



**MINUTES
HISTORICAL PRESERVATION COMMISSION
MEETING
CITY OF LEANDER, TEXAS**

Development Services - San Gabriel Conference Room
201 North Brushy Street - Leander, Texas
Wednesday, January 17, 2024
Regular Meeting at 5:30 PM



**Place 1 – Benjamin Geiger
Place 2 – Stephen Cook
Place 3 – Kathy Howell
Place 4 – Kathryn Conrad
Place 5 – Kip Harmon**

**Place 6 – Christina Twing
Place 7 – Priscilla Sims
Council Liaison – Kathryn Pantalion-Parker
Staff Liaison – Stefanie Brown**

REGULAR MEETING

1. Open Meeting.

Opened meeting at 5:32 p.m.

2. Roll Call.

Roll call reflect all present with Commissioner Geiger, Commissioner Twing and Commissioner Sims absent.

3. Public Comments on items listed in the agenda.

No one spoke.

4. Introduction of Karina Castillo, Planning Manager.

Introduced Karina Castillo, Planning Manager, as the next staff liaison to the Historical Preservation Commission.

REPORTS AND BRIEFINGS

5. CHAIR'S REPORT

1. Monthly report and update.

No report.

6. SUB-COMMITTEE REPORT

1. Public Education
2. Website & Social Media
3. Special Events
4. Historic Locations

1. Public Education included Leander ISD Museum.
2. Website & Social Media included post of snowfall on Facebook.
3. Special Events included Victorian Christmas after action update; 303 attendees at the Victorian Christmas; tentative dates for Victorian Christmas November 16th or November 23rd; and the Old Town Christmas Parade went well.
4. Historical Locations included Davis Cemetery had a funeral; and Gray House moved to Nameless School.

7. STAFF BRIEFINGS

1. Bryson Farmstead
2. Davis House

1. Bryson Farmstead included contract with Fisher-Heck on the City Council Agenda January 18, 2024.
2. Davis House include meeting with the hazardous material testing company.

CONSENT AGENDA: ACTION

8. Approval of the minutes for meeting held on November 15, 2023.

Motion: Approve the minutes for the meeting held on November 15, 2023.

By: Stephen Cook

Seconded: Kip Harmon

Yes: Stephen Cook, Kathy Howell, Kathryn Conrad, Kip Harmon

No: None

Abstain: None

REGULAR AGENDA

9. Discuss and consider action on events the Historic Preservation Commission will be participating in for 2024.

Motion: To participate in Mason Heritage Days, Old Town Street Festival with a booth and possible trailer for collecting family histories, Old Town Christmas Festival parade only, and participate in the proposed Leander Chamber of Commerce Cemetery Tour.

By: Kathy Howell

Seconded: Kip Harmon

Yes: Stephen Cook, Kathy Howell, Kathryn Conrad, Kip Harmon

No: None

Abstain: None

10. Discuss and consider action on a topic for the library display.

Motion: Approve using the Did you know Leander has a historical preservation commission? poster and Leander History Tours poster for the library display.

By: Kip Harmon
Seconded: Kathryn Conrad

Yes: Stephen Cook, Kathy Howell, Kathryn Conrad, Kip Harmon
No: None
Abstain: None

11. Discuss and consider action on creating a subcommittee of two (2) Historic Preservation Commission members specifically to work with the Leander Chamber of Commerce for the Cemetery Tours event.

Motion: Approve Kathy Howell and Christina Twing to work with the Leander Chamber of Commerce for the Cemetery Tours event.

By: Kathy Howell
Seconded: Kathryn Conrad

Yes: Stephen Cook, Kathy Howell, Kathryn Conrad, Kip Harmon
No: None
Abstain: None

12. Future Agenda Items

This item will provide the Commissioners an opportunity to provide topics they would like placed on a future agenda for discussion.

Future Agenda Items to include collecting family histories next agenda; Untold Story Historical Marker on March agenda; Mason Heritage Days volunteer schedule next agenda; and future library display discussion.

13. Adjournment

Adjourned at 6:10 p.m.

APPROVED

CHAIR

ATTEST:

Karina Castle
STAFF LIAISON