



Public Arts and Culture Commission Meeting Agenda

Leander Activity Center
11880 Hero Way West STE 600
April 12, 2023 @ 6:00 pm

Naruby Bollom
Keysha Bradford
Lisa Haynes
Mike Herrera
Jessica Johnson
Steve Kuwitzky

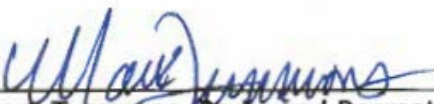
Sammy Panzarino
George Quist
Stephanie Rand
Na'Cole Thompson – Council Liaison
Mark Tummons – Director, Staff Liaison

1. Call to Order
2. Roll Call
3. Public Comments
4. Approval of Minutes – March 8, 2023
5. City Council Liaison Update
6. Staff Liaison Updates:
 - a. Budget Review
 - b. RFP Mural Call to Art
 - c. Grants through Texas Commission of Art Account
7. Subcommittee Updates:
 - a. Juneteenth Jubilee
 - b. Lakewood Sculpture Garden Donation
8. Regular Agenda
 - a. Discuss and consider action on LPACC Subcommittee recommendations on Master Plan
 - b. Discuss and consider recommendations on New Events: SNL Live from Leander, Cooking Challenge Competition, and Paint the Town/Color Competition
 - c. Discuss and consider action on Master Calendar
9. Future Agenda Items
10. Adjournment

CERTIFICATION

The City of Leander is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the Parks & Recreation Asst. Director at 512.528.9909 for information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 512.528.2800.

I certify that the above notice of the City of Leander Public Arts and Culture Commission was posted on the bulletin board at City Hall in Leander, Texas on the 6th day of April, 2023 by 5:00 pm pursuant to Chapter 551 of the Texas Government Code.


Mark Tummons, Parks and Recreation Director



EXECUTIVE SUMMARY

04/6/2023

AGENDA SUBJECT: Approval of minutes for March 8, 2023.

BACKGROUND: Attached are the minutes for the meeting held on March 8, 2023.

ATTACHMENTS:

1. Draft minutes for March 8, 2023

PREPARED BY: Mark Tummons



**MINUTES
PUBLIC ART AND CULTURE COMMISSION
CITY OF LEANDER, TEXAS**

Leander Activity Center
11880 Hero Way West, Ste. 600



March 8, 2023

Place 1 – Stephanie Rand	Place 7 – Steve Kuwitzky
Place 2 – Keysha Bradford	Place 8 – Michael Herrera
Place 3 – George Quist	Place 9 – Naruby Bollom
Place 4 – Lisa Haynes, Chair	Staff Liaison – Mark Tummons
Place 5 – Jessica Johnson	Council Liaison – Na’Cole Thompson
Place 6 – Sammy Panzarino	

1. Call to Order

Chair Haynes called the meeting to order at 6:03 PM.

2. Roll Call

All Commissioners were present except Commissioners Kuwitzky and Rand were absent.

3. Public Comments

Carlos St. James introduced himself to the commission.

4. Approval of Minutes

Commissioner Herrera moved to approve the minutes and Commissioner Quist seconded. The motion passed unanimously.

5. City Council Liaison Update

Mayor Pro Tem Thompson stated she has been sharing the LPACC Mission Statement with other commissions.

6. Staff Liaison Update

Executive Director of Finance Powers reviewed the budget with the Commissioners. Staff Liaison Tummons' update included the Texas Commission on Art Account has grants that can be accessed by LPACC and the donation of the sculpture art piece at Lakewood Park is underway.

7. Subcommittee Updates

Events Subcommittee update included progress of Arts fest and Juneteenth Jubilee.

8. Regular Agenda

- a. Commissioner Kuwitzky sponsored the purchase of a new booth canopy. This item was tabled due to his absence.
- b. Commissioner Quist motioned to table the discussion of the LPACC Master Plan until a Special Session could be scheduled to discuss it more in depth. Commissioner Bollom seconded. The motion was passed unanimously.

- c. Commissioner Haynes motioned to table the discussion of the Subcommittee Structures until Commissioner Kuwitzky is present and there can be a Special Session to discuss it further. Commissioner Quist seconded. The motion was passed unanimously.
- d. Commissioner Herrera motioned to table the discussion of the Master Calendar until a Special Session could be scheduled to discuss it more in depth. Commissioner Quist seconded. The motion was passed unanimously.
- e. Commissioner Johnson gave a presentation of New Events. Following the presentation, discussion ensued. Commissioners did not act due to wanting to make sure that the Master Calendar is in order before going forward.
- f. Commissioner Panzarino gave an update on the RFP Mural Project. The Subcommittee proposed to reject the bid of the artist and repost the RFP. Commissioner Panzarino motioned to resend the RFP. Commissioner Herrera seconded. The motion was passed unanimously.
- g. Chief of Staff Neu gave an update on the use of Asana Project Management Software including Project Management Software, Asana, archiving of information per the City's records retention schedules, capabilities of retrieving information for open record requests and compliance with City's IT Information security requirements.

9. Future Agenda Items: None

10. Adjournment

The meeting was adjourned at 9:10pm.

CHAIR SIGNATURE

SECRETARY SIGNATURE



EXECUTIVE SUMMARY

04/6/2023

AGENDA SUBJECT: Discuss and consider action on LPACC Subcommittee recommendations on Master Plan and list of short-term goals.

