



**AGENDA
PARKS & RECREATION ADVISORY BOARD
MEETING
CITY OF LEANDER, TEXAS**



Leander Activity Center
11880 Hero Way West, Suite 600 - Leander, Texas
Tuesday, April 9, 2024
Regular Meeting at 5:30 PM

**Chris Blaylock
Joshua Mogford
Cheryl McLaurin
Stephen Cook
Paul Delafuente**

**Marcia Back
Juan Alanis, Jr.
Council Liaison - Chris Czernek
Staff Liaison - Mark Tummons**

REGULAR MEETING

1. Open Meeting.
2. Roll Call.
3. Public Comments
4. City Council Liaison Update
5. Staff Liaison Update
6. Subcommittee Updates

CONSENT AGENDA: ACTION


7. Approval of the minutes for the meeting held on February 13th, 2024.

REGULAR AGENDA

8. Discuss and consider action on the approval of the Memorandum of Understanding (MOU) with the Leander Foundation.
9. Future Agenda Items
10. Closing Statements.
11. Adjournment

CERTIFICATION

The City of Leander is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary at (512) 528-2743 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call (512) 528-2800. I certify that the above agenda for this meeting of the Parks and Recreation Advisory Board of the City of Leander, Texas, was posted on the bulletin board at City Hall in Leander, Texas, on the 5th day of April 2024 by 5:00 p.m. pursuant to Chapter 551 of the Texas Government Code.


Mark Tummons, Parks and Recreation Director



EXECUTIVE SUMMARY
4/9/2024

AGENDA SUBJECT:

Approval of the minutes for the meeting held on February 13th, 2024.

BACKGROUND:

Approval of the minutes for the meeting held on February 13th, 2024.

HISTORY/TIMELINE:

APPLICANT/AGENT:

RECOMMENDATION:

Mark Tummons, Director of Parks and Recreation

PRESENTER:

Amount requested:

Approved in current budget (Yes / No):

Expenditure (New / Amended):

Recurring or one-time:

Fund source (Operating / Utility / etc.):

Fiscal Impact

Attachments:

1. 2.13.24 Minutes



**MINUTES
PARKS & RECREATION ADVISORY BOARD
MEETING
CITY OF LEANDER, TEXAS**



Leander Activity Center
11880 Hero Way West, Suite 600 - Leander, Texas
Tuesday, February 13, 2024
Regular Meeting at 5:30 PM

**Clint Blaylock
Joshua Mogford
Cheryl McLaurin
Stephen Cook**

**Paul Delafuente
Marcia Back
Juan Alanis, Jr.
Council Liaison - Chris Czernek
Staff Liaison - Mark Tummons**

REGULAR MEETING

1. Open Meeting. Meeting called to order at 5:30pm.
2. Roll Call. All boardmembers were present except for Paul Delafuente.
3. City Council Liaison Update No update.
4. Staff Liaison Update Director Mark Tummons gave updates on the following: the new boardmembers and introductions, Senior Activity Center, San Gabriel Park, Athletic Complex and River Trail, Bledsoe Pool Filter and UV Sanitizing System Upgrade, Old Town Park, Hyzers Disc Golf MOU, Lakewood Park Large Area Event Council Approved Fees, Athletic Coordinator & Recreation and Aquatic Coordinator Positions, Advisory Board – Staff Functions, and Phase 4 Water Conservation.
5. Subcommittee Update The following subcommittees had no updates at this time; Natural/Environmental Resources subcommittee, Recreation/Athletic/Event subcommittee, and Parkland Development/Comprehensive Plan subcommittee.

CONSENT AGENDA: ACTION

6. Approval of the minutes for the meetings held on October 10, 2023 The meeting minutes were approved unanimously. 6 for 0 against.

REGULAR AGENDA

7. Discuss and consider recommending to City Council the name of a new park site. Motion made by Cheryl McLaurin to approve the name Horizon Lake Park for the new park site. Seconded by Marcia Back. It passed unanimously - 6 for 0 against.
8. Discuss and consider appointments of Board Chair and Vice Chair for one-year terms. Marcia Back was appointed Chair, and passed unanimously. Cheryl McLaurin was appointed Vice Chair, and passed unanimously.

9. Discuss and consider Subcommittee assignments. Parkland Development/Comprehensive Plan subcommittee consists of Marcia Back, Stephen Cook, and Juan Alanis
Recreation/Athletic/Event subcommittee consists of Clint Blaylock, Cheryl McLaurin, and Paul Delafuente
Natural/Environmental Resources subcommittee consists of Josh Mogford and Cheryl McLaurin
10. Future Agenda Items
11. Adjournment Meeting adjourned at 6:55pm.

APPROVED

CHAIR

ATTEST:

STAFF LIAISON



EXECUTIVE SUMMARY
4/9/2024

AGENDA SUBJECT:

Discuss and consider action on the approval of the Memorandum of Understanding (MOU) with the Leander Foundation.

BACKGROUND:

In the spring of 2023, the Leander Foundation and the City began discussions on developing a partnership to provide an all-inclusive playground at a city park site. An all-inclusive playground is essentially a well-designed playground that enables and promotes play among children of all abilities to develop physically, socially, cognitively, and emotionally. It also provides the right level of challenge to meet kids where they are, address all levels of ability, and create play experiences for a variety of interests and needs. While that remains the ultimate focus, the LF and City began to narrow the scope to develop an MOU to install Americans with Disabilities Act (ADA) accessibility improvements to include signage, tactile strips for the visually impaired, and equipment such as spoon chairs and bongo drums at various parks. The expectation is to develop additional MOUs with the Leander Foundation as we continually work to improve our parks to meet all citizens' needs.

