



**MINUTES
CITY COUNCIL MEETING
CITY OF LEANDER, TEXAS**

Pat Bryson Municipal Hall
201 North Brushy Street - Leander, Texas
Thursday, December 21, 2023
Briefing Workshop at 5:30 PM
Regular Meeting at 7:00 PM



Mayor – Christine DeLisle	Place 4 – Na'Cole Thompson
Place 1 – Kathryn Pantalion-Parker	Place 5 – Chris Czernek
Place 2 – Esme Mattke Longoria, Mayor Pro Tem	Place 6 – Becki Ross
Place 3 – David McDonald	Interim City Manager – Isaac Turner

The meeting will also be live-streamed at the following link: <https://www.leandertx.gov/video>.

BRIEFING WORKSHOP - CONVENE AT 5:30 PM

1. Open Meeting.

Opened meeting at 5:30 p.m.

2. Roll Call.

Roll call reflected all present.

3. Convene into Executive Session pursuant to Section 551.074, Texas Government Code, to discuss or deliberate the appointment, employment and duties of a public officer or employee: City Manager Search and Interim City Manager assignments and duties.

Reconvene into open session to take any action as deemed appropriate in the City Council's discretion regarding City Manager Search and Interim City Manager assignments and duties. Convened at 5:31 p.m.; reconvened back into open session at 6:49 p.m.

The Executive Session was recessed due to the City Council not completing their deliberations. The City Council returned into the Executive Session at the end of the regular meeting.

Briefing workshop adjourned at 6:49 p.m.

REGULAR MEETING – CONVENE AT 7:00 PM

4. Open Meeting, Invocation and Pledges of Allegiance.

Opened meeting at 7:00 p.m.; Rabbi Shmuel Levertov with Chabad of Leander provided the invocation and Mayor Christine DeLisle led the Pledges of Allegiance.

5. Roll Call.

Roll call reflected all present.

6. Public comments on items not listed in the agenda.

Public comments on items listed in the agenda will be heard at the time each item is discussed by Council.

[All comments are limited to no more than 3 minutes (6 minutes if translation is needed) per individual.]

No one spoke.

7. Recognitions/Proclamations/Visitors.

- Leander ISD Advanced Placement Large District of the Year Certificate of Recognition

8. Leander History Presentation included recent Victorian Christmas event at the Mason Homestead and the recent Wreaths Across America event at Bagdad Cemetery.

CONSENT AGENDA: ACTION

Motion: Approve consent agenda items 9 through 21.

By: Kathryn Pantalion-Parker

Seconded: Esme Mattke Longoria

Yes: Chris Czernek, Christine DeLisle, Esme Mattke Longoria, David McDonald, Kathryn Pantalion-Parker, Na'Cole Thompson, Becki Ross

No: None

Abstain: None

9. Approval of the minutes for meeting held on December 7, 2023.
10. Approval of an Ordinance amending Section 1.02.002 and Appendix A to provide for the additional designation of a single mailing address and an email address to which Public Information Act requests may be mailed or emailed for the Police Department; providing for conflicting Ordinances; providing a severability clause; providing savings, effective date, and open meeting clauses; and providing for related matters.
11. Authorize purchase of ten (10) police department vehicle radios for in the amount of \$69,405.60 from Motorola Solutions, Inc. utilizing the HGAC Cooperative contract #RA05-21; and authorize the Interim City Manager to execute any and all necessary documents.
12. Authorize the purchase of public safety and firehouse supplies and equipment including uniforms, tactical gear, and ammunition for use in the police and fire departments from GT Distributors, Inc. in the total amount of \$200,000.00 for the term of the contract utilizing BuyBoard contract #698-23; and authorize the Interim City Manager to execute any and all necessary documents.
13. Amend a professional services agreement with Willdan Financial Services for utility rate consulting services in a not-to-exceed amount of \$150,000.00; and authorize the Interim City Manager to execute any and all necessary documents.
14. Authorize the purchase of janitorial services and supplies for use in municipal facilities by Pritchard Industries utilizing TIPS Cooperative Contract #230103; and authorize the Interim City Manager to execute any and all necessary documents.

