



**AGENDA
CHARTER REVIEW COMMISSION MEETING
CITY OF LEANDER, TEXAS**

Development Services - San Gabriel Conference Room
201 North Brushy Street - Leander, Texas
Monday, September 14, 2026
Regular Meeting at 5:30 PM



**Genail Marthol
Darald Berger
John Cosgrove, Chair
David Ron Militello**

**Kathryn Pantalion-Parker
Melissa Walsh
Laura Blevins
Staff Liaison – Dara Crabtree**

CONVENE REGULAR MEETING - 5:30 P.M.

1. Open meeting and confirm a quorum is present.
2. Public Comments [All comments are limited to no more than 3 minutes (6 minutes if translation is needed) per individual.]

CONSENT AGENDA: ACTION

3. Approval of the minutes for meeting held on August 31, 2026.

REGULAR AGENDA

4. Review City of Leander Home Rule Charter Articles IV through VI and consider any recommendations for amendments thereto.
5. As necessary, discuss and consider planned review of Charter for next scheduled meeting.
6. Adjournment

CERTIFICATION

The City of Leander is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary at (512) 528-2743 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call (512) 528-2800. I certify that the above agenda for this meeting of the Charter Review Commission of the City of Leander, Texas, was posted on the bulletin board at City Hall in Leander, Texas, on the 4 day of September 2026 by 5:00 p.m. pursuant to Chapter 551 of the Texas Government Code.



Dara Crabtree, City Secretary, TRMC



EXECUTIVE SUMMARY
9/14/2026

AGENDA SUBJECT:

Approval of the minutes for meeting held on August 31, 2026.

BACKGROUND:

Attached are the minutes for the meeting held on August 31, 2026.

HISTORY/TIMELINE:

APPLICANT/AGENT:

RECOMMENDATION:

PRESENTER:

Dara Crabtree, City Secretary

Fiscal Impact

Attachments:

1. Draft Charter Review Minutes 08.31.2026



**MINUTES
CHARTER REVIEW COMMISSION MEETING
CITY OF LEANDER, TEXAS**

Development Services - San Gabriel Conference Room
201 North Brushy Street - Leander, Texas
Monday, August 31, 2026
Regular Meeting at 5:30 PM



**Genail Marthol
Darald Berger
John Cosgrove, Chair
David Ron Militello**

**Kathryn Pantalion-Parker
Melissa Walsh
Laura Blevins
Staff Liaison – Dara Crabtree**

CONVENE REGULAR MEETING - 5:30 P.M.

1. Open meeting and confirm a quorum is present.

Opened meeting at 5:37 p.m. All present and a quorum is present.
2. Public Comments [All comments are limited to no more than 3 minutes (6 minutes if translation is needed) per individual.]

None.

CONSENT AGENDA: ACTION

Motion: Approve consent agenda.

By: Commissioner Blevins

Seconded: Commissioner Berger

Vote: 7-0

3. Approval of the minutes for meeting held on August 17, 2026.

REGULAR AGENDA

4. Review City of Leander Home Rule Charter Articles I through III and consider any recommendations for amendments thereto.

The Commission reviewed Articles I through III.

Motion: Add the original date of charter adoption to the first sentence of Article II. Boundaries of the City, Section 2.01. Boundaries to clarify which charter adoption is being referenced.

By: Commissioner Pantalion-Parker

Seconded: Commissioner Berger

Vote: 7-0

The following items were requested to be brought back for further discussion:

- Article III. The City Council, Section 3.02. Qualifications, City Attorney Saenz to provide options with the removal of the language, delinquent on indebtedness to the city and replacing moral turpitude with more current terminology.
- Article III. The City Council, Section 3.03. Term Limits, City Secretary Crabtree to survey comparator cities.
- Article III. The City Council, Section 3.05. City Council Judge of its Members, City Attorney Saenz will review case law and City Secretary Crabtree will see what language, if any, other cities' charters contain.
- Article III. The City Council, Section 3.09. Compensation, City Secretary Crabtree to survey comparator cities.

5. As necessary, discuss and consider planned review of Charter for next scheduled meeting

Motion: to Review Articles IV through VI at the next meeting on September 14 at 5:30 p.m. along with the items requested brought back for further discussion.

By: Chair Cosgrove

Seconded: Commissioner Pantalione-Parker

Vote: 7-0

6. Adjournment

Adjourned at 7:50 p.m.

