



AGENDA
HISTORICAL PRESERVATION COMMISSION
CITY OF LEANDER, TEXAS

Development Services - San Gabriel Conference Room
201 North Brushy Street - Leander, Texas
Wednesday - September 21, 2022 at 5:30 PM



Place 1 – Genny Kercheville
Place 2 – Vacant
Place 3 – Kathy Howell, Vice-Chair
Place 4 – Kathryn Conrad

Place 5 – Kip Harmon, Chair
Place 6 – Christina Twing
Place 7 - Priscilla Sims
Staff Liaison – Dara Crabtree

1. **CALL TO ORDER**
2. **APPROVAL OF MINUTES**
 1. August 17, 2022
3. **CHAIR'S REPORT**
 1. Monthly report and update.
4. **SUB-COMMITTEE REPORT**
 1. Public Education
 2. Website & Social Media
 3. Special Events
 4. Historic Locations
5. **STAFF BRIEFINGS**
 1. Bryson Farmstead
 2. Davis House
6. **BUSINESS**
 1. Discuss and Action Items
 1. Library quarterly talks
 2. Shirts
7. **FUTURE AGENDA ITEMS**

This item will provide the Commissioners an opportunity to provide topics they would like placed on a future agenda for discussion.
8. **ADJOURNMENT**

CERTIFICATION

This meeting will be conducted pursuant to the Texas Government Code Section 55 1.001 et seq. The City of Leander is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary at (512) 528-2743 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call (512) 528-2800. I certify that the above agenda for this meeting of the Historical Preservation Commission of the City of Leander, Texas, was posted on the bulletin board at City Hall in Leander, Texas, on the 16 day of September 2022 by 5:00 p.m. pursuant to Chapter 551 of the Texas Government Code.

A handwritten signature in cursive script that reads "Dara Crabtree". The signature is written in dark ink on a light-colored background.

Dara Crabtree, City Secretary



EXECUTIVE SUMMARY
09/21/2022

AGENDA SUBJECT:

APPROVAL OF MINUTES

1. August 17, 2022

BACKGROUND:

Attached are the minutes for meeting held on August 17, 2022.

PRESENTER:

Dara Crabtree, City Secretary

Attachments

1. Draft Minutes



**MINUTES
HISTORICAL PRESERVATION COMMISSION MEETING
CITY OF LEANDER, TEXAS**

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201 North Brushy Street - Leander, Texas
August 17, 2022



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1. Called to order at 5:33 p.m.; all present with Commissioner Kercheville arriving at 5:34 and Commissioner Conrad arriving at 5:43 p.m.

2. **APPROVAL OF MINUTES**

1. July 20, 2022

Motion by Commissioner Priscilla Sims, Seconded by Vice-Chair Kathy Howell to approve the minutes of July 20, 2022, as amended. *[Commissioner Conrad arrived after the vote.]*

Vote: 5 - 0

3. **CHAIR'S REPORT**

1. Monthly report and update. No report.

4. **SUB-COMMITTEE REPORT**

1. Public Education included current library display spotlighting doctors; the library display will move to quarterly versus monthly; October's topic will be Leanderthol Lady; Leander History presentation will be presented to the Active Adults on September 14; and proposing a LISD museum to the LISD administration.
 2. Website & Social Media - no update.
 3. Special Events - no update.
 4. Historic Locations included recommendations for signage at Mason House; and staff liaison will share the recommendations with Parks and Recreation Director Tummons.

5. **STAFF BRIEFINGS**

1. Bryson Farmstead included a maintenance and cost plan was being drafted by Fisher-Heck and would be shared with the Commission and Council in the next couple of months.
 2. Davis House included Jerry White with White Lens discussed the vision for video; telling a unified story; possible interviewees and timeline. Following the discussion, it was determined Vice-Chair Howell and Commissioner Twing would develop the outline for the video and provide to Mr. White to create the story board for the video.

6. **OLD BUSINESS**

1. Discussion and Action Items

- Library quarterly talks - Chair Harmon has not connected with the appropriate library staff member and will reach out again.
- Shirts - the Commissioners were supportive of the design samples; and staff liaison will follow protocol for approval to proceed with printing of shirts at Commissioners own expense; and bring back information next meeting.

7. **FUTURE AGENDA ITEMS**

This item will provide the Commissioners an opportunity to provide topics they would like placed on a future agenda for discussion.

8. Adjourned at 6:44 p.m.

APPROVED:

CHAIR

ATTEST:

CITY SECRETARY