15. Approval of Development Agreement Case DA-23-0018 regarding the Shops at Bagdad Square Development on a parcel of land approximately 4.672 acres $\pm$ in size, more particularly described by Williamson Central Appraisal District Parcel R519003 and generally located 850 feet north of the intersection of S Bagdad Road and Municipal Drive, Leander, Williamson County, Texas.
16. Approval of the Cedar Brook License Agreement, Case LA-23-0026, to allow for the installation and maintenance of landscaping and irrigation within portions of the rights-of-way of Lakeline Boulevard, Bozeman Road, Spokane Drive, Boise Drive, Corvallis Drive, Beaverton Drive and Sparrow Hawk Drive, Leander, Williamson County, Texas.
17. Approval of the extension of the application expiration for Subdivision Case PICP-22-0007 Leander Collective construction plan; more particularly described by Williamson Central Appraisal District Parcels R036215, R036216, R036218, R036219, R036220, R036221, R619681, and R619682; and located to the west of the intersection of Collective Way and US 183 S; Leander, Williamson County, Texas.
18. Approval of an Interlocal Agreement for the expansion to the East Wastewater Treatment Plant of the Brushy Creek Regional Wastewater System (BCRWWS).
19. Approval of Amendment No. 1 to Task Order KFA-57 with K. Frieze and Associates for professional services for continuation of the City's water model development reviews in the amount of \$50,000.00 for a total task order amount of \$98,000.00; and authorize the Interim City Manager to execute any and all necessary documents.
20. Approval of Change Order No. 2, Change Order No. 3, and Change Order No. 4 to the Contract Agreement with Joe Bland Construction, LP, for the installation of new water and wastewater lines in the Falcon Oaks neighborhood (CIP W.6 and WW.20), increasing the current contract amount of \$4,580,573.75 by a combined amount of \$55,912.35, to a new total of \$4,636,486.10, with no extension of term duration; and authorize the Interim City Manager to execute any and all necessary documents.
21. Approval of a Special Event Permit and street closures for the Martin Luther King Day March and Celebration in Old Town Park on Monday, January 15, 2024, from 7:00 a.m. to 4:00 p.m.

PUBLIC HEARING: ACTION

22. Conduct a Public Hearing regarding Subdivision Case CP-23-0026 to adopt the Highway 29 Commercial Concept Plan on one (1) parcel of land approximately 50.74 acres $\pm$ in size, more particularly described by Williamson Central Appraisal District parcel R032262; generally located approximately 1,500 feet to the west of the intersection of SH 29 and Ronald W. Reagan Boulevard, on the south side of SH 29, Leander, Williamson County, Texas.

- Discuss and consider action regarding Subdivision Case CP-23-0026 as described above.

Opened Public Hearing at 7:13 p.m.; closed Public Hearing at 7:13 p.m. No one spoke in favor or opposition of the request.

Motion: Approve Subdivision Case CP-23-0026 to adopt the Highway 29 Commercial Concept Plan.

By: Kathryn Pantalion-Parker

Seconded: Esme Mattke Longoria

Yes: Chris Czernek, Christine DeLisle, Esme Mattke Longoria, David McDonald, Kathryn Pantalion-Parker, Na'Cole Thompson, Becki Ross

No: None
Abstain: None

23. Conduct a Public Hearing regarding Subdivision Case CP-23-0023 to adopt the Mac Haik Quick Lane Concept Plan and Preliminary Plat on seven (7) parcels of land approximately 5.725 acres ± in size, more particularly described by Williamson Central Appraisal District Parcels R474912, R457903, R031360, R500607, R485578, R474901, and R305748; generally located at the southwest corner of Merrill Drive and 183A Toll Road, Leander, Williamson County, Texas.
- Discuss and consider action regarding Subdivision Case CP-23-0023 as described above.

Opened Public Hearing at 7:14 p.m.; closed Public Hearing at 7:14 p.m. No one spoke in favor or opposition of the request.

Motion: Approve Subdivision Case CP-23-0023 to adopt the Mac Haik Quick Lane Concept Plan and Preliminary Plat.

By: Na'Cole Thompson

Seconded: Kathryn Pantalion-Parker

Yes: Chris Czernek, Christine DeLisle, Esme Mattke Longoria, David McDonald, Kathryn Pantalion-Parker, Na'Cole Thompson, Becki Ross

No: None

Abstain: None

REGULAR AGENDA

24. Discuss and consider action on Tree Removal Case TRP-23-0018 regarding removal of ten (10) Heritage Trees and fifteen (15) Significant Trees associated with the Heritage Grove Business Park Site Development Project located at 502 Heritage Grove Road, Leander, Williamson County, Texas.