BACKGROUND: Discuss with Commission the DRAFT LPACC 2023 - 2028 Master Plan as well as the list of Short-Term Goals and determine the best way to proceed with finalizing and preparing the plan for Council approval.

ATTACHMENTS:

1. Public Arts and Culture Master Plan 2023 - 2028
2. LPACC Short Term Goals 2023 - 2024

PREPARED BY: George Quist and Naruby Bollom

Public Arts & Culture Master Plan 2023 – 2028





LEANDER PUBLIC ARTS AND CULTURE COMMISSION

ORDINANCE14-059-00

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LEANDER, TEXAS ADOPTING THE 2023-2028 PUBLIC ARTS AND CULTURE COMMISSION MASTER PLAN

WHEREAS, the City Council appointed the Leander Public Arts and Culture Commission to promote public art and art education to help create a sense of community in Leander; and

WHEREAS, the Leander City Council desires to enhance the community with a variety of public art for the enjoyment of its citizens; and

WHEREAS, the City Council desires to establish priorities for public art in Leander.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEANDER, TEXAS THAT:

Section 1: Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made part hereof for all purposes as findings of fact.

Section 2: 2023-2028 City of Leander Public Arts and Culture Commission Master Plan adopted. The City Council hereby adopts the 2023-28 City of Leander Public Arts and Culture Commission Master Plan that is spread upon in the minutes of the meeting. The Master Plan shall be kept in the office of the City Secretary and shall be available for public inspection during normal office hours.

Section 3: Effective Date. The Ordinance shall be in force and effect from and after its passage on the date shown below.

Section 4: Open Meetings. It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Texas Government Code.

PASSED AND APPROVED by the City Council of the City of Leander, Texas on the ~~18th day of~~
~~September 2014.~~

THE CITY OF LEANDER

Attest:



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ACKNOWLEDGEMENTS

The Leander Public Arts and Culture Commission, in partnership with the City Parks & Recreation Department, prepared the 2023-2028 Public Arts and Culture Commission Master Plan. We thank the following individuals for their guidance, support and involvement.

CITY COUNCIL	
Mayor	Christine DeLisle
Mayor Pro Term	Na'Cole Thompson
Place 1	Kathryn Pantalion-Parker
Place 2	Esme Mattke Longoria
Place 3	David McDonald
Place 4	Na'Cole Thompson
Place 5	Chris Czernek
Place 6	Becki Ross

PUBLIC ARTS AND CULTURE COMMISSION	
Chair	Lisa Haynes
Vice Chair	George Quist
Secretary	Steve Kuwitzky
Commissioners	Stephanie Rand
	Keysha Bradford
	Jessica Alonzo
	Sammy Panzarino
	Michael Herrera
	Naruby Bollom

CITY STAFF

City Manager, Rick Beverlin
Development Services Executive Director, Robin Griffin
Parks & Recreation Director, Mark Tummons



EXECUTIVE SUMMARY

The Leander Public Arts and Culture Commission (LPACC) was established to promote public art, culture and education that contributes to a sense of community. The purpose of this master plan is to communicate LPACC's goals and implementation plans for increasing the presence and awareness of art in the City of Leander.

Plan Goals

- Goal 1 – Bring performing and visual art to public places
- Goal 2 – Bring art projects, programs and features to Leander
- Goal 3 – Increase communication & awareness of art in Leander

INTRODUCTION

LEANDER PUBLIC ARTS AND CULTURE COMMISSION

The Leander Public Arts and Culture Commission (LPACC) was established by Ordinance by the City Council in 2008. The Commission’s mission is to promote public art, culture and education that contributes to a sense of community. LPACC encourages, conducts, and sponsors public and nonprofit programs that further the development and interest in fine and performing arts in Leander, Texas.

The commission includes in its mission the encouragement of public arts and culture throughout the city and shall seek through its programs to educate and stimulate the participation of all citizens in a joint public and private effort to promote arts and culture in public places. LPACC also hosts, sponsors, and supports local art activities in the Leander community throughout the year.

Commissioners are appointed by the City Council and the Commission may consist of up to nine members, each of which serves a two-year term, and no member shall serve more than three (3) consecutive terms. LPACC meets on the second Wednesday of each month at 6 p.m. in the Leander Activity Center, located at 11880 Hero Way West, Suite 600.

LPACC supported projects and activities are partially funded by City general funds, City capital improvement project funds, City parkland dedication funds, grants, and private contributions.

PREVIOUS MASTER PLAN PURPOSE & PROCESS

The purpose of the plan is to provide a five-year vision for public art in Leander. The 2023-2028 master plan is based on the vision that was developed through the efforts of service-minded volunteers on the Public Arts and Culture Commission, public input and the support of the City Council which was detailed in the 2014-2019 Public Arts Master Plan.

The process began in January 2013 when the Commission crafted a community-wide survey that was implemented in March and April. The survey was publicized in the print media and city website, and hard copies were made available at City Hall, the Leander Public Library, Parks & Recreation Office and the Chamber of Commerce Office.

Draft goals and objectives were developed from public input received through the survey and open houses were held November 14 and 19, 2013 to allow public comment on the draft goals and objectives.

