



**AGENDA
HISTORICAL PRESERVATION COMMISSION
MEETING
CITY OF LEANDER, TEXAS**

Development Services - San Gabriel Conference Room
201 North Brushy Street - Leander, Texas
Wednesday, May 15, 2024
Regular Meeting at 5:30 PM



**Place 1 - Benjamin Geiger
Place 2 – Stephen Cook
Place 3 – Kathy Howell
Place 4 – Vacant
Place 5 - Kip Harmon**

**Place 6 – Christina Twing
Place 7 – Priscilla Sims
Council Liaison - Kathryn Pantalion-Parker
Staff Liaison – Karina Castillo**

REGULAR MEETING

1. Open Meeting.
2. Roll Call.
3. Public comments on items not listed in the agenda.

Public comments on items listed in the agenda will be heard at the time each item is discussed.

[All comments are limited to no more than 3 minutes (6 minutes if translation is needed) per individual.]

4. CHAIR'S REPORT
5. SUB-COMMITTEE REPORT
 1. Public Education
 2. Website and Social Media
 3. Special Events
 4. Historic Locations
6. STAFF BRIEFINGS
 1. Bryson Farmstead
 2. Davis House
 3. Gus Bernal's videography services

CONSENT AGENDA: ACTION

7. Approval of the minutes for meeting held on April 17, 2024.

REGULAR AGENDA

8. Discuss and consider action on a schedule for oral history events at the Leander Public Library.
9. Discuss and consider volunteer schedule and responsibilities for Old Town Festival being held on June 1, 2024.
10. Discuss and consider volunteering at the Bill Pickett Youth Rodeo being held in June 2024.
11. Discuss and consider collecting photos taken by Harold Stewart.
12. Future Agenda Items [Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.]
13. Adjournment

CERTIFICATION

The City of Leander is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary at (512) 528-2743 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call (512) 528-2800. I certify that the above agenda for this meeting of the Historic Preservation Commission of the City of Leander, Texas, was posted on the bulletin board at City Hall in Leander, Texas, on the 10th day of May 2024 by 5:00 p.m. pursuant to Chapter 551 of the Texas Government Code.

A handwritten signature in black ink that reads "Karina Castillo". The signature is written in a cursive, flowing style.

Karina Castillo, Planning Manager



EXECUTIVE SUMMARY
5/15/2024

AGENDA SUBJECT:

Approval of the minutes for meeting held on April 17, 2024.

BACKGROUND:

HISTORY/TIMELINE:

APPLICANT/AGENT:

PRESENTER:

Attachments:

1. 04.17.2024 HPC Draft Minutes



**MINUTES
HISTORICAL PRESERVATION COMMISSION
MEETING
CITY OF LEANDER, TEXAS**

Development Services - San Gabriel Conference Room
201 North Brushy Street - Leander, Texas
Wednesday, April 17, 2024
Regular Meeting at 5:30 PM



**Place 1 - Benjamin Geiger
Place 2 – Stephen Cook
Place 3 – Kathy Howell
Place 4 – Kathryn Conrad
Place 5 - Kip Harmon**

**Place 6 – Christina Twing
Place 7 – Priscilla Sims
Council Liaison - Kathryn Pantalione-Parker
Staff Liaison – Karina Castillo**

REGULAR MEETING

1. Open Meeting.

Opened meeting at 5:37 p.m.

2. Roll Call.

Roll call reflect all present with Chairman Cook arriving at 5:38 p.m.

3. Public comments on items not listed in the agenda.

Public comments on items listed in the agenda will be heard at the time each item is discussed.

[All comments are limited to no more than 3 minutes (6 minutes if translation is needed) per individual.]

No one spoke.

4. CHAIR'S REPORT

No report.

5. SUB-COMMITTEE REPORT

1. Public Education
2. Website and Social Media
3. Special Events
4. Historic Locations

1. Public education included the Mason Heritage Days event on April 13, 2024, presentation about branding at the City Council meeting on April 18, 2024, and an upcoming meeting with LISD.

2. Website and Social Media included photos from the Mason Heritage Days event on April 13, 2024 and upcoming weekly posts regarding the Old Town Festival.
3. Special Events included the Mason Heritage Days event on April 13, 2024 and upcoming Old Town Festival and Spirits of Bagdad.
4. No Historic Locations were discussed.

6. STAFF BRIEFINGS

1. Bryson Farmstead
2. Davis House

1. The Bryson Farmstead update included staff is in process to create a biddable set for repairs and refurbishments of the historic structures at the Bryson Farmstead. After the hazardous materials assessment, selective demolition must be conducted. Next step is to remove certain hazardous materials and newer construction systems.
2. The Davis House update included staff is seeking proposals on the scope of work at the Davis House with an anticipated contract in early May.

CONSENT AGENDA: ACTION

7. Approval of the minutes for meeting held on March 20, 2024.

Motion: Approve the minutes for the meeting held on April 17, 2024.

By: Kip Harmon

Seconded: Kathy Howell

Yes: Stephen Cook, Kathy Howell, Kathryn Conrad, Kip Harmon, Benjamin Greiger, Priscilla Sims, Christina Twing

No: None

Abstain: None

REGULAR AGENDA

8. Discuss and consider action on purchases and possible expenses for Fiscal Year 2024.

Motion: Direct staff to initiate a contract with Gus Bernal for videography services with a budget of \$750.

By: Kip Harmon

Seconded: Kathryn Conrad

Yes: Stephen Cook, Kathy Howell, Kathryn Conrad, Kip Harmon, Benjamin Greiger, Priscilla Sims, Christina Twing

No: None

Abstain: None

9. Discuss and consider recommendation of possible needs for Fiscal Year 2025 budget.

Motion: Recommend increasing the FY25's budget from \$1,000 to a new total of \$2,500 for the fiscal

year with the increase being for videography services.

By: Kip Harmon

Seconded: Benjamin Greiger

Yes: Stephen Cook, Kathy Howell, Kathryn Conrad, Kip Harmon, Benjamin Greiger, Priscilla Sims, Christina Twing

No: None

Abstain: None

10. Discuss and consider action on a schedule for oral history events at the Leander Public Library.

Following a discussion, the Commission supported reserving a room at the Leander Public Library from 10 am to 12 noon on the first Monday of every month, beginning May 6, 2024.

11. Discuss and consider volunteering at the Bill Pickett Youth Rodeo being held in June 2024.

the Commission desired more details on the event and will discuss further at the May meeting.

12. Future Agenda Items [Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.]

Future agenda items to include discussing the Old Town Festival schedule, a follow up discussion about the Bill Pickett Youth Rodeo, discussing future Chamber of Commerce events, discussing the inventory of materials and supplies for upcoming events, and providing an update on the contract for videography services from Gus Bernal.

13. Adjournment

Adjourned at 6:51 p.m

APPROVED

CHAIR

ATTEST:

STAFF LIAISON