



**MINUTES
HISTORICAL PRESERVATION COMMISSION
MEETING
CITY OF LEANDER, TEXAS**

Development Services - San Gabriel Conference Room
201 North Brushy Street - Leander, Texas
Wednesday, March 20, 2024
Regular Meeting at 5:30 PM



**Place 1 - Benjamin Geiger
Place 2 - Stephen Cook
Place 3 - Kathy Howell
Place 4 - Kathryn Conrad
Place 5 - Kip Harmon**

**Place 6 - Christina Twing
Place 7 - Priscilla Sims
Council Liaison - Kathryn Pantalion-Parker
Staff Liaison - Karina Castillo**

REGULAR MEETING

1. Open Meeting. Opened meeting at 5:30 p.m.
2. Roll Call. Roll call reflect all present with Commissioner Geiger absent, Commissioner Howell arriving at 5:39 p.m., and Commissioner Conrad arriving at 5:50 p.m.
3. Public comments on items not listed in the agenda. No one spoke.

REPORTS AND BRIEFINGS

4. CHAIR'S REPORT

1. Monthly report and update.

Funds are available for the rehabilitation of the Bryson Farmstead structures. Funds and a timeline are not yet available for the overall development of the site which includes the Chamber of Commerce's additions.

5. SUB-COMMITTEE REPORT

1. Public Education
2. Website and Social Media
3. Special Events
4. Historic Locations

1. Public education included gathering some photos and coordinating with Leander ISD Communications to have a product ready before the end of the academic year.
2. Website and Social Media included new posts in the last month which have gathered some traction with followers sharing their own photos. Additional photo scans are available to the Commission to review for future use. Future posts may include asking followers for their photos to use for future marketing, upon approval from PIO.

3. Special Events included Mason Heritage Days is taking place on April 13. The Commission will volunteer from 10 a.m. to 4 p.m. The Chamber of Commerce has covered the costs for the booth at Old Town Festival and has updated the booth location to be near Bryson, per the Commission's request.
4. Historic Locations included a new descendant of Jenks Branch that is interested in sharing her oral history.

6. STAFF BRIEFINGS

1. Bryson Farmstead
2. Davis House
3. Fiscal Year 2024 Budget Update

1. Bryson Farmstead included the hazmat report following the inspection on the site finding regulated asbestos containing materials (RACM) and much lead paint.
2. Davis House included the project still on hold following the results from the hazmat report.
3. Fiscal Year 2024 Budget Update included the current remaining budget.

CONSENT AGENDA: ACTION

7. Approval of the minutes for meeting held on February 21, 2024. Motion: Approve the minutes for the meeting held on February 21, 2024.
By: Christina Twing
Seconded: Kathy Howell

Yes: Stephen Cook, Kathy Howell, Kathryn Conrad, Kip Harmon, Priscilla Sims, Christina Twing
No: None
Abstain: None

REGULAR AGENDA

8. Discuss and consider volunteer schedule and responsibilities for Mason Heritage Days being held on April 13, 2024. The Commission discussed the schedule, duties, and responsibilities for the Mason Heritage Days Festival on April 13, 2024.
9. Future Agenda Items
This item will provide the Commissioners an opportunity to provide topics they would like placed on a future agenda for discussion. Future agenda items to include Oral History Events, discussing volunteering at the Bill Pickett Youth Rodeo, and proposing future purchases and expenses for FY24 scheduled for the next agenda.
10. Adjournment Adjourned at 6:16 p.m.

APPROVED

CHAIR

ATTEST:

Karina Castillo

STAFF LIAISON