A draft Master Plan was then prepared based on input received and made available to the public for comment. The plan was endorsed by the Public Arts and Culture Commission July 14, 2014 and adopted by the City Council in 2014. For further details including the community survey results please refer to the 2014-2019 Public Arts Master Plan.

ABOUT LEANDER

Location

Leander lies on the northeast edge of the Texas Hill Country, roughly ten miles west of Interstate 35 on US 183, approximately 30 miles northwest of Austin, Texas. The city has grown from 7,600 residents in 1995 to more than 81,806¹ in 2022.

Affordability and the quality of life have been the historical drivers for the community's growth. Single-family homes run the gamut from starter homes to executive-style living. The Leander Independent School District (LISD) provides schools for Leander and LISD is one of the fastest growing school districts in the state, educating more than 42,000 students at its 44 campuses².

Climate

Leander gets an average of 34 inches of rain per year while the US average is 37 inches. The number of days with measurable precipitation is 78. On average there are 229 sunny days each year with July being the hottest month (96 degrees) and January the coolest (36 degrees).

History

The City of Leander was originally called Bagdad when it was established July 17, 1882. The first settlers arrived in the area in 1845, receiving bounty land grants in exchange for military service during the Texas Revolution. These settlers lived in log cabins and were frequently subjected to being attacked by Indians that also called the area home. If it had not been for the many Indian attacks, the area of Bagdad would probably have been settled earlier. The frequent attacks required Texas Ranger protection, so one of the first buildings constructed in Williamson County was built to house the Texas Rangers.

During the 1850's, the town of Bagdad was surveyed, and many businesses began opening. One of the first stores was a blacksmith shop. The first post office was opened in 1858. Although Leander's location was somewhat isolated, an abundance of water and timber attracted many settlers. Farming became the mainstay of the area with settlers growing much of their own food and making most of their own clothing.

During the Civil War many men left to join the Confederate forces. At the end of the war most of the men returned to the community along with many freed slaves. Bagdad Cemetery was established in

¹ <https://www.kvue.com/article/money/economy/boomtown-2040/leander-population-signs-spike-growth/269-6cfae881-0179-4b71-8030-88ec96fd6232>

² <https://www.leanderisd.org/about/>

1857 with the burial of three-year old John Babcock whose father gave the community the tract of land where the cemetery now exists. Other earlier burials included Civil War veterans. The United Methodist Church was established in 1860.

Bagdad was also a stop on the stage line from Austin to Lampasas. By the 1870's, Bagdad had a hotel, school, several general stores, two blacksmith shops and several churches. In 1871 the first school was started by the Masonic Lodge, and it was the only free school in the area. Church socials played an important role in the lives of the settlers, and they were the main form of entertainment at that time.

The Railroad Comes Through

By the 1880's many changes were on the way. The railroad industry expanded to Texas with plans to build tracks through Bagdad's downtown area. Citizens opposed the railroad, so the Austin & Northwestern Railroad officials decided instead to build the tracks one mile east of town. Soon after the railroad was completed, and the townspeople realized they had made a mistake and relocated the town next to the railroad tracks.

The area was surveyed, lots were sold by the railroad and the new town of Leander was established in 1882. The town was named after Leander "Catfish" Brown, who was one of the men who was responsible for completion of the railroad line. The post office was brought from Bagdad to Leander in 1882 and the first bank, Humble & Chapman, was established. Doctor and lawyers' offices and a drug store joined the new community, and in 1883 the Leander Presbyterian Church was established. The cedar post business was prospering with most of the posts being shipped out on the railway. Ranching and farming were increasing, cotton was the main crop and soon Wesley Craven and J. Sampley built cotton gins.

The population in Leander in the early 1890's was estimated to be around 329 people. In 1893 the first public schools opened in both Leander and Bagdad. On June 7, 1899 the Leander High School Association incorporated under Texas law and the school was formed without profit for a period of 50 years.

The population in the late 1890's dropped to 283 and mules moved the Methodist Church to its present location in 1901. Farming was still the main activity and life was centered on the schools and churches. Baseball teams and community theater were both quite popular at this time. School only went to the 10th grade and if you wanted to study further you had to go to Liberty Hill or Georgetown. In 1919 A.K. Davis went to Mexico to bring workers to the Leander area. He brought back many families – some of which became American citizens and Williamson County's earliest Hispanic settlers.

The Depression Hits Leander

When the depression hit the population dropped to 200. The schools continued to grow and they consolidated with Pleasant Hill in 1928. After the school burned down in 1938 the district continued growing and consolidated with Round Mountain and Volente in 1938 and then with Nameless.



Whitestone joined the district in 1952. The school was still the most important part of the community and churches provided the social life where gatherings were held.

Many young men left to join the war effort during World War II. Locals had to adjust to sugar rationing and they organized watch groups to report any sightings of enemy aircraft to authorities. During this time traveling shows would set up at Brushy and Willis Streets for entertaining the townspeople. Three more churches were established during the 1940's (St. Mary Margaret Catholic Church, Leander Church of Christ, First Baptist Church of Leander). Citizens banked at the 1st State Bank of Leander and Barnes & Jones Lumber Company a well-established business. During the 1950's the population had risen back to around 300. There were three stores that provided groceries and goods (MacFarland Grocery, The Red & White Store, Hub Powell's). Housing subdivisions began to develop in the late 1950's and early 1960's. A new high school was built in 1969, but the population was still only around 300. Many citizens worked in Austin with Highway 183 being a major thoroughfare for commutes to Austin and shopping trips to Austin were becoming common by this time.

