



**AGENDA
PARKS & RECREATION ADVISORY BOARD
MEETING
CITY OF LEANDER, TEXAS**

Leander Activity Center
11880 Hero Way West, Suite 600 - Leander, Texas
Tuesday, December 12, 2023
Regular Meeting at 5:30 PM



**Clint Blaylock
Joshua Mogford
Cheryl McLaurin
Stephen Cook
Paul Delafuente**

**Marcia Back
Juan Alanis
Mark Tummons, Staff Liaison
Chris Czernek, Council Liaison**

The meeting will also be live-streamed at the following link: <https://www.leandertx.gov/video>.

Call to Order

Roll Call

Public Comments

Council Liaison Update

Staff Liaison Update

1. Update

Subcommittee Updates

2. Natural/Environmental Resources
3. Recreation/Athletic/Event
4. Parkland Development/Comprehensive Plan

CONSENT AGENDA: ACTION

5. Approval of the minutes for meeting held on October 10, 2023.

REGULAR AGENDA

6. Discuss and consider action on the selection of Chair and Vice Chair.
7. Discuss and consider action on subcommittee member selections.
8. Future Agenda Items [Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.]
9. Adjournment

CERTIFICATION

The City of Leander is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary at (512) 528-2743 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call (512) 528-2800. I certify that the above agenda for this meeting of the City Council of the City of Leander, Texas, was posted on the bulletin board at City Hall in Leander, Texas, on the 8th day of December 2023 by 5:00 p.m. pursuant to Chapter 551 of the Texas Government Code.


Mark Tummons, Parks and Recreation Director



EXECUTIVE SUMMARY
12/12/2023

AGENDA SUBJECT:

Update

BACKGROUND:

- Appreciation of Outgoing Board Members
- Staff Introductions
- Bledsoe Pool Filter and UV Sanitizing System Upgrade
- Hyzers Disc Golf MOU
- Athletic Coordinator & Recreation and Aquatic Coordinator Positions
- Park and Facility Mowing Contract
- LYSA Contract Spring 2024
- Parkland Dedication proposal
- Senior Activity Center
- San Gabriel Park, Athletic Complex and River Trail
- Old Town Park
- Lakewood Park Large Area Event Fees Review
- Diwali Festival of Lights Recap
- Review of Advisory Board/Staff Functions

HISTORY/TIMELINE:

APPLICANT/AGENT:

RECOMMENDATION:

PRESENTER:

Fiscal Impact

Attachments:



EXECUTIVE SUMMARY
12/12/2023

AGENDA SUBJECT:

Natural/Environmental Resources

BACKGROUND:

An update will be provided on the park and facilities mowing contract.

HISTORY/TIMELINE:

APPLICANT/AGENT:

RECOMMENDATION:

PRESENTER:

Fiscal Impact

Attachments:



MINUTES
PARKS & RECREATION ADVISORY BOARD
Leander Activity Center
11880 Hero Way West, Suite 600
Leander, TX 78641

October 10, 2023 – 5:30 pm

Parks & Recreation Advisory Board

Marcia Back
Jordan John - Secretary
Carlos St. James
Stephen Cook – Vice Chair
Paul Delafuente

Steve Hanes - Chair
Cheryl McLaurin
Mark Tummons - Director, Staff Liaison
Chris Czernek – Council Liaison

1. Call to Order

Chair Hanes called the meeting to order at 5:34 pm

2. Roll Call

All of the boardmembers were present except for boardmembers Delafuente, John, and McLaurin.

3. Public Comments

Kathy Bonardi commented positively on the Bluegrass festival event.

4. Approval of Minutes: August 8, 2023

A motion to approve the minutes was made by Boardmember Back and then seconded by Boardmember St. James. The vote was 4 for, 0 against.

5. City Council Liaison Update none.

6. Staff Liaison Update included - Devine Lake and Bledsoe Park Playground Projects, Christmas Parade/ Old Town Christmas Festival, User Fee Policy Review, Bryson Farmstead, Survey Results for Libertyfest, Budget FY 2024, Bledsoe Park Mural Project, CAPCOG Woodchipper, LYSA Contract Fall 2023, Lakewood Park splash park surfacing, Senior Activity Center, Pool Filter and UV Sanitizing System Upgrade, San Gabriel Park and Trail, Hyzers Disc Golf MOU, LISD High School Golf Agreement with Crytal Falls Golf Club, Eagle Scout Projects, Diwali Festival of Lights, Staff vacancies and new staff.

7. Sub-Committee Updates:

- a. Natural/Environmental Resources sub-committee included updates on Future Park and Facility Mowing Contract.

- b. Recreation/Athletic/Event sub-committee included Bluegrass Festival after action review, the Report on 23-24 Basketball season, volunteer appointments for upcoming events (i.e. Spooktacular; Veteran's Celebration; Christmas Parade).
- c. Parkland Development, Comp Plan sub-committee – no update.

8. **Future Agenda Items** included inclusive play amenities at various parks, Old Town Park, Mason Homestead Refurbishment, Mason Creek Greenway Trail head, North Brushy Creek Trail development in Benbrook Park, Compensatory Cut in Lakewood Park, and 2023 Aquatic Report review.

9. **Adjourned**

The meeting was adjourned at 6:33 pm.

