



**AGENDA
HISTORICAL PRESERVATION COMMISSION
MEETING
CITY OF LEANDER, TEXAS**

Development Services - San Gabriel Conference Room
201 North Brushy Street - Leander, Texas
Wednesday, January 17, 2024
Regular Meeting at 5:30 PM



**Place 1 – Benjamin Geiger
Place 2 – Stephen Cook
Place 3 – Kathy Howell
Place 4 – Kathryn Conrad
Place 5 – Kip Harmon**

**Place 6 – Christina Twing
Place 7 – Priscilla Sims
Council Liaison – Kathryn Pantalion-Parker
Staff Liaison – Stefanie Brown**

REGULAR MEETING

1. Open Meeting.
2. Roll Call.
3. Public Comments on items listed in the agenda.
4. Introduction of Karina Castillo, Planning Manager.

REPORTS AND BRIEFINGS

5. CHAIR'S REPORT
 1. Monthly report and update.
6. SUB-COMMITTEE REPORT
 1. Public Education
 2. Website & Social Media
 3. Special Events
 4. Historic Locations
7. STAFF BRIEFINGS
 1. Bryson Farmstead
 2. Davis House

CONSENT AGENDA: ACTION

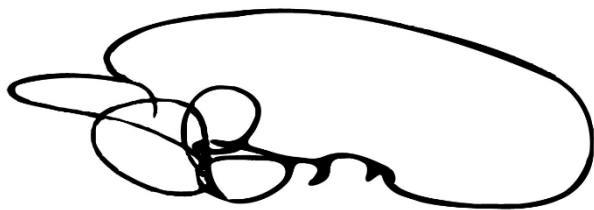
8. Approval of the minutes for meeting held on November 15, 2023.

REGULAR AGENDA

9. Discuss and consider action on events the Historic Preservation Commission will be participating in for 2024.
10. Discuss and consider action on a topic for the library display.
11. Discuss and consider action on creating a subcommittee of two (2) Historic Preservation Commission members specifically to work with the Leander Chamber of Commerce for the Cemetery Tours event.
12. Future Agenda Items
This item will provide the Commissioners an opportunity to provide topics they would like placed on a future agenda for discussion.
13. Adjournment

CERTIFICATION

The City of Leander is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary at (512) 528-2743 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call (512) 528-2800. I certify that the above agenda for this meeting of the Historic Preservation Commission of the City of Leander, Texas, was posted on the bulletin board at City Hall in Leander, Texas, on the 12 day of January 2024 by 5:00 p.m. pursuant to Chapter 551 of the Texas Government Code.

A handwritten signature in black ink, appearing to read 'Stefanie Brown', written over a horizontal line.

Stefanie Brown, Deputy City
Secretary



EXECUTIVE SUMMARY
1/17/2024

AGENDA SUBJECT:

Approval of the minutes for meeting held on November 15, 2023.

BACKGROUND:

HISTORY/TIMELINE:

APPLICANT/AGENT:

RECOMMENDATION:

PRESENTER:

Amount requested:

Approved in current budget (Yes / No):

Expenditure (New / Amended):

Recurring or one-time:

Fund source (Operating / Utility / etc.):

Fiscal Impact

Attachments:

1. Draft Minutes 11.15.2023



**MINUTES
CITY COUNCIL MEETING
CITY OF LEANDER, TEXAS**

Pat Bryson Municipal Hall
201 North Brushy Street - Leander, Texas
Thursday - November 15, 2023



**Place 1 – Benjamin Geiger
Place 2 – Stephen Cook
Place 3 – Kathy Howell
Place 4 – Kathryn Conrad**

**Place 5 – Kip Harmon, Vice-Chair
Place 6 – Christina Twing, Chair
Place 7 – Priscilla Sims
Staff Liaison – Stefanie Brown**

1. Open Meeting at 5:33 p.m. and Roll Call reflected all present with Commissioner Conrad absent.
2. Public Comments on items listed in the agenda. None.
3. Discussion with Leander Chamber of Commerce President, Bridget Brandt, participation on future event tours included grant received by the Chamber for marketing of Historical Tourism and partnering with the Commission on a Cemetery Tour event October 2024.

Chair took the agenda out of order and moved Item 7 next.

7. STAFF BRIEFINGS

1. Bryson Farmstead included update on a proposal recieved from Fisher-Heck to repair and stabilize the historic buildings, which are the main house, the corncrib barn, and the sheep barn.
2. Davis House included update on the city has to get the hazardous materials reports done on the property.
3. Cancellation December Meeting, Commissioners agreed to cancel the meeting.

CONSENT AGENDA: ACTION

4. Approval of minutes for meeting held on October 18, 2023.

Motion by Commissioner Sims, Seconded by Vice-Chair Harmon

Vote: 6 - 0

REPORTS AND BRIEFINGS

5. CHAIR'S REPORT

1. Monthly report and update. No report.

6. SUB-COMMITTEE REPORT

1. Public Education included update on Leander ISD Museum ideas and library display not currently completed.
2. Website & Social Media included update on HPC Facebook page has over 2,000 followers.
3. Special Events included update on the Victorian Christmas event.
4. Historic Locations. No report.

REGULAR AGENDA

8. Discuss and consider action on the selection of a Chair and Vice-Chair for a term of one year.

Motion by Commissioner Geiger, Seconded by Commissioner Sims to nominate Commissioner Cook as Chair.

Vote: 6 - 0

Motion by Vice-Chair Harmon, Seconded by Commissioner Howell to nominate Commissioner Conrad as Vice-Chair.

Vote: 6 - 0

9. Discuss and consider action on library display.

Motion by Commissioner Geiger, Seconded by Commissioner Sims to change to two (2) displays per fiscal year.

Vote: 6 - 0

10. Discuss and consider action on participation in the Leander Old Town Christmas Festival Parade only.

Motion by Chair Twing, Seconded by Commissioner Geiger to participate in the Leander Old Town Christmas Festival Parade only.

Vote: 6 - 0

11. **FUTURE AGENDA ITEMS**

This item will provide the Commissioners an opportunity to provide topics they would like placed on a future agenda for discussion.

- List of events to participate in
- Cemetery Tour partnership with the Chamber
- Library display topics for discussion and approval

12. Adjourned at 6:53 p.m.

APPROVED:

CHAIR

ATTEST:

STAFF LIAISON