On January 21, 1978 the City of Leander was incorporated, Joe Bates was the first mayor and the city was continuing to grow more rapidly. Subdivisions were being built west of the city where the water and sewer systems were available. The city continued to grow into the 1980's and additional schools were built in the Cedar Park area. LISD was experiencing tremendous growth and a new city hall was established along with some new additions in the downtown area. With all this growth Leander continued to be a mostly rural community.

With more homes being built in west Leander the population was 3,398 by 1990. LISD was growing rapidly and built its second high school in Cedar Park. Service shops and fast-food establishments began to locate in Leander and the Crystal Falls Municipal golf Course was built.

Leander Today

Leander presently has a population is estimated at over 81,806³. LISD has grown into the largest school district in Williamson County and the fastest growing district in the State of Texas. It presently has six high schools, nine middle schools, 29 elementary schools and four alternative schools.⁴ It encompasses the Cities of Leander, Cedar Park, Jonestown and parts of northwest Austin. New businesses are on their way and the residential growth experienced over the past few years is phenomenal. A long-term water supply is now secure for City residents and an expanded wastewater treatment plant is on-line. The city continues to expand its roadway network, including the 183A Tollway. Three new parks are in the planning stages, and numerous high-end residential developments are being constructed throughout the city.

³ <https://www.kvue.com/article/money/economy/boomtown-2040/leander-population-signs-spike-growth/269-6cfae881-0179-4b71-8030-88ec96fd6232>

⁴ <https://www.leanderisd.org/schools/>

GOALS & OBJECTIVES

GOAL 1 - BRING PERFORMING & VISUAL ART TO PUBLIC PLACES

- A. Support musical events and concerts throughout the community
- B. Bring permanent and/or temporary visual art to parks, Old Town and municipal buildings
- C. Support the incorporation of art into new housing developments and communities

GOAL 2 - BRING ART PROJECTS, PROGRAMS & FEATURES TO LEANDER

- A. Support the creation of art, food and/or wine festivals
- B. Support the incorporation of art into the design of city infrastructure (i.e.: park benches, light posts, signage, bridges, buildings, etc.)
- C. Support and promote art education

GOAL 3 – INCREASE COMMUNICATION & AWARENESS OF ART IN LEANDER

- A. Promote local art and artists
- B. Encourage young artists in public and private schools
- C. Secure resources to bring art into the community

IMPLEMENTATION ACTION PLAN

High Priority Action Items

- Seek out private sector donations and resources to purchase public art
- Secure public art displays through sponsorships and partnerships
- Host one theme festival involving art, food, music, wine and/or craft beers each year
- Promote local artists and the Leander Public Arts and Culture Commission
- Support and promote art education

Medium Priority Action Items

- Support the incorporation of art into the design of city infrastructure
- Work with City Council to ensure that new housing developments are required to incorporate art into their plans
- Encourage young artists in public and private schools

Low Priority Action Items

- Co-Host one musical event every year

APPENDICES

Appendix A

Chapter 1. General Provisions

ARTICLE 1.14. PUBLIC ART PROGRAM

Division 1. Generally

§ 1.14.001. Implementation and funding.

- (a) Definitions. The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Commercial structure. Any building or structure, all or part of which is to be used as an auditorium, private convention center, professional or commercial office, bank, private library (other than school), manufacturing plant, factory, assembly plant, processing plant, mill, warehouse, shopping mall, store, shop, market, hotel, storage building, freight depot, and/or private automobile parking structure which is not connected to or incorporated in other structures.

- (1) "Commercial structure" shall include developmental projects that involve more than one (1) phase of construction.
- (2) "Phase," when used with respect to a commercial structure, shall mean that portion of a developmental project that represents a completed portion of the entire commercial structure.

Construction costs. The total value of the construction of, or reconstruction work on, commercial structures as determined by the chief building inspector in issuing a building permit for the construction or reconstruction. Relative to a municipal construction project, construction costs shall include architectural and engineering fees, site work and contingency allowances. It does not include land acquisition cost and/or subsequent cost changes to the construction contract. All construction costs shall be calculated as of the date the contract is executed.

Municipal Construction Project. Any project to be paid for wholly or in part by the city, regardless of the source of the monies, to construct, remodel or reconstruct any public buildings, decorative or commemorative structures, parking facilities and/or parks, or any portion of any of such buildings, structures, facilities or parks, belonging to the city, within its geographical boundaries as they now exist or shall exist in the future. This does not include road/street projects either new or repaving and/or utility projects, such as water or waste water lines.

Parks. Projects types include active parks, in whole or in part, such as athletic fields or courts; aquatic facilities; trails/greenways; and indoor facilities designed for activities/recreation, etc. Also includes passive parks which include public spaces such as garden areas; food courts, wildlife viewing areas; dog parks; picnic shelters; etc.

Reconstruction. Alterations or repairs made to a commercial structure or municipal construction project within any twelve-month period in which alterations or repairs exceed fifty (50) percent of the value of the existing structure, so that such structure is required to conform to the requirements for new buildings pursuant to this code.