CHAIR

STAFF LIAISON



EXECUTIVE SUMMARY
12/12/2023

AGENDA SUBJECT:

Discuss and consider action on the selection of Chair and Vice Chair.

BACKGROUND:

The Chair and Vice Chair serve a term of one year. Following the annual appointment by City Council of Board and Commission members, each Board and/or Commission selects a Chair and Vice Chair.

HISTORY/TIMELINE:

2022 - 2023 Steve Hanes, Chair and Stephen Cook, Vice Chair

APPLICANT/AGENT:

RECOMMENDATION:

PRESENTER:

Fiscal Impact

Attachments:



EXECUTIVE SUMMARY
12/12/2023

AGENDA SUBJECT:

Discuss and consider action on subcommittee member selections.

BACKGROUND:

Upon completion of the 2019 Parks and Recreation Comprehensive Plan, the Parks and Recreation Advisory Board determined that it would be best to create three (3) subcommittees to discuss and share specific tasks within the jurisdiction of the full committee. This process is designed to focus on specific issues or projects and involve insight from inside and even outside the subcommittee. Each subcommittee will appoint a chair and work closely with the Parks and Recreation staff liaison for that subcommittee. The subcommittee will develop their top priorities based on goals from Parks and Recreation staff, and will research, analysis, and development for future discussion; and presentation to the Advisory Board meetings; and with action on the findings by the Advisory Board. Each subcommittee will have no more than three (3) Advisory Board Members so as not to have a potential open meetings violation.

HISTORY/TIMELINE:

APPLICANT/AGENT:

RECOMMENDATION:

PRESENTER:

Fiscal Impact

Attachments:

1. Parks and Recreation Advisory Board Subcommittees 12-1-2023

Parks and Recreation Advisory Board Sub-Committee Assignments

Updated December 2023

Natural/Environmental Resources sub-committee –

Members:

Staff Liaison: Greg Olmer, Assistant Director

This sub-committee provides research, analysis, data and programmatic planning and initiation in Leander's natural resource settings such as parks, trails, lakes, streams, rivers, greenspace, etc. The emphasis is on offering programs that teach and apply environmentally sound, culturally sensitive, and economically sustainable principles. Includes instruction in environmental studies; natural resource management and interpretation; tourism planning, management, and policies; public land use management and policies; communications; marketing; and public relations.

- Review and Finalize updated trail map and plan
- Park Maintenance Plan Review/Update/Implementation
- Red Line Trail Initiative
- San Gabriel River Trail
- Conserve natural environments through habitat protection to include resiliency and flexibility of park and park facility designs
- Establish Environmental-Conservation areas at Lakewood and Devine Lake Parks and eventually Horizon Lake Park
- Natural Resource Program Initiatives for 2024 – i.e., Nature Hikes; Living with Urban Wildlife; Native Plant Identification signage; Bird Hikes and Identification; Historical tours; Fishing programs; tree and urban forestry identification and conservation
- Seek partnerships with instructors; High School FFA Clubs; 4H Clubs; ACC or other University's to conduct programs
- Other:

Recreation/Athletic/Event sub-committee –

Members -

Staff Liaison: Rachel Zalan, Parks and Recreation Program Manager

This sub-committee is committed to making Recreation, Athletics, Events and Active Adult programming along with an active and healthy lifestyle a major part of Leander life. The sub-committee's main goals include working with staff to create a plan to incorporate new programs that residents desire to implement; evaluate existing programs to determine vitality and usefulness; to be inclusive with programming for

individuals with disabilities; constantly and consistently looking for citizen input and ideas along with volunteerism.

- Athletic Complex Maintenance Plan review/implementation (Benbrook)
- Youth Baseball/Softball Program review and recommendations
- Event guidance, recommendations, evaluation and analysis (MLK March and Celebration; Juneteenth; Libertyfest; Bluegrass Festival, Christmas Parade and Festival, others)
- Active Adult program review (annually)
- New Athletic/Fitness Event research, recommendations and analysis – i.e. Masters (older adult) basketball; Kids Triathlon; fall 5K; Half Marathon; other
- New Special Event research and analysis – (work in conjunction with staff)
- Hill Country Hyzers Disc Golf initiatives and review at Benbrook Ranch
- Incorporate Volunteer Program for events and other P&R needs
- Crystal Falls Golf Club programmatic review and analysis
- Crystal Falls Golf Club Master Planning/future renovations assistance
- Other:

Parkland Development/Comprehensive Plan Review sub-committee - Members -

Staff Liaison: Mark Tummons – Director

This sub-committee currently focuses its efforts on potential sites; facility development and construction, including potential programming aspects of each facility. Additionally, this subcommittee is also charged with ensuring compliance with the City's Park, Public Spaces and Recreation Comprehensive Plan. They are also charged with providing recommendations on the capital project planning, construction, renovation and repair program for existing parks and facilities.

- San Gabriel Athletic Complex RFQ, work with Architect A&E/Design Team
- Parkland Dedication Program
- Senior Activity Center
- Trail and Greenway Development
- Recreation Center Site Selection
- Old Town Park
- Bryson Farmstead
- Initiate/naming the dedication of the various Plaza's at Veterans Park
- Inclusion and accessibility projects at various parks
- Grants and Fundraising Initiatives
- Other: