



AGENDA
HISTORICAL PRESERVATION COMMISSION
CITY OF LEANDER, TEXAS

Development Services - San Gabriel Conference Room
201 North Brushy Street - Leander, Texas
Wednesday - May 18, 2022 at 5:30 PM



Place 1 – Genny Kercheville
Place 2 – Gilbert Rodriguez
Place 3 – Kathy Howell, Vice-Chair
Place 4 – Kathryn Conrad

Place 5 – Kip Harmon, Chair
Place 6 – Christina Twing
Place 7 - Priscilla Sims
Staff Liaison – Dara Crabtree

1. **CALL TO ORDER**
2. **CONSENT AGENDA**
 1. Approval of minutes for meeting held on April 20, 2022.
3. **CHAIR'S REPORT**
 1. Monthly report and update.
4. **SUB-COMMITTEE REPORT**
 1. Public Education
 2. Website & Social Media
 3. Special Events
 4. Historic Locations
5. **STAFF BRIEFINGS**
 1. Bryson Farmstead
 2. Davis House
6. **NEW BUSINESS**
 1. Discuss and Action Items
 1. May Preservation Month
 2. Highlight what the Historical Preservation Commission does
 3. Commission videos of historic locations
 4. Old Town Committee
7. **OLD BUSINESS**
 1. Discussion and Action Items
 1. Duties and responsibilities of HPC sub-committees.
 2. Old Town Park History Panels.

8. **FUTURE AGENDA ITEMS**

This item will provide the Commissioners an opportunity to provide topics they would like placed on a future agenda for discussion.

9. **ADJOURNMENT**

CERTIFICATION

This meeting will be conducted pursuant to the Texas Government Code Section 55 1.001 et seq. The City of Leander is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary at (512) 528-2743 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call (512) 528-2800. I certify that the above agenda for this meeting of the Historical Preservation Commission of the City of Leander, Texas, was posted on the bulletin board at City Hall in Leander, Texas, on the 13 day of May 2022 by 5:00 p.m. pursuant to Chapter 551 of the Texas Government Code.

A handwritten signature in cursive script that reads "Dara Crabtree". The signature is written in dark ink on a light-colored background.

Dara Crabtree, City Secretary



EXECUTIVE SUMMARY
05/18/2022

AGENDA SUBJECT:
CONSENT AGENDA

1. Approval of minutes for meeting held on April 20, 2022.

BACKGROUND:

Attached are the minutes for meeting held on April 20, 2022.

PRESENTER:

Dara Crabtree, City Secretary

Attachments

1. Draft Minutes



**MINUTES
HISTORICAL PRESERVATION COMMISSION
CITY OF LEANDER, TEXAS**



April 20, 2022

**Place 1 – Genny Kercheville
Place 2 – Gilbert Rodriguez
Place 3 – Kathy Howell, Vice-Chair
Place 4 – Kathryn Conrad**

**Place 5 – Kip Harmon, Chair
Place 6 – Christina Twing
Place 7 - Priscilla Sims
Staff Liaison – Dara Crabtree**

1. Called to Order at 5:32 p.m. Commissioner Rodriguez arrived at 5:45 p.m., all Commissioners were present with the exception of Commissioner Sims being absent.

2. **CONSENT AGENDA**

1. Approval of minutes for meeting held on March 9, 2022.

Motion by Vice-Chair Kathy Howell, Seconded by Commissioner Genny Kercheville to approve the March 9, 2022 minutes with stated corrections.

Vote: 6 - 0

3. **CHAIR'S REPORT**

1. Monthly report and update included: Chair Harmon advised the Commissioners to notify the City Secretary or himself of items to be put on the agenda.

4. **SUB-COMMITTEE REPORT**

1. Grants - no report
 2. Historic Designation - no report
 3. Public Education included: library display for the month on early businesses, glass jar from Stockton Drug, a 1903/1904 Wells Fargo ledger; next month's display for library to be on agriculture, possibly the quarry; other discussions included; San Jacinto Day, Greenleaf Fisk presentation at next council meeting; Active Adult once a quarter; Leander Activity Center requested Vice-Chair Howell for assistance with historical decor.
 4. Historical Resources Study & Maintenance - no report
 5. Website & Social Media included: Facebook post on early businesses and respective ledgers gained excitement from public with over 10,000 views.
 6. Historical Research included: donation of genealogy and photos from Giddens and Sherman families; highlight different family from time to time.
 7. Publications & Graphic Design: no report
 8. Special Events included: review of Mason Days, topics included adults only on Friday, mostly active seniors, food trucks, adult beverages, Leander trivia, house tours, butter churn and stove gained interest, Saturday's attendance of 100+ kids, 50 - 100 adults; needs more publicity and

advertising; discussions of ideas for next year's event included; Williamson Museum will assist more, Chair will write future trivia to save money, bails of hay, tables, logo and stickers, event hours, history related stations, volunteers, signs describing rooms, parking in front, displays on side along fence line, petting zoo in coral, free tickets to set time for groups of 15 for tours and more appropriate vendors. Discussions of upcoming Old Town Festival included: moving from vendors roll, A-frame signs in front of Beer Market, Davis House, Chamber with historical information, the cotton gin, McFarland Store, Stockton Drugs, Cleo walking tour, scavenger hunt, map with history, photos of original businesses that were in Old Town, questions for kids to fill in the blanks to receive prizes, old time candy and jar, T-shirts for Commissioners, table cloth, discussions regarding Juneteenth, Bill Picket and his grandfather, Freedom Colonies, general history, newspaper clippings from Juneteenth; will plan for July 4th at next month's meeting, Leander's 140th anniversary, creating a sticker for the 140th anniversary, and a photo spot.

9. Procedure - no report

10. Bryson Farmstead & Davis House - no report

5. **STAFF BRIEFINGS**

1. Bryson Farmstead update included: Staff sent programming ideas to the consultant, Fisher-Heck, on April 4, 2022, consultant is currently working on the repurposing plan and conceptual layouts, anticipating to see updates and concepts by mid to late May, Fisher-Heck will be sending an updated project schedule, Parks Director will provide a more in-depth overview of the Bryson Farmstead at the Thursday, April 21st council meeting.
2. Davis House update included: the Ride or Die, LLC team has submitted site development plans that are currently under review by city staff, the team is currently preparing an application to submit a commercial remodel permit and a demolition permit that will be needed to remove the non-historic portion of the building that will be replaced during the remodel process, city staff is coordinating with the Ride or Die, LLC team to ensure that both permits are approved before work begins on the structure.

6. **NEW BUSINESS**

1. Discussion and Possible Action Items

1. Mason Homestead decor and signage: included: printout of informative signage for each room, appropriate furniture for time period, Victorian era, grounds open to public, trunk to be at Mason House once a month preferably out of glass case; no action was taken.

2. Davis House history included: deadline for pictures; no action was taken.

3. Development of Committees and responsibilities

Motion by Vice-Chair Kathy Howell, Seconded by Commissioner Christina Twing to remove the following sub-committees: Grants, Historic Designation, Historical Resources Study & Maintenance, Publications & Graphic Design, and Procedure and to change the sub-committee Bryson Farmstead & Davis House to Historic Locations with Chair Harmon over Public Education, Commissioner Twing over Website & Social Media, Commissioner Conrad over Historical Research, Commissioner Sims over Special Events and Vice-Chair Howell over Historic Locations.

Vote: 6 - 0

7. **FUTURE AGENDA ITEMS**

1. May Preservation Month
2. Highlight what the Historical Preservation Commission does

8. Adjourned at 7:18 p.m.

APPROVED:

CHAIR

ATTEST:

CITY SECRETARY