



## Active Adult Advisory Committee Meeting Agenda

**Leander Activity Center  
11880 Hero Way West, Suite 600  
Leander, TX 78641  
March 15, 2023 @ 3:30 pm**

### Active Adult Advisory Committee

Carol Elsasser  
Kathy Bonardi  
Terry Ann Bodwin  
Tricia Sanders

Carol Hubbard  
Kirsten Lynch  
Chris Schwendenmann  
Nancy Shnider

Jeff Anderson  
Linda Smith  
Leah Anderson - Liaison  
Christine DeLisle - Council Liaison

1. Call to order
2. Roll call
3. Citizen Comments
4. Approval of minutes - January 18, 2023.
5. Ratify the approval of November 2, 2022 minutes.
6. City Council liaison update
7. Presentation of Advisory Board and Commission Reference Book
8. Staff liaison update
  - a. Recent program attendance by Active Adult Program Coordinator
  - b. Membership update
  - c. New and upcoming programs and activities
  - d. Next meeting date
9. Discuss and consider recommendation on future overnight trips.
10. Discuss and consider recommendation regarding amending appointment requirements to the Active Adult Advisory Committee.
11. Discussion and consider recommendation of previous citizen comments
  - a. Pickleball
  - b. Transportation needs for the Active Adult program
  - c. Senior demographics in Leander
12. Future agenda items.
13. Adjournment

### CERTIFICATION

The City of Leander is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the Parks & Recreation Director at 512.528.9909 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 512.528.2800.

I certify that the above notice of the City of Leander Active Adults Advisory Committee was posted on the bulletin board at City Hall in Leander, Texas on the 10<sup>th</sup> day of March, 2023 by 5:00 pm pursuant to Chapter 551 of the Texas Government Code.

Leah Anderson, Parks & Recreation Manager



**EXECUTIVE SUMMARY**

**03/15/2023**

**AGENDA SUBJECT:**

Approval of minutes for January 18, 2023.

**BACKGROUND:**

Attached are the minutes for the meeting held on January 18, 2023.

**ATTACHMENTS:**

1. Draft minutes for January 18, 2023

**PREPARED BY:**

Leah Anderson



## Active Adult Advisory Committee Meeting Agenda Minutes

Leander Activity Center  
11880 Hero Way West, Suite 600  
Leander, TX 78641  
January 18, 2023 @ 3:30 pm

### Active Adult Advisory Committee

Carol Elsasser  
Kathy Bonardi  
Terry Ann Bodwin  
Tricia Sanders

Carol Hubbard  
Kirsten Lynch  
Chris Schwendenmann  
Nancy Shnider

Jeff Anderson  
Linda Smith  
Leah Anderson - Liaison  
Christine DeLisle - Council Liaison

**1. Call to Order**

Chair Bonardi called the meeting to order at 3:33 p.m.

**2. Roll Call**

All commissioners were present except Commissioners Schwendenman, Shnider, and Anderson.

**3. Approval of Minutes - November 2, 2022**

Commissioner Smith moved to approve the minutes with the amendment of adding Joyce’s last name (Dale). Commissioner Lynch seconded the motion. The motion passed unanimously.

**4. Council Liaison Update**

Staff liaison Anderson introduced the new City Council Liaisons - Councilmember Esme Mattke Longoria and Mayor Christine DeLisle. Councilmember Mattke Longoria introduced herself.

**5. Update on Senior Activity Center by Parks and Recreation Director**

including the location, funding, contents, resubmittal timeline of the future senior activity center, potential ideas of what to do with the previously designated space for the Child Advocacy Center, and this item will be brought back on a future agenda item for discussion.

**6. Programming and Membership Update from the Active Adult Program Coordinator**

including programs and classes, registration timelines, memberships, promoting programs on social media, the need for volunteerism within the program, recent events, reminder calls for trips, and Sign Up Genius usage.

**7. Board Member Topic Recommendations for Future Meetings**

- a. Pickleball needs within the community
- b. Transportation needs of the program
- c. Grants available
- d. Addition of agenda item for discussion of past citizen comments
- e. Recommendation to amend Commissioner prerequisites to include being a current member of the Active Adult Program

**8. Citizen Comments**

Suzie Redfield - spoke on the need for additional transportation, multiple activity levels offered for hiking trips, would like to know how many seniors are served with Meals on Wheels, and demographics of seniors living in Leander  
Rose Meyer - questioned how many square feet the senior center will be

**9. Next Meeting Date Announcement and Discussion of Date Change for March Meeting**

Following a discussion, the next meeting date was confirmed for March 15<sup>th</sup>.

**10. Adjournment**

The meeting was adjourned at 4:43 p.m.

APPROVED:

\_\_\_\_\_  
Chair

ATTEST:

\_\_\_\_\_  
Staff Liaison



**EXECUTIVE SUMMARY**

**03/15/2023**

**AGENDA SUBJECT:**

Ratify the approval of minutes for November 2, 2022.

**BACKGROUND:**

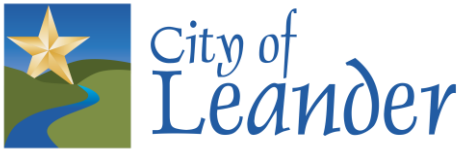
Attached are the minutes for the meeting held on November 2, 2022.

