



**AGENDA
HISTORICAL PRESERVATION COMMISSION
CITY OF LEANDER, TEXAS**

Development Services - San Gabriel Conference Room
201 North Brushy Street - Leander, Texas
Wednesday - February 15, 2023 at 5:30 PM



**Place 1 – Genny Kercheville
Place 2 – Stephen Cook
Place 3 – Kathy Howell
Place 4 – Kathryn Conrad**

**Place 5 – Kip Harmon, Vice-Chair
Place 6 – Christina Twing, Chair
Place 7 - Priscilla Sims
Staff Liaison – Dara Crabtree**

1. Open Meeting and Roll Call
2. Public Comments

CONSENT AGENDA: ACTION

3. Approval of minutes for meeting held on January 18, 2023.

REPORTS AND BRIEFINGS

4. CHAIR'S REPORT
 1. Monthly report and update.
5. SUB-COMMITTEE REPORT
 1. Public Education
 2. Website & Social Media
 3. Special Events
 4. Historic Locations
6. STAFF BRIEFINGS
 1. Bryson Farmstead
 2. Davis House
 3. Oral History Backpack

REGULAR AGENDA

7. Receive presentation of Advisory Board and Commission Reference Book.
8. Discuss and consider recommendations of including Leander History in the Leander Welcome Packet provided to new residents.

9. Discuss and consider action on the creation and purchase of a history theme sticker for distribution at events.
10. Receive update on participating with Leander Public Arts and Culture Commission on history theme mural(s).
11. **FUTURE AGENDA ITEMS**
This item will provide the Commissioners an opportunity to provide topics they would like placed on a future agenda for discussion.
12. **ADJOURNMENT**

CERTIFICATION

This meeting will be conducted pursuant to the Texas Government Code Section 55 1.001 et seq. The City of Leander is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary at (512) 528-2743 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call (512) 528-2800. I certify that the above agenda for this meeting of the Historical Preservation Commission of the City of Leander, Texas, was posted on the bulletin board at City Hall in Leander, Texas, on the 10 day of February 2023 by 5:00 p.m. pursuant to Chapter 551 of the Texas Government Code.

A handwritten signature in cursive script that reads "Dara Crabtree". The signature is written in dark ink on a light-colored background.

Dara Crabtree, City Secretary



EXECUTIVE SUMMARY
02/15/2023

AGENDA SUBJECT:

Approval of minutes for meeting held on January 18, 2023.

BACKGROUND:

Attached are the minutes for meetings held on January 18, 2023.

PRESENTER:

Dara Crabtree, City Secretary

Attachments

1. Draft Minutes



**MINUTES
HISTORIC PRESERVATION COMMISSION
CITY OF LEANDER, TEXAS**

Development Services - San Gabriel Conference Room
201 North Brushy Street - Leander, Texas
January 18, 2023



**Place 1 – Genny Kercheville
Place 2 – Stephen Cook
Place 3 – Kathy Howell
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**Place 5 – Kip Harmon, Vice-Chair
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Place 7 - Priscilla Sims
Staff Liaison – Dara Crabtree**

1. Opened meeting at 5:30 p.m. Roll Call reflected all present with Commissioner Howell arriving at 5:37 p.m.
2. Public Comments on items listed in the agenda. No one spoke.

CONSENT AGENDA: ACTION

Motion by Vice-Chair Kip Harmon, Seconded by Commissioner Priscilla Sims to approve the consent agenda.

Vote: 6 - 0

3. Approval of minutes for meeting held on November 16, 2022.

REPORTS AND BRIEFINGS

4. CHAIR'S REPORT

1. Monthly report and update included MLK event was successful; attendees appreciated presence by Historic Preservation Commission; and it was good to see the student participation in the event.

5. SUB-COMMITTEE REPORT

1. Public Education included Leander ISD approval of museum in the foyer of administration building; seeking funding options; desiring museum opening timeline to coincide with 125th anniversary of Leander schools; current quarterly library display features Cotton, Chair Twing will be responsible for 2nd quarter display, Commissioner Kercheville for the 3rd quarter, Commissioner Conrad 4th quarter, and Commissioner Sims the 1st quarter of 2024; and Commissioner Howell scheduled to speak at Wildfire and Rotary Club in February as well as City Council 2nd meeting in January.
2. Website & Social Media included currently approximately 1700 followers; and Red-White store posting during Christmas was popular.

3. Special Events included attendance in Old Town Christmas Festival Parade.
4. Historic Locations included historic designation for Round Mountain school; Travis County Commissioner Howard's interest in Round Mountain and Nameless one room schools; and current items on display in Bob Bullock Museum borrowed from Nameless School.

6. **STAFF BRIEFINGS**

1. Bryson Farmstead included: Parks and Recreation boarded up the house this past November to protect it against the elements and squatters; and staff hopes to present a conceptual plan soon to City Council.
2. Davis House included: the City Council will be discussing the Davis House lease agreement in executive session at their January 19 meeting.

REGULAR AGENDA

7. Discuss and consider recommendation on collecting family histories.

Motion by Chair Christina Twing, Seconded by Commissioner Kathy Howell to approve collecting family histories and appoint Commissioner Kercheville as Chair of this project.

Vote: 7 - 0

8. Discuss and consider action on events the Historic Preservation Commission will be participating in for 2023.

Motion by Commissioner Priscilla Sims, Seconded by Commissioner Kathy Howell to participate in the proposed Indigenous Cultures event in some manner; Mason Heritage Days with same program and participation level; Old Town Street festival with a booth; Harvest Festival with a booth and Old Town Christmas Festival in the parade only.

Vote: 7 - 0

9. **FUTURE AGENDA ITEMS**

This item will provide the Commissioners an opportunity to provide topics they would like placed on a future agenda for discussion.

- Discuss including Leander history in welcome packets
- Discuss purchasing oral history backpacks
- Discuss Community Engagement Manager Matthews assisting in designing a sticker
- Discuss history murals

10. Adjourned at 6:48 p.m.

APPROVED:

CHAIR

ATTEST:

CITY SECRETARY



EXECUTIVE SUMMARY
02/15/2023

AGENDA SUBJECT:

Receive presentation of Advisory Board and Commission Reference Book.

BACKGROUND:

City Secretary Crabtree will present the Advisory Board and Commission Reference Book.

PRESENTER:

Dara Crabtree, City Secretary



EXECUTIVE SUMMARY
02/15/2023

AGENDA SUBJECT:

Discuss and consider recommendations of including Leander History in the Leander Welcome Packet provided to new residents.

BACKGROUND:

This item will provide the Commissioners to discuss and make recommendations as to what key history facts and/or locations they would like included in the Leander Welcome Packet.



EXECUTIVE SUMMARY
02/15/2023

AGENDA SUBJECT:

Discuss and consider action on the creation and purchase of a history theme sticker for distribution at events.

BACKGROUND:

This item will provide the Commissioners to discuss the specifics of what they would like to see on a sticker to be utilized as a handout at events.



EXECUTIVE SUMMARY
02/15/2023

AGENDA SUBJECT:

Receive update on participating with Leander Public Arts and Culture Commission on history theme mural(s).

BACKGROUND:

City Secretary Crabtree will provide an update on partnering with Leander Public Arts and Culture Commission on developing history theme mural(s).