Works of art or artworks. As a guide, public art is art in any media that has been planned and executed with the intention of being staged in the physical public domain, usually outside, but not always, and accessible to all. Public art may be incorporated into architecture itself in the creation or renovation of buildings and sites; it could be interactive and designed to encourage public participation; and may also be installed in natural, environmental or landscape settings. In addition, tangible creations by artists exhibiting the high quality of skill and aesthetic principles, including but not limited to paintings, sculptures, stained glass, statues, bas reliefs, engravings, carvings, frescoes, mobiles, murals, collages, mosaics, tapestries, photographs, drawings, monuments and fountains, fulfill the definition of public art.

(b) Public art fund.

(1) Established. There is hereby created a public art fund, which shall be a separate account set up by the city to receive monies appropriated for the public arts and culture program. The public art fund shall consist of the following:

- (A) Up to one (1) percent of the construction cost of a municipal building project as bid, contracted and accepted by the city. Artwork should be first and foremost considered as a part of the project itself, and used in/for that particular city project. Any unexpended monies in this fund may be used for works of art at existing public properties and facilities as deemed appropriate by the public art commission and approved by the city council.
- (B) All funds donated to the public art fund by the private sector.
- (C) Other funds allocated by the city for public art through the budgetary process.
- (D) Art funds can only be used within the scope of the specific project if utilizing bond funds. Bond funds cannot be used to supplement works of art at other public spaces other than the specific project to which they are attached.
- (E) The public art fund shall be used solely for the selection, commission, acquisition, installation, maintenance, administration and insurance of the works of art or in relation thereto, and the administration of such funds shall be recommended to the mayor and city council by the city manager after the city manager receives the recommendation of the public art commission. The decision of the mayor and city council shall be final.

(2) Appropriations for municipal construction projects.

- (A) All appropriations for public art through municipal construction projects shall include an amount of up to one (1) percent of the construction cost of a municipal construction project as bid, contracted and accepted by the city. Qualified projects are those with construction costs between one hundred thousand (\$100,000.00) dollars and a maximum of twenty million (\$20,000,000.00) dollars. The following will be used as a guide in determining the amount to be placed in the construction budget:

\$100,000.00-\$5,000,000.00 = 0.5% (\$25,000.00 maximum)

\$5,000,001.00-\$10,000,000.00 = 0.75% (\$75,000.00 maximum)

\$10,000,001.00-\$20,000,000.00 = 1.0% (\$200,000.00 maximum)

\$20,000,000.00+ = \$200,000.00 maximum

The public art commission may recommend to the mayor and city council an increased expenditure for those projects of exceptional size or unique function; however, in no event shall the appropriation exceed one (1) percent.

- (B) The public art commission shall review prior to and recommend to the mayor and the city council the amount of monies to be allocated for selection, commissioning, acquisition and installation of individual works of art to be incorporated as a part of the municipal construction project for which monies are appropriated under subsection (2)(A) above.
- (C) Except as provided by subsection (1)(D) above, monies appropriated pursuant to this section as part of a municipal construction project but not spent in connection with the project may be utilized to supplement other appropriations for the acquisition of works of art or to place works of art on or near either existing city facilities or other city properties.

(3) Commercial structures.

- (A) Any private developer/owner who applies to the city for a building permit to construct or reconstruct a commercial structure shall be encouraged to commit one (1) percent of the construction or reconstruction costs of the commercial structure, up to, but not limited to, the sum of two hundred thousand dollars (\$200,000.00), for the acquisition of fine art to be included on the same property as the commercial structure or to be contributed to the public art fund.
- (B) Private developers/owners constructing commercial structures to be accomplished in phases will be encouraged to contribute only one (1) percent of construction or reconstruction costs up to but not limited to two hundred thousand dollars (\$200,000.00) for the phase.
- (C) If the private developer/owner constructing or reconstructing a commercial structure does not wish to have fine art located on the property with the commercial structure, he/she may donate to the public art fund an amount equal to the percentage of the construction cost of the commercial structure as a charitable donation.

(D) Each building permit issued by the city for any commercial [structure] will include data relative to the developer/owner participating in the public arts and culture program.

(E) The building official shall report building permits issued for the construction or reconstruction of a commercial structure to the public art commission.

(Ordinance 08-017-00, sec. 5, adopted 12/18/08; Ordinance 12-004-00 adopted 1/19/12; Ordinance 18-019-00, sec. 6, adopted 4/19/18;

Ordinance 18-019-00, sec. 7, adopted 4/19/18)

§ 1.14.002. Ownership and maintenance of public art.

- (a) Ownership of all works of art acquired by the city shall be vested in the city, which shall obtain title to each work of art. The public art commission shall develop a process for acceptance of any and all works of art and for cataloging all such works.
- (b) Artists, as a part of any contractual agreement with the city for the provision of a work of art, shall be required to submit to the public art commission a "maintenance and inventory sheet," including annual cost projections, which details the maintenance and ongoing care of the artwork.
- (c) All donations of art or funds shall be subject to acceptance and approval by the city council.
(Ordinance 08-017-00, sec. 6, adopted 12/18/08; Ordinance 12-004-00 adopted 1/19/12)

§ 1.14.003. Through § 1.14.030. (Reserved)

Division 2. Public Arts and Culture Commission

§ 1.14.031. Established; membership; removal of members for absence from meetings.

