



**MINUTES
HISTORICAL PRESERVATION COMMISSION
CITY OF LEANDER, TEXAS**

Development Services - San Gabriel Conference Room
201 North Brushy Street - Leander, Texas
March 15, 2023



**Place 1 – Genny Kercheville
Place 2 – Stephen Cook
Place 3 – Kathy Howell
Place 4 – Kathryn Conrad**

**Place 5 – Kip Harmon, Vice-Chair
Place 6 – Christina Twing, Chair
Place 7 - Priscilla Sims
Staff Liaison – Dara Crabtree**

1. Opened meeting at 5:31 p.m. and confirmed a quorum was present with Commissioner Conrad and Vice-Chair Hamon absent.
2. Citizen Comments. No comments.

CONSENT AGENDA: ACTION

Motion by Commissioner Kathy Howell, Seconded by Commissioner Priscilla Sims to approve the minutes for meeting held on February 15, 2023.

Vote: 5 - 0

3. Approval of minutes for meeting held on February 15, 2023.

REGULAR AGENDA

4. Discuss and consider volunteer schedule and responsibilities for Mason Heritage Days being held on March 24-25, 2023.

The schedule of events was shared with Commission; Commissioners Sims and Cook agreed to volunteer Friday night with Commissioner Kercheville and City Secretary Crabtree volunteering on Saturday; Chair Twing will be demonstrating sewing and Commissioner Howell will conduct the house tours, following a discussion.

0. Discuss and consider action on purchase of oral history backpack.

Motion by Commissioner Kathy Howell, Seconded by Commissioner Genny Kercheville to authorize City Secretary Crabtree to purchase a recorder and necessary accessory items for the recorder, cotton gloves, oral history question cards, and backpack.

Vote: 5 - 0

5. Discuss and consider action on the creation and purchase of a history theme sticker for distribution at events.

Motion by Commissioner Kathy Howell, Seconded by Commissioner Priscilla Sims to share the edits as discussed and proceed with purchasing the sticker that receives the majority of votes as first choice.

Vote: 5 - 0

6. Discuss and consider recommendations of including Leander History in the Leander Welcome Packet provided to new residents.

Motion by Commissioner Priscilla Sims, Seconded by Commissioner Kathy Howell to share all three submittals with the Chief of Staff for the Welcome Packet and to allow him to edit as needed.

Vote: 5 - 0

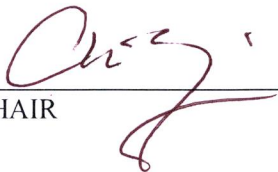
7. **FUTURE AGENDA ITEMS**

This item will provide the Commissioners an opportunity to provide topics they would like placed on a future agenda for discussion.

- Proposed FY 2024 budget needs

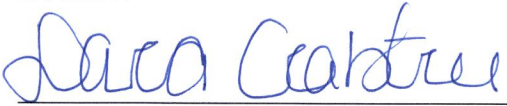
8. Adjourned at 6:11 p.m.

APPROVED:



CHAIR

ATTEST:



CITY SECRETARY