APPROVED

CHAIR

ATTEST:

STAFF LIAISON

ARTICLE IV. THE AUTHORITY AND LIMITATIONS OF THE CITY COUNCIL

Section 4.01. Mayor.

The mayor shall serve as the ceremonial head of the city government, preside at all meetings of the council and provide the leadership necessary to ensure good government. He or she shall work closely with the council to obtain legislation in the public interest and with the city manager to ensure that the same is enforced, and participate in the discussion and vote on all legislative and other matters coming before the council. The mayor shall have signatory authority for all legal contracts and commitments of the city; sign all ordinances and resolutions; work and coordinate with the city manager and the council; review and make recommendations on all proposed budget amendments; approve agendas for council meetings; and, in time of declared emergency, may govern the city by proclamation, maintain order and enforce all laws. The mayor shall have such additional powers as are granted to the office by this charter, state law, or ordinance.

[Amended May 2022]

Section 4.02. Mayor Pro Tem.

At its first regular meeting after the canvass of the general election and any runoff election associated with the general election, or a vacancy in the office of Mayor Pro Tem, the council shall elect one of its members to be mayor pro tem for a one (1) year term, or to fill the unexpired term resulting from the vacancy. Nominations for mayor pro tem shall require a second and the mayor pro tem shall be the councilmember who receives a majority of the votes cast but not less than four votes. In the absence of the mayor, the mayor pro tem shall perform the duties of the office of the mayor and in such capacity shall be vested with all powers conferred on such office. In the event of the failure, inability, or refusal of the mayor to act in respect to any matter or duty, the mayor pro tem shall act. In the event the office of mayor becomes vacant, the mayor pro tem shall serve as mayor until an election is held to elect a mayor to serve the unexpired term.

[Amended May 2022]

Section 4.03. The City Council.

The city council shall be the legislative and governing body of the city and shall have control of all the city finances, property, functions, services, affairs and programs subject only to the terms and provisions of this charter. The council shall have the power to ordain, alter, amend or repeal and enforce ordinances, resolutions, rules, orders, and regulations, for any public purpose, that are not in conflict with this charter, or the federal or state constitutions and laws. The council shall have the power and authority to provide for any public purpose, including but not limited to recreation, the regulation and control of public property, municipal finances, the preservation of the public peace and good order, the security and protection of the public health, safety and welfare, the promotion of trade, commerce and economic development, the beautification and quality of life within the city, and any other service or program provided by any city within the State of Texas. The city, by and through its city council, shall have full and complete power of local self government to the fullest extent not in conflict with this charter and state law, including all such authorities and privileges that are now or hereafter provided to cities by state law, that are provided to any other Texas home rule city by its charter, and such power and authority both express and implied as necessary to accomplish and enforce any such duty, program or public purpose.

The council shall have all the powers necessary and incident to the proper discharge of the duties imposed upon it and is hereby vested with all powers necessary to carry out the terms and provisions of this charter; except where such powers are, by this charter, specifically reserved or conferred on some other officer.

The following powers and duties of the council are not exclusive but are enumerated for greater clarity:

- (a) Appoint, supervise and remove the city manager by majority vote of the entire council;
- (b) Ensure enforcement of the provisions of this charter and the ordinances of the city;
- (c) Adopt and amend the budget of the city;
- (d) Call bond elections, and authorize the issuance and sale of bonds, certificates of obligations, certificates of participation, warrants, notes and other evidences of indebtedness or obligation of the city pursuant to this charter and state law;
- (e) Provide for and control of all city finances;
- (f) Provide for boards and commissions required in this charter and as deemed necessary by the council, and appoint all such boards and commissions after receiving a recommendation from the board selection committee;
- (g) Adopt, modify and carry out the plans proposed by the planning commission and other boards and commissions;
- (h) Adopt, modify and cause the enforcement of building codes, fire codes, and health codes, public safety codes, and all other codes and regulations deemed reasonably necessary;
- (i) Provide for all public utilities and serve as the primary regulatory agency for the rates thereof whether city owned or furnished by private utility companies;
- (j) Pass ordinances and resolutions as necessary in its judgment for any public purpose not inconsistent with this charter;
- (k) Exercise police powers for the safety of all citizens, and to protect their health, life and property, prevent and summarily abate and remove all nuisances, preserve and to enforce good government, order and security of the city;
- (l) Control and regulate the use and occupancy of the public streets, rights-of-way and all property of the city;
- (m) Make investigations into municipal affairs and subpoena persons, documents and records, and compel the attendance of witnesses and the production of records for such purpose;
- (n) Require a fidelity bond to be provided at city expense for any officer or employee position; and
- (o) To govern the affairs of the city in conformance with this charter and the state and federal constitutions and laws, and to determine by majority vote the best and most appropriate method and manner of efficiently performing the functions and providing the services of the city, consistent with the council-manager form of government; and, except as specifically provided in this charter with respect to certain departments that must be maintained in effect, the council may create, change, merge, or abolish offices, departments or agencies of the city, and may contract for services by interlocal agreement or otherwise as it deems advisable to improve the services or the efficiency of government.