The public arts and culture commission is hereby established and shall be composed of nine (9) members who shall be residents of the city and who shall be appointed by the mayor and approved by the city council. Each member of the public arts and culture commission shall be appointed for a term of two (2) years, and no member shall serve more than three (3) consecutive terms (six years maximum). The parks and recreation department shall solicit for members in August as needed and make recommendations to the board selection committee and the city council in September. The board selection committee shall interview and make recommendations to the city council. Newly appointed member terms shall begin on November 1st and end on October 31st. If a vacancy shall occur on the public arts and culture commission, a successor shall be appointed to serve for the remainder of the unexpired term of the member previously appointed to the vacant position in April during mid-year appointments. Any member of the commission that consistently fails to attend meetings without good cause shown, or without prior approval, may be referred by the commission to the city council for removal from the commission. The city council shall consider the referral and commission recommendation and may, in its sole discretion by majority vote, remove the referred member of the commission. The commission shall whenever possible be composed of one or more of the following members:

- (1) One (1) city council member (ex-officio, non-voting member);

- (2) One (1) member/instructor of an active local arts nonprofit organization/corporation or a commercial art dealer;
 - (3) Two (2) art instructors within a local LISD middle/high school; an accredited private school or an art instructor with a local college/university such as Austin Community College or Art Institute;
 - (4) Two (2) active professional artists;
 - (5) Two (2) citizens, supportive of, educated in, and/or active in the field of public art or community affairs; and
 - (6) Two (2) citizens, at-large.
- (Ordinance 18-019-00, sec. 8, adopted 4/19/18; Ordinance 22-108-00 adopted 12/1/2022; Ordinance 23-006-00 adopted 1/19/2023)

§ 1.14.032. Organization and meetings; expense reimbursement.

- (a) Expense reimbursement. Members of the public arts and culture commission shall receive reimbursement for reasonable expenses, for travel outside the corporate limits and extraterritorial jurisdiction of the city, that are incurred with the advance approval of the commission. Such reimbursement shall not be inconsistent with city policy.
- (b) Organization and meetings; administrative support; reports to council.
 - (1) Quorum. The presence of five (5) or more members of the public arts and culture commission shall constitute a quorum.
 - (2) Adoption of rules. The public arts and culture commission may adopt rules to govern the conduct of its meetings in accordance with the provisions of this article and the city charter.
 - (3) Officers. The officers of the commission shall be a chair, a vice-chair and a secretary. Thereafter, the commission shall elect the officers of the commission.
 - (4) Calling of meetings. The chair of the commission may call meetings of the commission. Meetings may also be called by notice signed by two (2) members of the commission.
 - (5) Number of meetings. The commission shall convene no less frequently than once each month, unless deemed unnecessary by a majority of the commission voting at a commission meeting. The commission may meet more often, should the need arise.
 - (6) Open meetings. The commission shall comply with the Open Meetings Act.
 - (7) Meeting dates. The commission may, at any meeting, set a future meeting date(s).
 - (8) Minutes. Minutes shall be kept of all meetings, including the vote taken by each member upon any action by the commission.
 - (9) Support and meeting space. The city shall furnish administrative support to the commission for the purpose of assisting in the implementation of recommendations and advice of the commission. The city will provide a location for the commission to hold meetings.
 - (10) Approval of decisions. Any policy decision requiring approval by the commission shall be by motion and shall require the approval by a majority of those members present and voting, provided that at least five (5) members must vote for the action to be approved.
 - (11) Reports to council. The public arts and culture commission shall provide annual reports to

the city council with recommendations of policy(s) the commission recommends the city council consider and implement.

(12) Legal counsel. The legal department shall provide legal counsel as may be reasonably required by the commission for the performance of its functions.

(c) Conflicts with City Charter. It is specifically provided that no word, term, phrase or provision of this article shall be interpreted or construed in a manner to be inconsistent with, or to conflict with, the city charter. In the event of the appearance of any inconsistency or conflict, this article shall be read and construed consistent with the city charter.

(Ordinance 08-017-00, sec. 2, adopted 12/18/08; Ordinance 12-004-00 adopted 1/19/12; Ordinance 18-019-00, sec. 9, adopted 4/19/18; Ordinance 22-108-00 adopted 12/1/2022; Ordinance 23-006-00 adopted 1/19/2023)

§ 1.14.033. Rules of procedure; officers.

The public arts and culture commission may adopt procedural rules governing the transaction of its business. The rules may include provisions for the date, time and place of regular meetings of the commission, maintaining minutes of meetings, and records of all commission reports, conclusions and recommendations. After the expiration of the one-year term of the initial officers, the commission shall elect officers annually. Officers may be elected and may serve as an officer only for a maximum of two consecutive terms (two years) and must rotate off, even if they are appointed for a second or third successive two-year commission appointment. The officers shall include a chair, vice-chairperson and secretary, who shall each be elected to serve a one-year term. All commission meetings shall be open to the public except as provided by the Open Meetings Act, and notice of meetings shall comply with the Open Meetings Act. The commission may adopt procedures that address the receipt and processing of citizen proposals and requests.

(Ordinance 18-019-00, sec. 10, adopted 4/19/18; Ordinance 23-006-00 adopted 1/19/2023)

§ 1.14.034. Powers and duties.

