City Council meeting on April 18, 2024, and an upcoming meeting with LISD.

2. Website and Social Media included photos from the Mason Heritage Days event on April 13, 2024 and upcoming weekly posts regarding the Old Town Festival.
3. Special Events included the Mason Heritage Days event on April 13, 2024 and upcoming Old Town Festival and Spirits of Bagdad.
4. No Historic Locations were discussed.

6. STAFF BRIEFINGS

1. Bryson Farmstead
2. Davis House

1. The Bryson Farmstead update included staff is in process to create a biddable set for repairs and refurbishments of the historic structures at the Bryson Farmstead. After the hazardous materials assessment, selective demolition must be conducted. Next step is to remove certain hazardous materials and newer construction systems.
2. The Davis House update included staff is seeking proposals on the scope of work at the Davis House with an anticipated contract in early May.

CONSENT AGENDA: ACTION

7. Approval of the minutes for meeting held on March 20, 2024.

Motion: Approve the minutes for the meeting held on April 17, 2024.

By: Kip Harmon

Seconded: Kathy Howell

Yes: Stephen Cook, Kathy Howell, Kathryn Conrad, Kip Harmon, Benjamin Greiger, Priscilla Sims, Christina Twing

No: None

Abstain: None

REGULAR AGENDA

8. Discuss and consider action on purchases and possible expenses for Fiscal Year 2024.

Motion: Direct staff to initiate a contract with Gus Bernal for videography services with a budget of \$750.

By: Kip Harmon

Seconded: Kathryn Conrad

Yes: Stephen Cook, Kathy Howell, Kathryn Conrad, Kip Harmon, Benjamin Greiger, Priscilla Sims, Christina Twing

No: None

Abstain: None

9. Discuss and consider recommendation of possible needs for Fiscal Year 2025 budget.

Motion: Recommend increasing the FY25's budget from \$1,000 to a new total of \$2,500 for the fiscal

year with the increase being for videography services.

By: Kip Harmon

Seconded: Benjamin Greiger

Yes: Stephen Cook, Kathy Howell, Kathryn Conrad, Kip Harmon, Benjamin Greiger, Priscilla Sims, Christina Twing

No: None

Abstain: None

10. Discuss and consider action on a schedule for oral history events at the Leander Public Library.

Following a discussion, the Commission supported reserving a room at the Leander Public Library from 10 am to 12 noon on the first Monday of every month, beginning May 6, 2024.

11. Discuss and consider volunteering at the Bill Pickett Youth Rodeo being held in June 2024.

the Commission desired more details on the event and will discuss further at the May meeting.

12. Future Agenda Items [Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.]

Future agenda items to include discussing the Old Town Festival schedule, a follow up discussion about the Bill Pickett Youth Rodeo, discussing future Chamber of Commerce events, discussing the inventory of materials and supplies for upcoming events, and providing an update on the contract for videography services from Gus Bernal.

13. Adjournment

Adjourned at 6:51 p.m

APPROVED

CHAIR

ATTEST:

Karina Castille

STAFF LIAISON