[Amended May 2013]

Section 4.04. Duties of Officers and Employees.

Provided that no action of the council shall be inconsistent with this charter, the council shall from time to time, after having heard the city manager's recommendations, establish personnel policies and regulations, and the duties, responsibilities and authority of each appointed officer and employee of the city not inconsistent with this charter. The city shall be an equal opportunity employer and the service of each such officer and employee shall be at will and the council may require other and further duties of any appointed officer or employee whose duties are prescribed herein, and may define, prescribe and change the duties of any appointed officer or employee as in its judgment is best for the public interest. No person related within the second degree of consanguinity or affinity to a member of the council or the city manager shall be or remain employed by the city; provided that such prohibition shall not apply to any person employed full-time for period of twelve months or more prior to the member of the council or city manager taking office, or to minors working part-time. The council may require good and sufficient bond be given by appointed officers or employees handling funds of the city and may require bond of other officers or employees if considered proper or necessary. The expense of any such bond shall be paid by the city.

[Amended November 2005]

Section 4.05. Prohibitions.

The council shall have powers only as a body meeting with a quorum present and no member shall have power to act individually except where that power may be conferred upon the member in this charter or by the council; provided that each member is expected to serve his or her constituency and shall have the right to inquire into any matter whether or not such matter is brought before the council in order that he or she may so serve as an independent member of the council.

No member of the council shall hold any other city office or city employment during his or her term of office, and no former member of the council shall hold any city office with compensation until one (1) year after the expiration of the full term of office to which such member was appointed or elected.

No member of the council shall give orders directly to any city employee, except when empowered to do so by an emergency proclamation, and all members of the council shall deal with the non elective officers, employees and administrative offices of the city solely through the city manager.

Section 4.06. Ordinances.

The council may adopt legislation by ordinance regarding any subject or matter relating to or dealing with any public purpose. An ordinance must be enacted whenever the purpose is to regulate persons and property; whenever there is imposed a penalty, fine, forfeiture, or tax; whenever the purpose is to set a rate to be paid by consumers; whenever an ordinance is required by state law or this charter; or when an ordinance is amended. The authority of the council to legislate to accomplish any public purpose shall be subject only to the following:

- (a) No ordinance of the city may be inconsistent with this charter or in conflict with any applicable state or federal law;
- (b) The enacting clause of every ordinance shall be "BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEANDER, TEXAS.";
- (c) An ordinance may be adopted on one reading only, provided that an ordinance adopting or amending a zoning ordinance, assessing or levying taxes, or annexing or disannexing land must be adopted on two readings;

-
- (d) An ordinance adopted at an emergency meeting held with less than 72 hours notice shall be and remain in effect only until the next regular meeting of the council, at which meeting it shall expire unless readopted at such meeting by the council.
 - (e) The council may by ordinance amend the budget to transfer budgeted funds from one fund or department to another.

[Amended November 2005]

Section 4.07. Resolutions and Minute Orders.

The council may act by resolution regarding any subject or matter relating to or dealing with any public purpose or business except as provided in Section 4.06. The enacting clause of every resolution shall be "BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEANDER, TEXAS." The council may further give instructions to the city manager, approve bids and contracts, and take other actions regarding the day to day business of the city by motion approved by majority vote and entered in the minutes of the council meeting.

ARTICLE V. ELECTIONS

Section 5.01. Notice and Order for Elections.

City elections shall be ordered and notice thereof given as provided in the Texas Election Code and the council shall establish the procedures and order elections except as provided therein. If not otherwise provided for by state law, all elections shall be ordered at least thirty (30) days prior to the date of election and notice shall be given by publication not more than thirty (30) days and not less than twenty (20) days immediately preceding the date of election. Notice of election shall be published in a newspaper published within the city, and if there be no such publication notice shall be published in a newspaper of general circulation within the city.