The purpose, functions and responsibilities of the public arts and culture commission are as follows:

- (1) On behalf of the city, to encourage, conduct, sponsor or cosponsor public nonprofit programs to further the development and public awareness of, and interest in, fine arts and the performing arts and culture.
- (2) To provide recommendations to the mayor and city council in connection with cultural and artistic endeavors and projects in which the city may become involved, and act as a representative of the community in such matters.
- (3) To encourage donations, grants and other financial support to further expand the arts and cultural services and programs available to citizens of Leander and members of the Leander community.
- (4) To review and make recommendations to the city council with respect to all public and private banner proposals that request to utilize city graphics.
- (5) To work diligently and aggressively to receive funding from state and national endowments to provide for continuous funding for the city's public arts and culture programs.

- (6) To create and recommend guidelines to the city council regarding any area or activity of a public arts and culture program, and, once the guidelines are approved by the city council, to distribute, manage, and allocate funding to applicants with a high level of accountability pursuant to the commission's guidelines, and which place priority on projects that meet more than one community need, e.g., art for youth outreach and services; provided that all funds shall be subject to the budget and audit process.
- (7) The commission shall prepare implementation guidelines, selection procedures and organizational policies to facilitate art in public places, subject to the approval of the city council.
- (8) The commission shall be responsible for program planning; designation of sites for public art; determining project scope and budget for council approval; overseeing the artist selection process; commissioning artworks; reviewing design, execution and placement of artworks; and overseeing maintenance of the artworks and the process for removal of artworks from the city's public art collection; provided, however, that any decision to contract, purchase or remove artwork shall all be subject to the city manager's recommendation and final review and approval by the city council.
- (9) The commission, acting on behalf of the city council, shall include within its scope of authority and activities the invitation of professionals in the visual arts and design fields, to serve (as reviewers and an advisory panel) in the artist selection process in order to ensure works of highest quality, or to assist in the determination of artistic merit of works of art offered to the city as a donation or for purchase. The commission shall also establish guidelines for appropriate community participation in this process and public education activities as part of the public arts and culture projects.
- (10) The commission shall coordinate, investigate, review and recommend to the city council other means by which artworks may be obtained, including but not limited to donations to the public art fund, gifts of artwork, and grant applications for public arts and culture projects.
- (11) The commission shall act as the liaison with private developers to encourage and facilitate private contributions and private art installations within corporate construction and reconstruction projects.
- (12) The commission shall include in its mission the encouragement of public arts and culture throughout the city and shall seek through its programs to educate and stimulate the participation of all citizens in a joint public and private effort to promote arts and culture in public places.
- (13) Prior to the recommendations to the city council for the selection and commissioning of artists, review of design and the recommendation of the acceptance of works of art relative to municipal construction projects, the commission shall submit the action proposed to be taken to the city council.
- (14) The commission shall record, over the chairman of the commission's signature, its recommendations on each matter considered and submitted to the city council.
- (15) The commission shall adopt rules and regulations, including the creation of subcommittees, to implement this article of the city code.
- (16) The commission shall take such other actions as the city council may direct from time to time.
- (17) To actively plan and participate with the parks and recreation department in all matters pertaining to arts and culture.

(18) The commission defines culture as within people and is contagiously and globally spread throughout their food, their music, their language, their arts, their shared knowledge, their religion and their way of life. Culture is actively fostering growth and understanding in shared social patterns of behavior and interactions that are learned by socialization.

(Ordinance 08-017-00, sec. 4, adopted 12/18/08; Ordinance 12-004-00 adopted 1/19/12; Ordinance 23-006-00 adopted 1/19/2023)

§ 1.14.035. Administrative and staff services.

Subject to the directions of the city manager, the parks department shall be responsible for providing administrative and staff services for the commission and may assign parks department staff to provide services to the commission.

(Ordinance 08-017-00, sec. 7, adopted 12/18/08; Ordinance 12-004-00 adopted 1/19/12; Ordinance 23-006-00 adopted 1/19/2023)

§ 1.14.036. Budget.

The public arts and culture commission programs and operating expenses shall be funded from the city general fund, grants, donations and admission charges. The parks department shall be responsible for submitting the annual operating budget to the city manager for submission and recommendation to and [the] mayor and city council. Donations, receipts and monies contributed to the public art fund shall be expended only as authorized by the budget and appropriations approved by the city council.

(Ordinance 08-017-00, sec. 8, adopted 12/18/08; Ordinance 12-004-00 adopted 1/19/12; Ordinance 23-006-00 adopted 1/19/2023)

Appendix B

Exhibit 10A. Subdivision Ordinance

ARTICLE IV. IMPROVEMENTS

§ 61. Park Land Dedication and Park Improvements

(f) Park Fund Established:

The City hereby creates a separate fund to be entitled "Park Fund." Money, and the interest on such money, collected as a fee-in-lieu of park land dedication, and park improvements fees, shall be held in said fund in trust to be used by the City solely and exclusively for the purpose of purchasing, improving, and/or renovating public park and recreational land and shall not be used for maintaining or operating public park facilities. Improvements to public park and recreational land includes public art installations. The Park Fund will contain a category entitled "Park Public Art Fund" where fifteen percent (15%) of fee-in-lieu and park improvements fees, and interest on such money, will be held to be used for public art in public parks and recreational land; provided that the City Council may, from time to time, authorize use of the funds for purchasing parkland or non-public art improvements or renovations when determined necessary in relation to a particular public park project. Such fund shall be invested or held in an interest-bearing account and all earnings and interest shall accrue to the Park Fund.