HISTORY/TIMELINE:

APPLICANT/AGENT:

RECOMMENDATION:

Mark Tummons, Director of Parks and Recreation

PRESENTER:

Amount requested:

Approved in current budget (Yes / No):

Expenditure (New / Amended):

Recurring or one-time:

Fund source (Operating / Utility / etc.):

Fiscal Impact

Attachments:

1. Leander Foundation MOU Draft 20240116 (002) MT

MEMORANDUM OF UNDERSTANDING

between

The Leander Foundation

and

City of Leander

This Memorandum of Understanding ("MOU") is made and entered into by and between The Leander Foundation, a nonprofit community-based group exempt under section 501c3 of the federal tax code (hereinafter referred to as "Foundation"), and City of Leander, a municipal corporation located in Leander, Texas (hereinafter referred to as "City") addresses accessibility improvements for park facilities. The Foundation and City may be referred to collectively as the "Parties".

WHEREAS:

1. The City, by and through its City Council, has deemed it in the best interest and good will for the citizens of Leander, Texas, to ensure City-owned park facilities and information are available to as many Leander residents and visitors as possible; and
2. The Leander Foundation mission is to champion the sustainable growth of Leander, Texas, with a steadfast commitment to enhancing the quality of life for all residents; and
3. The City has need for assistance in funding, coordinating, and implementing accessibility improvements at City-owned parks; and
4. The Foundation desires to assist the City with accessibility improvements while allowing the City to retain responsibility and final authority on improvement activities; and

NOW, THEREFORE, in consideration of the mutual benefits to each party hereto, the Parties agree as follows:

1. The Foundation agrees to collect funds to be used for accessibility improvements at City-owned parks. Funds will be transferred to the City in the form of an annual check payment. Discussion of the use of funds will be a joint discussion between the Parties. Accessibility improvements include:
 - a. Lakewood Park.
 - i. Installation of high-contrast tactile strips along all playset drop-offs (i.e., slides, etc.) in the large playscape area.
 - ii. Installation of sidewalk near the large playscape area to connect the outer sidewalks to the picnic deck on west the side of the main playscape.
 - iii. Installation of sidewalk near the large playscape area to connect Live Oak Pavilion to the wheelchair-accessible swing.

- iv. Removal of fence surrounding the wheelchair-accessible swing next to Live Oak Pavilion.
 - v. Replacement of existing Splash Park sprayer gun with a Twist-N-Spray gun.
 - b. Benbrook Ranch Park.
 - i. Installation of high-contrast tactile strips at both playscape entrances.
 - ii. Installation of a spoon chair and bongo drums in the playscape area.
 - iii. Installation of an accessible swing in the playscape area.
 - c. Any City-owned park.
 - i. Installation of permanent communication boards, where applicable, to help nonverbal patrons access park amenities which may include, but are not limited to: pavilions, playscapes, fishing piers, dog park areas, pool areas, announcement boards, and fixed seating areas.
 - ii. Purchase of portable communication boards to help nonverbal patrons access amenities at City-hosted special events and recreation programs.
 - iii. Installation of park benches that comply with accessibility standards issued under the Americans with Disabilities Act (ADA).
- 2. The Foundation agrees it will not collect funds for projects or activities affiliated with City-owned facilities which are not expressly stated in this MOU or other similar written agreement between the Parties.
- 3. The Foundation agrees to abide by City permit, license, and insurance requirements for fundraising activities hosted at City-owned facilities, as applicable, and will not delegate event host responsibilities or funds management to a third party. *[Foundation is required to handle funds in accordance with certain accounting standards. Those standards to be referenced in Item 3.]*
- 4. The City agrees to collaborate with the Foundation on planning accessibility improvement projects which are funded by the Foundation, in part, according to this MOU.
- 5. The City agrees to retain responsibility and final authority on accessibility improvement project activities once the required funds are appropriated by the City, as well as ongoing maintenance of equipment after installation, as determined by the City.
- 6. The City agrees to allow the Foundation to promote the accessibility improvement projects expressly stated in this MOU in Foundation marketing materials and related activities. However, the Foundation must use pre-approved City branding if promoting partnership with the City, and messaging or signage used for such purposes must not conflict with other City rules and regulations.

7. Terms of this MOU are governed by the laws of the state of Texas and all City-owned parks are located in either Williamson or Travis counties, Texas. This is the entire agreement and there is no other agreement.
8. This MOU is for the term of three (3) years from the date signed by the Parties, unless terminated earlier. The MOU may be renewed for an additional two (2) years upon agreement of the parties.
9. This MOU may be terminated by either party upon thirty (30) days' written notice.
10. This MOU may be revised or modified at any time by mutual written agreement of the parties hereto.

THE UNDERSIGNED accept and agree to implement the responsibilities detailed in this Memorandum of Understanding. In witness whereof, the parties, hereto, have executed this agreement:

CITY OF LEANDER, TEXAS
(CITY)

THE LEANDER FOUNDATION
(FOUNDATION)

By: _____
Isaac D. Turner, Interim City Manager

By: _____
Carlos St. James, Founding Chairman

Date: _____

Date: _____

Attest:

Attest:

Dara Crabtree, City Secretary

Witness

Date: _____

Date: _____