



AGENDA
HISTORICAL PRESERVATION COMMISSION
CITY OF LEANDER, TEXAS

Development Services - San Gabriel Conference Room
201 North Brushy Street - Leander, Texas
Wednesday - March 9, 2022 at 5:30 PM



Place 1 – Genny Kercheville
Place 2 – Gilbert Rodriguez
Place 3 – Kathy Howell, Vice-Chair
Place 4 – Kathryn Conrad

Place 5 – Kip Harmon, Chair
Place 6 – Christina Twing
Place 7 - Priscilla Sims
Staff Liaison – Dara Crabtree

1. **CALL TO ORDER**
2. **CONSENT AGENDA**
 1. Approval of minutes for meetings held on November 17, 2021, January 19, 2022 and February 16, 2022.
3. **CHAIR'S REPORT**
 1. Monthly report and update.
4. **SUB-COMMITTEE REPORT**
 1. Grants
 2. Historic Designation
 3. Public Education
 4. Historical Resources Study & Maintenance
 5. Website & Social Media
 6. Historical Research
 7. Publications & Graphic Design
 8. Special Events
 9. Procedure
5. **STAFF BRIEFINGS**
 1. Bryson Farmstead
 2. Davis House
 3. Old Town Park
6. **NEW BUSINESS**
 1. Discuss and Action Items
 1. Budget expenditures for current FY 2022 and proposed FY 2023.
 2. Mason Homestead facility and signage.
 3. Development of Committees and responsibilities.
 4. Events the Historic Preservation Commission commits to attending for 2022.

7. **FUTURE AGENDA ITEMS**

This item will provide the Commissioners an opportunity to provide topics they would like placed on a future agenda for discussion.

8. **ADJOURNMENT**

CERTIFICATION

This meeting will be conducted pursuant to the Texas Government Code Section 55 1.001 et seq. The City of Leander is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary at (512) 528-2743 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call (512) 528-2800. I certify that the above agenda for this meeting of the Historical Preservation Commission of the City of Leander, Texas, was posted on the bulletin board at City Hall in Leander, Texas, on the 4 day of March 2022 by 5:00 p.m. pursuant to Chapter 551 of the Texas Government Code.

A handwritten signature in cursive script that reads "Dara Crabtree". The signature is written in dark ink on a light-colored background.

Dara Crabtree, City Secretary



EXECUTIVE SUMMARY
03/09/2022

AGENDA SUBJECT:

CONSENT AGENDA

1. Approval of minutes for meetings held on November 17, 2021, January 19, 2022 and February 16, 2022.

BACKGROUND:

Attached are the minutes for the meetings held on November 17, 2021, January 19, 2022 and February 16, 2022.

PRESENTER:

Dara Crabtree, City Secretary

Attachments

1. Draft Minutes 11.17.2021
2. Draft Minutes 01.19.2022
3. Draft Minutes 02.16.2022



**MINUTES
HISTORICAL PRESERVATION COMMISSION
CITY OF LEANDER, TEXAS**

Pat Bryson Municipal Hall
201 North Brushy Street - Leander, Texas
Wednesday - November 17, 2021



**Place 1 – Genny Kercheville
Place 2 – Gilbert Rodriguez
Place 3 – Kathy Howell, Chair
Place 4 – Kathryn Conrad**

**Place 5 – Kip Harmon
Place 6 – Christina Twing, Vice-Chair
Place 7 - Priscilla Sims
Staff Liaison – Dara Crabtree**

1. Call to Order at 5:30 p.m. and confirmed a quorum was present with Commissioner Conrad arriving at 6:00 p.m. and Commissioner Rodriguez arriving at 6:01 p.m. Commissioner Kercheville was absent.

2. **APPROVAL OF MINUTES**

1. October 20, 2021

Motion by Kip Harmon, Seconded by Vice-Chair Christina Twing to approve the October 20, 2021 minutes with stated corrections.

Vote: 6 - 0

3. **CHAIR'S REPORT**

1. Monthly report and update included: the monthly presentation given to Active Adult Advisory Board regarding Bagdad Cemetery

4. **SUB-COMMITTEE REPORT**

1. Grants - no report
 2. Historic Designation - nothing to report; process of raising funds is awaiting an ordinance.
 3. Public Education: discussions included display at Leander Library on Native Americans, no way to calculate number of visitors of the display; next month Clio app, and try to find old toy cars for display
 4. Historical Resources Study & Maintenance - no report
 5. Website & Social Media - information regarding Leander's cemeteries was sent to Mike Neu to be posted on City website, more than 1,000 followers on social media; requested information as to how commissioners shall respond to remarks made on social media
 6. Historical Research - no report
 7. Publications & Graphic Design - Commissioner Howell had ordered banners
 8. Special Events - discussions included December 4, Old Town Christmas Festival, discussion as to times, booth items, and parade items
 9. Procedure - awaiting the Historical Preservation Officer

5. Staff provided a brief update on the Bryson Farmstead preservation plan and the business occupying the Davis House.

6. **NEW BUSINESS**

1. Discuss and Action Items

1. An overview of the Boards, Commissions and Committees Rules of Procedures was discussed.
2. Elect Chairperson and Vice-Chairperson - no action taken

7. **FUTURE AGENDA ITEMS**

1. How to respond to social media comments
2. Ways to improve communication with other City boards and commissions

8. Adjourned at 7:02 p.m.

APPROVED:

