



**AGENDA
HISTORICAL PRESERVATION COMMISSION
CITY OF LEANDER, TEXAS**

Development Services - San Gabriel Conference Room
201 North Brushy Street - Leander, Texas
Wednesday - May 17, 2023 at 5:30 PM



**Place 1 – Genny Kercheville
Place 2 – Stephen Cook
Place 3 – Kathy Howell
Place 4 – Kathryn Conrad**

**Place 5 – Kip Harmon, Vice-Chair
Place 6 – Christina Twing, Chair
Place 7 - Priscilla Sims
Staff Liaison – Dara Crabtree**

1. Open Meeting and Roll Call
2. Public Comments on items listed in the agenda.

CONSENT AGENDA: ACTION

3. Approval of minutes for meeting held on April 19, 2023.

REPORTS AND BRIEFINGS

4. CHAIR'S REPORT
 1. Monthly report and update.
5. SUB-COMMITTEE REPORT
 1. Public Education
 2. Website & Social Media
 3. Special Events
 1. Victorian Christmas
 4. Historic Locations
 1. QR codes for audio/visual tours of Mason House
6. STAFF BRIEFINGS
 1. Bryson Farmstead
 2. Davis House

REGULAR AGENDA

7. **FUTURE AGENDA ITEMS**

This item will provide the Commissioners an opportunity to provide topics they would like placed on a future agenda for discussion.
8. **ADJOURNMENT**

CERTIFICATION

This meeting will be conducted pursuant to the Texas Government Code Section 55 1.001 et seq. The City of Leander is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary at (512) 528-2743 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call (512) 528-2800. I certify that the above agenda for this meeting of the Historical Preservation Commission of the City of Leander, Texas, was posted on the bulletin board at City Hall in Leander, Texas, on the 12 day of May 2023 by 5:00 p.m. pursuant to Chapter 551 of the Texas Government Code.

A handwritten signature in cursive script that reads "Dara Crabtree". The signature is written in dark ink on a light-colored background.

Dara Crabtree, City Secretary



EXECUTIVE SUMMARY
05/17/2023

AGENDA SUBJECT:

Approval of minutes for meeting held on April 19, 2023.

BACKGROUND:

Attached are the minutes for meetings held on April 19, 2023.

PRESENTER:

Dara Crabtree, City Secretary

Attachments

1. Draft Minutes



**MINUTES
HISTORICAL PRESERVATION COMMISSION
CITY OF LEANDER, TEXAS**

Development Services - San Gabriel Conference Room
201 North Brushy Street - Leander, Texas
April 19, 2023



**Place 1 – Genny Kercheville
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**Place 5 – Kip Harmon, Vice-Chair
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Staff Liaison – Dara Crabtree**

1. Opened meeting at 5:30 p.m. and roll call reflected all present with Commissioner Kercheville absent.
2. Public Comments on items listed in the agenda.

Ray Alverson, Sugarland - commented on he was in area studying his family history.

CONSENT AGENDA: ACTION

Motion by Commissioner Priscilla Sims, Seconded by Commissioner Kathy Howell to approve the minutes for meeting held on March 15, 2023.

Vote: 6 - 0

3. Approval of minutes for meeting held on March 15, 2023.

REPORTS AND BRIEFINGS

4. CHAIR'S REPORT
 1. Monthly report and update included approached about holding a Victorian Christmas ornament sale at Mason House.
5. SUB-COMMITTEE REPORT
 1. Public Education included next library display topic is one-room schools.
 2. Website & Social Media included update site with recent events; and if anyone is interested in posting information Chair Twing will share the log-in information.
 3. Special Events included Mason Days was a huge success with over 600 attendees; consider changes for next year; appreciation to Wilco Historic Museum for all their help; Leander Legacy event on July 21 at ACC; and need for placement of booth at Old Town Street Festival to conduct oral histories.
 4. Historic Locations included Round Mountain School historic marker; in process of obtaining a

historic marker designation for Fisk-Cashion Cemetery; and historic building on San Gabriel Park Master Plan.

6. **STAFF BRIEFINGS**

1. Bryson Farmstead included staff will be conducting a workshop with Council at the June 1 regular meeting.
2. Davis House - no update.

REGULAR AGENDA

7. Discuss and consider action on the creation and purchase of a history theme sticker for distribution at events.

Motion by Vice-Chair Kip Harmon, Seconded by Commissioner Kathy Howell to approve ordering stickers with the white lettering in a more readable font style, following a discussion.

Vote: 6 - 0

8. Discuss and consider recommendation of possible needs for FY 2024 budget year.

Motion by Commissioner Kathryn Conrad, Seconded by Chair Christina Twing to recommend a request of an additional \$1,000.00 to be used for rack cards to be placed at the Chamber of Commerce, professional video tour of the Mason House to place on city website; and create QR codes for audio/visual tour of Mason House.

Vote: 6 - 0

9. **FUTURE AGENDA ITEMS**

This item will provide the Commissioners an opportunity to provide topics they would like placed on a future agenda for discussion.

1. Victorian Christmas event at Mason House
2. QR codes for audio/visual tour of Mason House
3. Union Pacific Grant for Depot

10. Adjourned at 6:38 p.m.

APPROVED:

CHAIR

ATTEST:

CITY SECRETARY