Section 5.02. General Elections.

The general city election shall be held annually on the first Saturday in May or the date nearest thereto as may be required by law. The mayor and councilmembers shall be elected by majority vote. The mayor and councilmembers for Places 2, 4 and 6 shall be elected for a term of three years at the general election in 2006 and at the general election held every third year thereafter. Councilmembers for Places 1, 3 and 5 shall be elected for a term of three years at the general election in 2007 and at the general election held every third year thereafter.

[Amended November 2005]

Section 5.03. Special Elections.

The council may by ordinance call such special elections as are authorized by this charter or state law, fix the time of holding such elections, and provide all means for holding such special elections; provided that every special election shall be held on a Saturday, or a uniform election date, unless otherwise provided by law or this charter.

Section 5.04. Conduct of Elections.

All elections shall be held in accordance with state law and the ordinances adopted by the council for the conduct of elections. The council shall appoint the election judges, provide for other election officials, and

establish and alter the voting precincts by ordinance. In the absence of state law providing regulations for the conduct of any election the council shall provide such regulations by ordinance.

Section 5.05. Filing for Office.

Candidates for office shall make application for a place on the ballot within the times prescribed by the Texas Election Code. In the absence of a filing deadline established by state law, applications for a place on the ballot shall be filed no later than 5 p.m. of the 45th day before election day. All applications shall designate the position sought and applications for councilmember shall include the Place number. The application shall be accompanied by a filing fee, or a petition in lieu of the filing fee, as required by ordinance and not inconsistent with state law. It shall be the duty of the city secretary to place the name of all qualified candidates, making timely application, on the official ballot. Each candidate for the council or any other elective office shall meet the following qualifications:

- (a) Have all the qualifications for a councilmember as described in Section 3.02 of this charter.
- (b) No candidate may file for more than one (1) office or place in an election, or elections, held on the same date.
- (c) No candidate may withdraw from an election and file for another office or place at the same election.
- (d) Each candidate shall file such application as required by ordinance.

[Amended May 2013]

Section 5.06. Polling Places.

The council shall establish one or more election precincts and provide polling places as necessary for city elections. Until established otherwise by ordinance, the entire city shall be one election precinct and the city hall shall be the polling place for all city elections.

Section 5.07. Official Ballots.

- (a) *Names on Ballot.* The name of each candidate for office, except those who have withdrawn, died or become ineligible two business days or more prior to the start of early voting, shall be printed on the official ballots without party designation or symbol, and in the form designated by the candidate. If two or more candidates have the same surname or surnames so similar as to be likely to cause confusion, their residence addresses shall be printed with their names on the ballot.
- (b) *Order of Listing.* The order on the ballot of the names of the candidates shall be determined by lot in a drawing to be held under the supervision of the city secretary.
- (c) *Early Voting Ballots.* Procedures and ballots for early voting shall be consistent with the Texas Election Code.
- (d) *Ballots On Measures.* Ballots for ordinances, bond issues, and charter amendments shall be presented for voting by ballot title. The ballot title of a measure may differ from its legal title but shall be a clear, concise statement, approved by majority of the council, describing the substance of the measure without argument or prejudice. Below the ballot title shall appear the following question: "Shall the above described (ordinance) (bond issue) (amendment) be adopted?" Immediately below or to the left of such question shall appear in the following order, the words "Yes" and "No" each with a square in which the voter may cast his vote in the manner required by the ballot or voting system.
- (e) *Write-In Votes.* Procedures for write-in votes shall be consistent with the Texas Election Code.

[Amended November 2005; Amended May 2013]

Section 5.08. Voters and Voting.

Every registered voter who has been a resident of the city for thirty (30) days or more prior to the date of the election shall be entitled to vote in city elections. Early voting and the hours the polls are open shall be as established by state law, or, absent state law providing therefor, as established by ordinance. Write in votes shall be permitted only in compliance with the Texas Election Code.

Section 5.09. Election by Majority.

The mayor and councilmembers shall be elected by majority vote. No measure shall be adopted except by a majority vote and a tie vote shall defeat the measure.

Section 5.10. Canvassing.

The returns of every municipal election shall be delivered by the election judges to the city secretary and the mayor at city hall not later than the time required by applicable law. The city council shall canvass the returns in accordance with state law. The returns of every municipal election shall be recorded in the minutes of the council by totals for each candidate, or, for and against each issue submitted.

