



**AGENDA
HISTORICAL PRESERVATION COMMISSION
MEETING
CITY OF LEANDER, TEXAS**

Development Services - San Gabriel Conference Room
201 North Brushy Street - Leander, Texas
Wednesday, April 17, 2024
Regular Meeting at 5:30 PM



Place 1 - Benjamin Geiger
Place 2 – Stephen Cook
Place 3 – Kathy Howell
Place 4 – Kathryn Conrad
Place 5 - Kip Harmon

Place 6 – Christina Twing
Place 7 – Priscilla Sims
Council Liaison - Kathryn Pantalion-Parker
Staff Liaison – Karina Castillo

REGULAR MEETING

1. Open Meeting.
2. Roll Call.
3. Public comments on items not listed in the agenda.

Public comments on items listed in the agenda will be heard at the time each item is discussed.

[All comments are limited to no more than 3 minutes (6 minutes if translation is needed) per individual.]

4. CHAIR'S REPORT
5. SUB-COMMITTEE REPORT
 1. Public Education
 2. Website and Social Media
 3. Special Events
 4. Historic Locations
6. STAFF BRIEFINGS
 1. Bryson Farmstead
 2. Davis House

CONSENT AGENDA: ACTION

7. Approval of the minutes for meeting held on March 20, 2024.

REGULAR AGENDA

8. Discuss and consider action on purchases and possible expenses for Fiscal Year 2024.

9. Discuss and consider recommendation of possible needs for Fiscal Year 2025 budget.
10. Discuss and consider action on a schedule for oral history events at the Leander Public Library.
11. Discuss and consider volunteering at the Bill Pickett Youth Rodeo being held in June 2024.
12. Future Agenda Items [Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.]
13. Adjournment

CERTIFICATION

The City of Leander is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary at (512) 528-2743 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call (512) 528-2800. I certify that the above agenda for this meeting of the Historic Preservation Commission of the City of Leander, Texas, was posted on the bulletin board at City Hall in Leander, Texas, on the 11th day of April 2024 by 5:00 p.m. pursuant to Chapter 551 of the Texas Government Code.



Karina Castillo, Planning Manager



EXECUTIVE SUMMARY
4/17/2024

AGENDA SUBJECT:

Approval of the minutes for meeting held on March 20, 2024.

BACKGROUND:

HISTORY/TIMELINE:

APPLICANT/AGENT:

RECOMMENDATION:

PRESENTER:

Amount requested:

Approved in current budget (Yes / No):

Expenditure (New / Amended):

Recurring or one-time:

Fund source (Operating / Utility / etc.):

Fiscal Impact

Attachments:

1. 03.20.2024 HPC Draft Minutes



**MINUTES
HISTORICAL PRESERVATION COMMISSION
MEETING
CITY OF LEANDER, TEXAS**

Development Services - San Gabriel Conference Room
201 North Brushy Street - Leander, Texas
Wednesday, March 20, 2024
Regular Meeting at 5:30 PM



**Place 1 - Benjamin Geiger
Place 2 – Stephen Cook
Place 3 – Kathy Howell
Place 4 – Kathryn Conrad
Place 5 - Kip Harmon**

**Place 6 – Christina Twing
Place 7 – Priscilla Sims
Council Liaison - Kathryn Pantalione-Parker
Staff Liaison – Karina Castillo**

REGULAR MEETING

1. Open Meeting. Opened meeting at 5:30 p.m.
2. Roll Call. Roll call reflect all present with Commissioner Geiger absent, Commissioner Howell arriving at 5:39 p.m., and Commissioner Conrad arriving at 5:50 p.m.
3. Public comments on items not listed in the agenda. No one spoke.

REPORTS AND BRIEFINGS

4. CHAIR'S REPORT

1. Monthly report and update.

Funds are available for the rehabilitation of the Bryson Farmstead structures. Funds and a timeline are not yet available for the overall development of the site which includes the Chamber of Commerce's additions.

5. SUB-COMMITTEE REPORT

1. Public Education
2. Website and Social Media
3. Special Events
4. Historic Locations

1. Public education included gathering some photos and coordinating with Leander ISD Communications to have a product ready before the end of the academic year.
2. Website and Social Media included new posts in the last month which have gathered some traction with followers sharing their own photos. Additional photo scans are available to the Commission to review for future use. Future posts may include asking followers for their photos to use for future marketing, upon approval from PIO.

3. Special Events included Mason Heritage Days is taking place on April 13. The Commission will volunteer from 10 a.m. to 4 p.m. The Chamber of Commerce has covered the costs for the booth at Old Town Festival and has updated the booth location to be near Bryson, per the Commission's request.
4. Historic Locations included a new descendant of Jenks Branch that is interested in sharing her oral history.

6. STAFF BRIEFINGS

1. Bryson Farmstead
2. Davis House
3. Fiscal Year 2024 Budget Update

1. Bryson Farmstead included the hazmat report following the inspection on the site finding regulated asbestos containing materials (RACM) and much lead paint.
2. Davis House included the project still on hold following the results from the hazmat report.
3. Fiscal Year 2024 Budget Update included the current remaining budget.

CONSENT AGENDA: ACTION

7. Approval of the minutes for meeting held on February 21, 2024. Motion: Approve the minutes for the meeting held on February 21, 2024.
By: Christina Twing
Seconded: Kathy Howell
- Yes: Stephen Cook, Kathy Howell, Kathryn Conrad, Kip Harmon, Priscilla Sims, Christina Twing
No: None
Abstain: None

REGULAR AGENDA

8. Discuss and consider volunteer schedule and responsibilities for Mason Heritage Days being held on April 13, 2024. The Commission discussed the schedule, duties, and responsibilities for the Mason Heritage Days Festival on April 13, 2024.
9. Future Agenda Items
This item will provide the Commissioners an opportunity to provide topics they would like placed on a future agenda for discussion. Future agenda items to include Oral History Events, discussing volunteering at the Bill Pickett Youth Rodeo, and proposing future purchases and expenses for FY24 scheduled for the next agenda.
10. Adjournment Adjourned at 6:16 p.m.

APPROVED

CHAIR

ATTEST:

STAFF LIAISON