CHAIR

ATTEST:

STAFF LIAISON



**MINUTES
HISTORICAL PRESERVATION COMMISSION
CITY OF LEANDER, TEXAS**

Pat Bryson Municipal Hall
201 North Brushy Street - Leander, Texas
January 19, 2022



**Place 1 – Genny Kercheville
Place 2 – Gilbert Rodriguez
Place 3 – Kathy Howell, Chair
Place 4 – Kathryn Conrad**

**Place 5 – Kip Harmon
Place 6 – Christina Twing, Vice-Chair
Place 7 - Priscilla Sims
Staff Liaison – Dara Crabtree**

1. Call to Order at 5:38 p.m. All Commissioners were present with the exception of Commissioner Sims.
2. Elect Chair and Vice-Chair.

Motion by Vice-Chair Christina Twing, Seconded by Chair Kathy Howell to appoint Kip Harmon as Chair.

Vote: 6 - 0

Motion by Vice-Chair Christina Twing, Seconded by Commissioner Kathryn Conrad to appoint Kat Howell as Vice-Chair.

Vote: 6 - 0

3. Discuss the Bryson Farmstead Preservation Plan prepared by Fisher-Heck. Discussion included: concerns with report; developing list of questions for Fisher-Heck; timeline; preservation philosophy; source list; testing; inconsistencies with structure names; and scope of project. Following the discussion, the Commissioner's agreed the following questions and concerns would be submitted in addition to the concerns Williamson County Historic Commission expressed to Fisher-Heck representatives to discuss at their February meeting.
 1. Williamson County Historic Commission questions and concerns previously sent to Fisher-Heck.
 2. Are footnotes being added to the final report?
 3. Inconsistencies in philosophies from beginning to end (i.e. references to coop then barn). Will this be cleaned up?
 4. Request source list.
 5. Reference of the wagon trail being historical only the loop is historical, the remainder is not a wagon trail.
 6. Who did you speak with to obtain history for this site? Did you speak to Bobby Bryson or others? If not, why?
 7. Voices of many people; obvious many people worked on the report; edit to one voice.
 8. How were the sites selected where the archeologist testing done?
 9. Attic is missing...need to know the condition. Can use the closet with vent (page 40) to access the attic.
 10. Fireplace – closed off later?

11. Porch addition – replaced previous porch.
12. Was testing done for termites and/or asbestos?
13. Anyone currently doing maintenance on the buildings?
14. Time inconsistencies in corn crib and barn.
15. What is focus time period? Corrugated tin roofing in 1900s.
16. Garage – not part of properties or scope and non-historic needs to be removed from the report.
17. What is goal of landscaping reference?
18. Concerns with cedar shank roofing.
19. What is goal? Overall goal not consistent.
20. Why only 9 shovel tests over the 6 acres? Archeology testing should be done around house, windows, door, well and outhouse.
21. Metal detector hits by barn but not dug up – what are the next plans for that?
22. Inconsistencies of archeological history from first portion of report to the end of the report.
23. How much time spent on research and developing report?
24. References using are not reliable references: Shin Oak Ridge; Handbook on Texas
25. Why using secondary sources versus primary sources?
26. Windmills need further review.
27. Where did you the historic wagon trails come from?
28. How much of an archeological study was allocated for the project? Can more testing be done?
29. Not thorough enough details to discuss accuracy.
30. What is focus (i.e. 10, 20 or 30 years); When built 1970-1930; How evolved?
31. What is Phase 2? Does Phase 1 prepare for Phase 2?

4. Adjourned at 7:17 p.m.

APPROVED:

CHAIR

ATTEST:

CITY SECRETARY



**MINUTES
HISTORICAL PRESERVATION COMMISSION
CITY OF LEANDER, TEXAS**

Pat Bryson Municipal Hall
201 North Brushy Street - Leander, Texas
February 16, 2022



**Place 1 – Genny Kercheville
Place 2 – Gilbert Rodriguez
Place 3 – Kathy Howell, Vice- Chair
Place 4 – Kathryn Conrad**

**Place 5 – Kip Harmon, Chair
Place 6 – Christina Twing
Place 7 - Priscilla Sims
Staff Liaison – Dara Crabtree**

1. Call to Order at 5:30 p.m. All Commissioners were present with the exception of Commissioner Rodriguez and Commissioner Conrad.
2. Discuss the Bryson Farmstead Preservation Plan prepared by Fisher-Heck and consider any recommendations to the City Council. Discussion included: talking with Bobby Bryson about his memories as a child on the property; scope of phase 1; condition assessment; architectural and structures condition; future phases will look at the history component; initial site survey; next steps will be determining preservation versus re-purposing, schematic plans, environmental plan, interpretative and design phase along with the narrative to begin being laid out during this time, Following a discussion, Fisher-Heck representatives agreed to correct the inconsistencies in the dates and structure names along with add a reference of circa to be determined in future phases. Following all discussion and Q&A, Vice-Chair Howell made a motion, seconded by Commissioner Twing, to accept the Bryson Farmstead Preservation Plan with corrections discussed. The vote was 5 for, 0 against.
3. Adjourned at 6:45 p.m.

APPROVED:

CHAIR

ATTEST:

CITY SECRETARY