



**AGENDA
HISTORICAL PRESERVATION COMMISSION
CITY OF LEANDER, TEXAS**

Development Services - San Gabriel Conference Room
201 North Brushy Street - Leander, Texas
Wednesday - April 20, 2022 at 5:30 PM



**Place 1 – Genny Kercheville
Place 2 – Gilbert Rodriguez
Place 3 – Kathy Howell, Vice-Chair
Place 4 – Kathryn Conrad**

**Place 5 – Kip Harmon, Chair
Place 6 – Christina Twing
Place 7 - Priscilla Sims
Staff Liaison – Dara Crabtree**

1. **CALL TO ORDER**
2. **CONSENT AGENDA**
 1. Approval of minutes for meeting held on March 9, 2022.
3. **CHAIR'S REPORT**
 1. Monthly report and update.
4. **SUB-COMMITTEE REPORT**
 1. Grants
 2. Historic Designation
 3. Public Education
 4. Historical Resources Study & Maintenance
 5. Website & Social Media
 6. Historical Research
 7. Publications & Graphic Design
 8. Special Events
 9. Procedure
 10. Bryson Farmstead & Davis House
5. **STAFF BRIEFINGS**
 1. Bryson Farmstead
 2. Davis House
6. **NEW BUSINESS**
 1. Discussion and Possible Action Items
 1. Mason Homestead decor and signage
 2. Davis House history
 3. Development of Committees and responsibilities
7. **FUTURE AGENDA ITEMS**

This item will provide the Commissioners an opportunity to provide topics they would like placed on a future agenda for discussion.

8. ADJOURNMENT

CERTIFICATION

This meeting will be conducted pursuant to the Texas Government Code Section 55 1.001 et seq. The City of Leander is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary at (512) 528-2743 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call (512) 528-2800. I certify that the above agenda for this meeting of the Historical Preservation Commission of the City of Leander, Texas, was posted on the bulletin board at City Hall in Leander, Texas, on the 14 day of April 2022 by 5:00 p.m. pursuant to Chapter 551 of the Texas Government Code.

A handwritten signature in cursive script that reads "Dara Crabtree". The signature is written in dark ink on a light-colored background.

Dara Crabtree, City Secretary



EXECUTIVE SUMMARY
04/20/2022

AGENDA SUBJECT:

CONSENT AGENDA

1. Approval of minutes for meeting held on March 9, 2022.

BACKGROUND:

Attached are the minutes for the meeting held on March 9, 2022.

PRESENTER:

Dara Crabtree, City Secretary

Attachments

1. Draft Minutes



**MINUTES
HISTORICAL PRESERVATION COMMISSION
CITY OF LEANDER, TEXAS**

San Gabriel Conference Room
201 North Brushy Street - Leander, Texas
March 9, 2022



**Place 1 – Genny Kercheville
Place 2 – Gilbert Rodriguez
Place 3 – Kathy Howell, Vice-Chair
Place 4 – Kathryn Conrad**

**Place 5 – Kip Harmon, Chair
Place 6 – Christina Twing
Place 7 - Priscilla Sims
Staff Liaison – Dara Crabtree**

1. Call to Order at 5:38 p.m. Commissioner Rodriguez, Commissioner Conrad, Commissioner Sims and Council Liaison Pantalion-Parker were absent.
2. **CONSENT AGENDA**
 1. Approval of minutes for meetings held on November 17, 2021, January 19, 2022 and February 16, 2022.

Motion by Vice-Chair Kathy Howell, Seconded by Commissioner Genny Kercheville to approve meeting minutes for November 17, 2021, January 19, 2022 and February 16, 2022.

Vote: 4 - 0

3. **CHAIR'S REPORT**

1. No monthly report and update.

4. **SUB-COMMITTEE REPORT**

1. Grants discussion included partnering with non-profits; and speaking with legal regarding accepting grant funds received by non-profits; and designating where said funds will benefit.
2. Historic Designation - no update
3. Public Education discussion included: the library display topic for March revolves around International Women's Month and February's topic was Black History Month.
4. Historical Resources Study & Maintenance - no update.
5. Website & Social Media discussion included currently have approximately 1200 followers.
6. Historical Research discussion included Vice-Chair Howell recently acquired the stove that was in the original Mason House; and a relative has original letters from Nate Champion she is trying to acquire.
7. Publications & Graphic Design - no update.
8. Special Events discussion included the proposed activities for Mason Days on April 1 and April 2.
9. Procedure - no update.

5. *This item was taken out of order and heard prior to the Chair's report.*

STAFF BRIEFINGS

1. Bryson Farmstead discussion included a revised Bryson Farmstead Preservation Plan was shared with the Commission; and any issues with revision are to be emailed to the City Secretary.
2. Davis House update provided by Economic Development Director Cameron Goodman. Discussion included where at in permitting process; asked for history on Davis House similar to what would find on a Historical Marker to provide to tenant; additional establishments interested in Old Town area; being proactive on rezoning properties in Old Town to T-5; and Old Town Master Plan RFP in development stages and the scope will be shared with the Commission once determined.
3. Old Town Park discussion included bids came in over budget; construction of Park put on hold until Council determines location of new city hall; and in interim the Parks and Recreation Department will do some additional landscaping and possible sidewalks.

6. NEW BUSINESS

1. Discuss and Action Items
 1. Budget expenditures for current FY 2022 and proposed FY 2023. Following a discussion, the Commission agreed to keep the budget at the same amount for FY 2023.
 2. Mason Homestead facility and signage. Following a discussion, the Commission will take pictures during Mason Days and bring back information to the next meeting to discuss and make a formal recommendation on descriptive signage and possible decor changes.
 3. Development of Committees and responsibilities. This item was postponed until the April meeting when all Commissioners were present.
 4. Events the Historic Preservation Commission commits to attending for 2022. Following a discussion, the Commission agreed they would be participating in the following 2022 events: Mason Days; Old Town Street Festival; Juneteenth and July 4th celebration.

7. FUTURE AGENDA ITEMS

This item will provide the Commissioners an opportunity to provide topics they would like placed on a future agenda for discussion.

- Mason Homestead decor and signage
- Davis House History
- Development of Committees and responsibilities

8. Adjourned at 7:07 p.m.

APPROVED:

CHAIR

ATTEST:

CITY SECRETARY