Motion: Approve Tree Removal Case TRP-23-0018 removing ten (10) Heritage Trees and fifteen (15) Significant Trees, following a discussion.

By: Kathryn Pantalion-Parker

Seconded: Esme Mattke Longoria

Yes: Chris Czernek, Christine DeLisle, Esme Mattke Longoria, David McDonald, Kathryn Pantalion-Parker, Na'Cole Thompson, Becki Ross

No: None

Abstain: None

25. Discuss and consider action on an Interlocal Agreement for the design and construction of a traffic signal at the Bar W Ranch Boulevard and Via de Sienna Boulevard intersection with Ronald Reagan Boulevard.

Motion: Approve an Interlocal Agreement for the design and construction of a traffic signal at the Bar W Ranch Boulevard and Via de Sienna Boulevard.

By: Christine DeLisle

Seconded: Kathryn Pantalion-Parker

Yes: Chris Czernek, Christine DeLisle, Esme Mattke Longoria, David McDonald, Kathryn Pantalion-Parker, Na'Cole Thompson, Becki Ross

No: None
Abstain: None

26. Discuss and consider action on an Ordinance amending Ordinance No. 23-056-00 adopting the annual budget of the City of Leander, Texas for Fiscal Year 2024.

Motion: Approve an Ordinance amending Ordinance No. 23-056-00 adopting the annual budget of the City of Leander, Texas for Fiscal Year 2024.

By: Chris Czernek

Seconded: Kathryn Pantalion-Parker

Yes: Chris Czernek, Christine DeLisle, Esme Mattke Longoria, David McDonald, Kathryn Pantalion-Parker, Na'Cole Thompson, Becki Ross

No: None

Abstain: None

27. Discuss and consider action on appointment of Josh Brockman-Weber with Messer Fort Law Firm and approval of Letter Agreement with Independent Ethics Counsel.

Motion: Approve appointment of Josh Brockman-Weber with Messer Fort Law Firm and Letter Agreement as independent Ethics Counsel.

By: Kathryn Pantalion-Parker

Seconded: Esme Mattke Longoria

Yes: Chris Czernek, Christine DeLisle, Esme Mattke Longoria, David McDonald, Kathryn Pantalion-Parker, Na'Cole Thompson, Becki Ross

No: None

Abstain: None

28. Council Member Future Agenda Items *[Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.]*

Update at a Council meeting on the Hero Way expansion project.

29. Council Member Closing Statements. Kathryn Pantalion-Parker - wished Senior Deputy City Secretary Debora Penberg happy birthday; commented today was the winter solstice; and wished everyone Merry Christmas.

Esme Mattke Longoria - thanked the police department for Blue Santa and inviting Council and staff to participate; thank you to the donors who donated; and wished everyone Merry Christmas.

David McDonald - commented on success of Blue Santa; thanked the police department for Blue Santa; and wished everyone Merry Christmas.

Na'Cole Thompson - wished everyone Merry Christmas, Happy Holidays and Happy New Year.

Chris Czernek - commented on 2023 being a Good Year; need everyone in 2024; wish joy over the City; and Merry Christmas to everyone.

Becki Ross - wished everyone Merry Christmas.

Christine DeLisle - commented on mid-terms currently taking place at school and Christmas break begins next week; thanked staff and citizen volunteers; tonight's dinner came from Randall's; reminded everyone to shop locally and the Polar Bear Plunge is on January 1.

30. Convene back into Executive Session, if needed, pursuant to Section 551.074, Texas Government Code, to discuss or deliberate the appointment, employment and duties of a public officer or employee: City Manager Search and Interim City Manager assignments and duties.

Reconvene into open session to take any action as deemed appropriate in the City Council's discretion regarding City Manager Search and Interim City Manager assignments and duties. Recessed back into Executive Session at 7:33 p.m.; reconvened back into open session at 9:17 p.m.

No action was taken on either Executive Session item.

31. Adjournment

Adjourned at 9:17 p.m.

APPROVED

C. deFisle

MAYOR

ATTEST:

Dana Crabtree

CITY SECRETARY