[Amended May 2018]

Section 5.11. Run-Off Election.

If no candidate for an elective office receives a majority of the votes cast for that position in the regular or special election, a run-off election shall be held between the two (2) candidates who received the greatest number of votes. Such run-off election shall be held in accordance with State election laws on the third Saturday following the canvass of votes for the general election. The candidate receiving the highest number of votes cast for the office in the run-off election shall be declared elected and if the run-off results in a tie vote, the tie shall be broken by lot or chance as agreed by and between the candidates.

[Amended November 2005]

Section 5.12. Term of Office.

The mayor and each councilmember shall serve until his or her successor is elected or appointed and qualified to serve. The regular term of office of the mayor and the councilmembers shall commence on the first Tuesday following the canvass of the election at which they receive a majority vote. A member of the council elected by majority vote in a run-off election shall take office on the first Tuesday following the day on which the votes for the run-off election are canvassed. The term of a mayor or councilmember elected at a special election shall commence on the first Tuesday after the canvass of votes for the election at which they receive a majority of the votes cast for the office.

[Amended November 2005; Amended May 2022]

ARTICLE VI. INITIATIVE, REFERENDUM AND RECALL

Section 6.01. General.

The citizens reserve the powers of initiative, referendum and recall, which may be exercised in the manner and subject to the limitations provided in this Article.

Section 6.02. Initiative.

Subject only to the limitations provided in this Article, the people of the city shall have the power to propose legislation on any local government issue, except legislation appropriating money, levying taxes, affecting zoning, annexing land, or setting rates, fees or charges, and, if the council fails to adopt an ordinance so proposed, to adopt or reject the proposed legislation at an election.

Section 6.03. Referendum.

The people of the city shall have the power to require reconsideration by the council of any adopted ordinance regarding any issue that would be a proper subject for an initiative, and if the council fails to repeal an ordinance so reconsidered, to approve or reject the ordinance at an election. Such power shall not extend to the budget; capital expenditures; levy of taxes; any bonds, certificates of obligation or any similar obligations; zoning; annexation; or any rates, fees and charges; provided that tax increases shall be subject to petition as provided by state law.

Section 6.04. Conflict.

No initiative or referendum action shall conflict with this charter, the constitution or any state statute.

Section 6.05. Signatures.

Initiative and referendum petitions must be signed by registered voters residing within the city in number equal to ten percent (10%) of the number of registered voters within the city on the date the petition is first filed with the city secretary, or 400 registered voters, whichever number is greater. The signatures to the initiative or referendum petition need not all be appended to one paper, but each signer shall sign his or her name in ink or indelible pencil and shall add or cause to be added his or her place of residence by street and number, county of residence, printed name, voter registration number, precinct number and date of signature.

[Amended May 2018]

Section 6.06. Commencement of Proceedings.

A qualified voter may commence an initiative or referendum proceeding by filing with the city secretary the complete form of a petition proposed to be circulated, including signature pages, together with a copy of the full text of the initiative ordinance, or the ordinance to be reconsidered. The ordinance set forth with the petition shall be complete and in proper form including the caption.

The city secretary shall place the time and date on the petition and documents when filed, examine the filing for sufficiency as to form and place the time and date of the certification for circulation on such petition and documents. The city secretary shall provide a certified copy of such filing as certified for circulation to the person presenting same, the city manager and the city attorney, and file a copy of such certified documents and petition in the archives of the city.

The circulated petition must be returned and refiled with the city secretary within ninety (90) days after the date the petition is certified for circulation. Signatures obtained prior to the date of such certification shall be invalid and a petition returned after the expiration of ninety (90) days shall not be considered.

Section 6.07. Examination and Sufficiency.

The city secretary shall examine each signature separately and disqualify any signature not having all of the information required, or not found to be that of a qualified voter of the city, determine whether the petition contains the requisite number of valid signatures, complete a certification as to the sufficiency of the petition signatures, and notify the petitioner by certified mail of the sufficiency of, or any insufficiencies in the petition, within fourteen (14) days following the date the circulated petition is filed with the city secretary. The petitioner shall be notified by certified mail of the sufficiency of, or any insufficiencies in, the petition.

If the petition is certified as sufficient, the city secretary shall present a certificate to the city manager who shall cause the same to be placed on the agenda for the first council meeting that is three or more days after the date of the certification.

