MINUTES
PLANNING & ZONING COMMISSION MEETING
CITY OF LEANDER, TEXAS

Pat Bryson Municipal Hall
201 North Brushy Street - Leander, Texas
Thursday, March 28, 2024
Regular Meeting at 6:00 PM

Place 1 – Donnie Mahan	**Place 5 – James Oliver, Vice Chair**
Place 2 – John Cosgrove	**Place 6 –Laura Lantrip, Chair**
Place 3 – Ron May	**Place 7 –Scott Calame**
Place 4 – Deirdre Moss	**Staff Liaison – Robin Griffin**

REGULAR MEETING

1. Call to Order.
   Meeting was called to order at 6:00 p.m.

2. Roll Call.
   All Commissioners were present.

3. Director's report to the Planning & Zoning Commission on action taken by City Council on the March 21, 2024, meeting.

4. Review of meeting protocol.

5. Public comments on items not listed in the agenda.

   Public comments on items listed in the agenda will be heard at the time each item is discussed.

   [All comments are limited to no more than 3 minutes (6 minutes if translation is needed) per individual.]
   No one wished to speak

CONSENT AGENDA: ACTION

6. Approval of Minutes Motion: To approve the consent agenda item #6 with amendment.
   By: John Cosgrove
   Seconded: James Oliver

   Yes: Donnie Mahan, John Cosgrove, Ron May, Deirdre Moss, James Oliver, Laura Lantrip, Scott Calame.
   No: None
   Abstain: None

PUBLIC HEARING: ACTION

7. Conduct a Public Hearing regarding Subdivision Case CP-23-0021 to adopt the Valor Schools Concept Plan and Preliminary Plat on one (1) parcel of land approximately 13.79 acres ± in size, more particularly described by Williamson Central Appraisal District Parcel R430223; generally located northwest of the intersection of Kauffman Loop and CR 267, Leander, Williamson County, Texas.

   No one wished to speak.

   Motion: To approve Concept Plan CP-23-0021
   By: James Oliver
   Seconded: Deirdre Moss

   Yes: Donnie Mahan, John Cosgrove, Ron May, Deirdre Moss, James Oliver, Laura Lantrip, Scott Calame
   No: None
   Abstain: None

8. Conduct a Public Hearing regarding Ordinance Case OR-24-0017 to amend the Subdivision Ordinance to adopt updates to the Parkland Dedication, Park Improvement, and Parkland Fee-in-Lieu regulations and requirements, and to provide for related matters; Williamson & Travis Counties, Texas.

   No one wished to speak.

   Motion: To approve the Ordinance Case OR-24-0017
   By: Scott Calame
   Seconded: James Oliver

   Yes: Donnie Mahan, John Cosgrove, Ron May, Deirdre Moss, James Oliver, Laura Lantrip, Scott Calame
   No: None
   Abstain: None

REGULAR AGENDA

9. Discuss and consider action on an appeal of an administrative decision regarding Article VI, Section 14 (c) of the Composite Zoning Ordinance pertaining to standards associated with utility lines on one (1) lot, approximately 22.27 acres in size, more particularly described by Williamson Central Appraisal District Parcel R031208, commonly addressed as 10930 E Crystal Falls Pkwy; Williamson County, Texas.

   Motion: To deny the appeal of the administrative decision.
   By: John Cosgrove
   Seconded: James Oliver

   Yes: Donnie Mahan, John Cosgrove, Ron May, Deirdre Moss, James Oliver
   No: Laura Lantrip, Scott Calame
   Abstain: None

10. Adjournment at 6:34 p.m.

APPROVED

CHAIR

ATTEST:

STAFF LIAISON