**ATTACHMENTS:**

1. Draft minutes for November 2, 2022

**PREPARED BY:**

Leah Anderson



## Active Adult Advisory Committee Meeting Minutes

**Leander Activity Center  
11880 Hero Way West, Suite 600  
Leander, TX 78641  
November 2, 2022 @ 3:30 pm**

### Active Adult Advisory Committee

Carol Elsasser	Carol Hubbard	Jeff Anderson
Kathy Bonardi	Kirsten Lynch	Linda Smith
Terry Ann Bodwin	Chris Schwendenmann	Leah Anderson - Liaison
Tricia Sanders	Nancy Shnider	

#### 1. Call to Order

Called to order at 3:30pm. Introduction and explanation of recording device.

#### 2. Roll Call

Present - All members were present.

#### 3. Approval of Minutes - August 31, 2022

Motion by Committee member Lynch, seconded by Committee member Anderson to approve the minutes for August 31, 2022.

The vote was all for.

#### 4. Active Adult Advisory Committee Update

Update included thanking outgoing Committee member Parker for his service; introduction of new Committee members Bodwin, Hubbard, Sanders, and Bonardi; and an item would be on the agenda for the next meeting for selection of Chair and Vice Chair.

#### 5. Council Liaison Update

Update included city council liaisons.

#### 6. Programming and Membership Update from the Active Adult Program Coordinator

Update included new programs, program numbers, volunteer opportunities, and memberships.

#### 7. Christmas Parade Discussion

Discussion included parade floats for the active adult program and decorating schedule.

**8. Citizen Comments**

Suzie Redfield - commented on need for an Active Adult banner for booths; and offered to have one created.

Joan Henderson – commented on parade theme; decoration ideas; and more openness in the parade planning process.

Rose Meyer – commented on active adult transportation needs given the growing numbers in the program; and recent vehicle issues.

Joyce Dale - commented on Christmas float preparation and ideas.

Carol Elsasser – inquired about Christmas Festival timeline.

Rich Parker – inquired about bus/van limitations.

**9. Next Meeting Date Announcement**

Next meeting will occur on January 18<sup>th</sup> at 3:30pm.

**10. Adjournment**

Adjourned at 3:56pm.

APPROVED:

\_\_\_\_\_  
Chair

ATTEST:

\_\_\_\_\_  
Staff Liaison



**EXECUTIVE SUMMARY**

**03/15/2023**

**AGENDA SUBJECT:**

Receive presentation of Advisory Board and Commission Reference Book.

**BACKGROUND:**

City Secretary Crabtree will present the Advisory Board and Commissions Reference Book to the Active Adult Advisory Committee.

**ATTACHMENTS:**

1. Welcome Letter and Table of Contents

**PREPARED BY:**

Dara Crabtree, City Secretary

Dear Boardmember,

On behalf of the City Council and City Staff of Leander, we would like to welcome you as you begin your service on the Active Adult Advisory Committee, and thank you for your willingness and desire to serve your community.

As we welcome you to the board, we would like to remind you that the Active Adult Advisory Committee is an advisory board. Advisory boards are tasked with taking on certain issues and concerns of the public, understanding and exploring possible options and providing feedback and making recommendations to departments and/or to council.

In an effort to assist you while serving on the Active Adult Advisory Committee, you are being provided with this Board & Commission Reference Book. Included in this reference book, among other things, are the board member's contact information, board description, the Code of Ethics, and parliamentary procedures.

We want to welcome you once again and hope that your valuable ideas will assist the City Council in future decisions.

Should you have any questions or concerns regarding your role while serving on the board please contact Leah Anderson, staff liaison for the Active Adult Advisory Committee, at [Landerson@leandertx.gov](mailto:Landerson@leandertx.gov).

Sincerely,



Office of the City Secretary  
Dara Crabtree, City Secretary



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ACTIVE ADULT  
ADVISORY COMMITTEE  
REFERENCE BOOK

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**EXECUTIVE SUMMARY**

**03/15/2023**

**AGENDA SUBJECT:**

Discuss and consider recommendation on future overnight trips.

**BACKGROUND:**

The Leander Active Adult Program offers trips to events, museums, and attractions within a 2-3 hour drive of Leander, Texas. This item will provide the board members an opportunity to provide feedback and ideas of travel locations to staff regarding the incorporation of overnight trips.

**PREPARED BY:**

Leah Anderson



**EXECUTIVE SUMMARY**

**03/15/2023**

**AGENDA SUBJECT:**

Discuss and consider recommendation regarding amending appointment requirements to the Active Adult Advisory Committee.

**BACKGROUND:**

Based on previous discussion and the implementation of the new active adult annual membership, the board will discuss and consider recommendation of an amendment to the appointment requirements for the Active Adult Advisory Committee. The amendment states that an applicant must be a current Active Adult Program member in order to submit an application for a place on the committee.

**PREPARED BY:**

Leah Anderson



**EXECUTIVE SUMMARY**

**03/15/2023**

**AGENDA SUBJECT:**

Discuss and consider recommendation of previous citizen comments

1. Pickleball
2. Transportation needs for the Active Adult program
3. Senior demographics in Leander

**BACKGROUND:**

While the citizen comment agenda item does not allow board members to address a concern or comment from the public, this item allows for discussion, feedback, and possible recommendation from the board on the subjects listed which have been posed in the last two meeting's citizen comment item.

**PREPARED BY:**

Leah Anderson