**LPACC Short Term Goals
2023-2024**

1. Develop a five year Public Arts and Culture Master Plan

Resources:

- Contract consultant
- Involvement from LPACC
- Community engagement

2. Finalize and execute Public Arts and Culture calendar of events for 2023-2024

Resources:

- Calendar Subcommittee to present proposal
- Voting mechanism to choose the events that will be on the calendar
- Assign responsible parties to each item

3. Finalize and execute Public Arts and Culture projects lists for 2023-2024

Resources:

- Each commissioner/city staff member present 2 minute pitch on proposed project
- Voting mechanism to choose the events that will be worked on
- Assign responsible parties to each project

4. Obtain funding for Public Arts and Culture

- a. Seek dedicated annual funding of \$25,000 for cultural events through the City of Leander general fund
- b. Identify, explore, process and obtain funding through grants, foundations and corporate sponsorship

Resources:

- Project ownership
- Time from subcommittee members
- Involve the Chamber of Commerce
- Involve the office of Community Economic Development

5. Establish collection management process

- a. Catalog and photograph art works
- b. Develop a website to communicate collection to the community
- c. Establish and maintain social media accounts to increase awareness of art in Leander
- d. Define process on how art pieces will be cleaned, restored and repaired

Resources:

- Project ownership
- Volunteer recruiting
- Time from subcommittee members
- IT resources from the city to aid in developing web-site



EXECUTIVE SUMMARY

04/6/2023

AGENDA SUBJECT: Discuss and consider recommendation on New Events proposed by Commissioner Johnson.

BACKGROUND: Commissioner Johnson has proposed several new events including SNL Live from Leander, Cooking Challenge Competition, and Paint the Town/Color Competition. This item will provide the commission an opportunity to discuss funding sources and other details relating to the events.

PREPARED BY: Jessica Johnson



EXECUTIVE SUMMARY

04/6/2023

AGENDA SUBJECT: Discuss and consider action on Master Calendar.

BACKGROUND: Discussion of master calendar to determine commissioner's participation at various events for the upcoming calendar year.

ATTACHMENTS:

1. LPACC Master Calendar 2023 - 2024

PREPARED BY: Mark Tummons

Month		March	April	May		July	August	September	October	November	December	January	February
2	Heritage Designations	Women's History Month		Asian American Pacific Islander Heritage Month				Latino Heritage Month		Native American Heritage Month			
5	FUNDRAISERS	2024 Live from Leander	LPAC NIGHT at the MOVIES Live from Leander	Kick off: Live from Leander		Live from Leander	Arts Fest LPAC Preview/ Cook off preview Live from Leander	Live from Leander	Live from Leander	Live from Leander	Live from Leander	Live from Leander	
6	LPAC Events	Mason Heritage Days (Booth) 2024: Holi (Booth)	Tentaive: Earth Day Art Contest (HOST)/ Sunset Music Series (booth)	KiteFest (Booth)		"Wild for Leander" Mural Reveal (HOST) Libertyfest (Booth)	Arts Fest (Host/ Booth) LPAC Cook-Off (Host)	Tentative: BBQ Cookoff (TBD with Parks and Rec)	Blue Grass Festival (Booth)	Día De Los Muertos 2023 (Co-Host) 2023 Diwali (Booth) Harvest Festival (Booth)	Old Towne Holiday Festival (Parade Float/ Booth) Chanukah 2023 Kawanzaa 2023	MLK Celebration (Host/ Booth)	Black History Month Event - TBD
7	LPAC Proposed Exhibits	Texas Humanities Exhibit: Changing the Face of Power: Women in the US Senate or Women's Suffrage in Texas (2024)				Texas Humanities Exhibit: Forgotten Gateway - Coming to American Through Galveston Island		Texas Humanities Exhibit: Latinos and Latinas in WWII					
8	TEXAS HERITAGE EVENT (Proposed)	2023 Mason Homestead Heritage Days	Sunset Music Series		Tentative: 2023/ 2024 Juneeth - Witte Traveling Exhibit: Black Cowboys: An American Story - Activity Center/ Library		Leander Cook-off	Texas Humanities Exhibit: Latinos and Latinas in WWII	Leander's Living Art Show (Jessica)	2023 Dia de los Muertos		2024 MLK Celebration	
9	COMMUNITY PARTNERSHIP EVENTS	Leander Hist. Soc: 2023 Mason Homestead Heritage Days Indian-American Comm: Holi	LISD/ Clawson: (LISD Comm. Director) Earth Day Sculpture Contest (2023)		Leander P&R: Juneteeth (Booth)		VFW: Leander Cook-Off			Library: 2023 Dia de los Muertos Leander HOA/ Communities: 2023 Diwali	Chanukah 2023 Kawanzaa 2023		2024 - LISD: CAMACHO ELEM LUNAR NEW YEAR CELBERATION 2024 Black History Month - Leander Historical Society
10	Budget	\$550	\$50	\$50		\$100 - Mural Reveal \$XXX - Galv. Exh.	\$1000 - Art Fest \$TBD - Cook off	\$350 - TX HUM. EX.	\$TBD - Art show	\$TBD	\$200 - Float	\$TBD	