If the petition is certified as insufficient due to the disqualification or invalidity of signatures the petitioner shall have fourteen (14) days following the date of notification by the city secretary of the insufficiencies in the petition, to file a supplementary petition with additional signatures sufficient in number to equal the required number of signatures. Upon supplementary petitions being timely filed, the city secretary shall have seven (7) days from the date such supplementary petition is filed to certify the petition as sufficient or insufficient and to notify the petitioner by certified mail of the sufficiency of, or any insufficiencies in, the petition.

[Amended May 2013]

Section 6.08. Referendum-Suspension of Ordinance.

When an authorized referendum petition is certified by the city secretary as sufficient, the ordinance sought to be reconsidered shall be suspended; and such suspension shall continue until the council repeals the ordinance or the ordinance is upheld by election.

Section 6.09. Action on Petition.

Within thirty (30) days after the date an initiative petition has been certified to the council as sufficient, the council shall request a formal legal opinion from the city attorney on the legality of the proposed ordinance. If the city attorney issues a written opinion that the proposed ordinance is clearly and facially invalid, the council shall not be required to call an election on such initiative. Otherwise, within forty-five (45) days after an initiative or referendum petition has been certified to the council as sufficient, the council shall:

- (a) Adopt the proposed initiative ordinance without any change in substance; or
- (b) Repeal the referred ordinance; or
- (c) Call an election on the proposed or referred ordinance.

The election on a proposed or referred ordinance shall be held on the next available uniform election date after the date of the council's action and for which notice may be timely given in compliance with state law and this charter. Such election may coincide with a regular city election should such election fall within the specified time. However, special elections on initiated or referred ordinances shall not be held more frequently than once each six (6) months and no ordinance substantially the same as a defeated initiative ordinance shall be adopted by the council or initiated within two (2) years after the date of the election. No referred ordinance repealed at an election may be readopted by the council within two (2) years from the date of the election at which such

ordinance was repealed. Copies of the proposed or referred ordinances shall be made available at each polling place.

Section 6.10. Procedure and Results of Election.

Not more than thirty (30) and not less than fifteen (15) days prior to the special election, the city secretary shall cause the proposed or referred ordinance to be published in its entirety at least once in a newspaper of general circulation in the city.

The ballots used when voting upon such proposed and referred ordinances shall set forth the nature of the ordinance sufficiently to identify the ordinance and shall also set forth a proposition as provided in this charter. If a majority of the qualified voters voting on a proposed initiative ordinance vote in its favor, it shall be considered adopted upon certification of the election results and shall be treated in all respects in the same manner as ordinances adopted by the council. If conflicting ordinances are approved at the same election, the ordinance receiving the greatest number of affirmative votes shall prevail.

An ordinance adopted by initiative may not be repealed or amended at any time prior to the expiration of two (2) years from the date of its adoption, except at an election held for such purpose or such amendment being approved by the council by not less than six (6) affirmative votes.

If a majority of the qualified voters on a referred ordinance vote against the ordinance, it shall be considered repealed upon certification of the election results. If a majority of the qualified voters voting on a referred ordinance vote for the ordinance, it shall be upheld and, in such event, may not again be the subject of a petition within twelve (12) months following the date of such election.

Section 6.11. Power of Recall.

The people of the city reserve the power to recall any elected city officer and may exercise the power by filing with the city secretary a petition signed by qualified voters of the city equal in number to at least ninety percent (90%) of the number of votes cast in the last general city election, demanding the removal of the elected officer. The petition shall be signed and verified as required for an initiative petition and a separate petition must be filed for each officer being recalled.

Section 6.12. Recall Election.

The provisions regulating examination, certification, and amendment of initiative petitions shall apply to recall petitions. If the city secretary certifies the petition as sufficient, the city council shall, at the first meeting for which timely notice may be given, order a special election to be held at the earliest time permitted by this charter and state law, to determine whether the officer shall be recalled. If a majority of votes cast at a recall election be for the recall of the officer, the office shall be vacant.

Section 6.13. Limitation on Recall.

No recall petition shall be filed against an officer within six (6) months after taking office; no officer shall be subjected to more than one (1) recall election during the term of office; and no officer shall be recalled at an election held less than six (6) months prior to the expiration of the term of office being served by such officer.

Section 6.14. Failure of City Council to Call an Election.

If the city secretary shall certify the petition as sufficient and the city council shall fail or refuse to order such recall election, or to discharge any other duty imposed upon the council with reference to the recall, then any citizen of the city may file suit in the district courts to compel the council to order the election.
