MINUTES
PUBLIC ART AND CULTURE COMMISSION
CITY OF LEANDER, TEXAS

Leander Activity Center
11880 Hero Way West, Ste. 600

March 8, 2023

Place 1 – Stephanie Rand	Place 7 – Steve Kuwitzky
Place 2 – Keysha Bradford	Place 8 – Michael Herrera
Place 3 – George Quist	Place 9 – Naruby Bollom
Place 4 – Lisa Haynes, Chair	Staff Liaison – Mark Tummons
Place 5 – Jessica Johnson	Council Liaison – Na'Cole Thompson
Place 6 – Sammy Panzarino	

1. **Call to Order**
   Chair Haynes called the meeting to order at 6:03 PM.

2. **Roll Call**
   All Commissioners were present except Commissioners Kuwitzky and Rand were absent.

3. **Public Comments**
   Carlos St. James introduced himself to the commission.

4. **Approval of Minutes**
   Commissioner Herrera moved to approve the minutes and Commissioner Quist seconded. The motion passed unanimously.

5. **City Council Liaison Update**
   Mayor Pro Tem Thompson stated she has been sharing the LPACC Mission Statement with other commissions.

6. **Staff Liaison Update**
   Executive Director of Finance Powers reviewed the budget with the Commissioners. Staff Liaison Tummons' update included the Texas Commission on Art Account has grants that can be accessed by LPACC and the donation of the sculpture art piece at Lakewood Park is underway.

7. **Subcommittee Updates**
   Events Subcommittee update included progress of Arts fest and Juneteenth Jubilee.

8. **Regular Agenda**
   a. Commissioner Kuwitzky sponsored the purchase of a new booth canopy. This item was tabled due to his absence.
   b. Commissioner Quist motioned to table the discussion of the LPACC Master Plan until a Special Session could be scheduled to discuss it more in depth. Commissioner Bollom seconded. The motion was passed unanimously.

c. Commissioner Haynes motioned to table the discussion of the Subcommittee Structures until Commissioner Kuwitzky is present and there can be a Special Session to discuss it further. Commissioner Quist seconded. The motion was passed unanimously.
d. Commissioner Herrera motioned to table the discussion of the Master Calendar until a Special Session could be scheduled to discuss it more in depth. Commissioner Quist seconded. The motion was passed unanimously.
e. Commissioner Johnson gave a presentation of New Events. Following the presentation, discussion ensued. Commissioners did not act due to wanting to make sure that the Master Calendar is in order before going forward.
f. Commissioner Panzarino gave an update on the RFP Mural Project. The Subcommittee proposed to reject the bid of the artist and repost the RFP. Commissioner Panzarino motioned to resend the RFP. Commissioner Herrera seconded. The motion was passed unanimously.
g. Chief of Staff Neu gave an update on the use of Asana Project Management Software including Project Management Software, Asana, archiving of information per the City's records retention schedules, capabilities of retrieving information for open record requests and compliance with City's IT Information security requirements.

9. Future Agenda Items: None

10. Adjournment

The meeting was adjourned at 9:10pm.

CHAIR SIGNATURE

SECRETARY SIGNATURE