



**AGENDA
PUBLIC ARTS & CULTURE COMMISSION MEETING
CITY OF LEANDER, TEXAS**

Development Services - San Gabriel Conference Room
201 North Brushy Street - Leander, Texas
Wednesday, May 13, 2026
Regular Meeting at 6:00 PM



**Place 1 – Matt Pitcher
Place 2 – Keysha Bradford
Place 3 – Lisa Chmelar
Place 4 – Anna Yelaun
Place 5 – Reddy Yeduru
Place 6 – Sammy Panzarino**

**Place 7 – Steve Kuwitzky
Place 8 – Kyla Spady
Place 9 – Naruby Bollom
Council Liaison – Vacant
Staff Liaison – Greg Olmer, Deputy Director of
Parks and Recreation**

REGULAR MEETING

1. Open Meeting.
2. Roll Call.
3. Public comments on items not listed in the agenda.
Public comments on items listed in the agenda will be heard at the time each item is discussed.
[All comments are limited to no more than 3 minutes per individual.]
4. Staff Updates.
 - Budget: Financial report for Fund 10 and Fund 75 including funds spent in April 2026.
 - Leander Frog: process to create barriers/safeguards for the sculpture.
 - Art Bench: installation timeline of 3 art benches to be delivered in July.
 - RFP Leander Senior Center Sculpture: final changes that will be implemented based on the last meeting, will include the following: a 10' x 10' base area and primary location to be on the southwest side of the building and the secondary site to be located on the west side trail sidewalk loop.
 - Master Plan status: Meeting set with Designing Local for Friday, May 15th, City Council Workshop in August.
5. Subcommittee Updates
 - America 250th Anniversary: latest updates on the upcoming event and the process to create a community-led mosaic/mural to commemorate the anniversary.

CONSENT AGENDA: ACTION

6. Approval of the minutes for meeting held on April 8, 2026.

REGULAR AGENDA

7. Discuss and consider action on the Juneteenth Event and Educational Booth Proposal for a musical craft.
8. Discuss and consider action on nominations and election of new subcommittee appointments.
9. Discuss and consider action regarding the 2026 Art Fest special event scheduled for Saturday, October 3, 2026, including establishment of the event theme, approval of a proposed budget of \$15,000, and direction on related event logistics.
10. Future Agenda Items.
11. Closing Statements.
12. Adjournment

CERTIFICATION

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Greg Olmer, Deputy Director of Parks and Recreation



EXECUTIVE SUMMARY
5/13/2026

AGENDA SUBJECT:

Approval of the minutes for meeting held on April 8, 2026.

BACKGROUND:

Attached are the minutes for the meeting held on April 8, 2026.

HISTORY/TIMELINE:

APPLICANT/AGENT:

RECOMMENDATION:

PRESENTER:

Fiscal Impact

Attachments:

1. April Meeting Minutes



**MINUTES
PUBLIC ARTS & CULTURE COMMISSION MEETING
CITY OF LEANDER, TEXAS**

Development Services - San Gabriel Conference Room
201 North Brushy Street - Leander, Texas
Wednesday, April 8, 2026
Regular Meeting at 6:00 PM



**Place 1 – Matt Pitcher
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Council Liaison – Vacant
Staff Liaison – Greg Olmer, Deputy Director of
Parks and Recreation**

REGULAR MEETING

1. Open Meeting.

Meeting called to order at 6:03 p.m.

2. Roll Call.

All Board Members were present except for Board Member Bradford.

3. Public comments on items not listed in the agenda.
Public comments on items listed in the agenda will be heard at the time each item is discussed.
[All comments are limited to no more than 3 minutes per individual.]

There were none.

4. Staff Updates.

- Budget: Financial report for Fund 10 and Fund 75 including funds spent in March 2026; and purchasing requirements for said funds.

Discussion ensued and covered the latest financial updates from March on Fund balances in Fund 10 and Fund 75. Staff provided a copy of the Code of Ordinances that relates to Leander Public Art and Culture Commission for commissioner awareness. Information from the Leander Legal team was also shared in relation to what duties and powers the Commission has in relation to acquisition of art materials and the process to receive approvals.

5. Subcommittee Updates

- Booth Events: March 28, 2026, Leander ISD Art Showcase Post Event Report

- America 250th Anniversary: latest updates on the upcoming event and the process to create a community-led mosaic/mural to commemorate the anniversary.

Discussion ensued on the LPACC booth at the 3/28/2026 LISD Art Showcase event at Vista Ridge High School. The board member's discussion covered the following matters: materials, staffing, and outcome of the LISD event and consideration of attending future LISD events. There was also discussion on the latest updates for the America 250th Anniversary and the process to create a community-led mosaic/mural to commemorate the anniversary.

CONSENT AGENDA: ACTION

6. Approval of the minutes for meeting held on March 11, 2026.

Motion: Approve

By: Board Member Yeduru

Seconded: Board Member Pitcher

Vote: 8 - 0

REGULAR AGENDA

7. Discuss and consider action on the election of a Quartermaster; a subcommittee position designated to oversee inventory management and logistical planning for events.

Motion: Approval of the election of a Quartermaster. The primary being Board Member Chmelar and the secondary Quartermaster being Board Member Panzarino. Board Member Kuwitzky will be on the subcommittee as well as Board Members Chmelar and Panzarino.

By: Board Member Bollom

Seconded: Board Member Yelaun

Vote: 8 - 0

8. Discuss and consider action on the Senior Activity Center Sculpture project; specifically, determining the optimal site placement, required dimensions, and technical specifications necessary to finalize the Request for Proposal.

After discussion, the board decided to table the RFP portion of the item for the May 13, 2026, meeting where a draft RFP will be presented.

Motion: The base dimensions will be 10'x10' for the structure.

By: Board Member Kuwitzky

Seconded: Board Member Spady

Vote: 8 - 0

Motion: Approval of the primary location to be on the southwest side of the facility and the secondary location to be placed on the far west side of the facility near the trail circle.

By: Board Member Panzarino

Seconded: Board Member Spady

Vote: 8 - 0

9. Discuss and consider action on the revised draft June 2025 Master Plan amended by Leander Public Art and Culture Commission members and city staff based on feedback provided by the City Council at their June 5, 2025 regular meeting.

Discussion ensued, no action was taken.

10. Future Agenda Items.

- The Leander Frog children's coloring book
- Subcommittee Member Review
- RFP Draft for Senior Activity Center sculpture
- Master Plan status update
- Art fest date and budget
- Artist registry
- Purchased art benches
- The Leander Frog safety update

11. Closing Statements.

None.

12. Adjournment

Meeting was adjourned at 7:18 p.m.

APPROVED

CHAIR

ATTEST:

STAFF LIAISON



EXECUTIVE SUMMARY
5/13/2026

AGENDA SUBJECT:

Discuss and consider action on the Juneteenth Event and Educational Booth Proposal for a musical craft.

BACKGROUND:

Discussion on the addition of an educational booth to create a musical craft that would reflect the cultural significance of music in Black American history. The participants would make a custom craft and be able to take home after the event. Cost of supplies would be from fund 10 and included in the budget for the event. The estimated cost is \$260 to cover supplies for the craft.

HISTORY/TIMELINE:

APPLICANT/AGENT:

RECOMMENDATION:

PRESENTER:

Fiscal Impact

Attachments:

1. Juneteenth Educational Booth proposal

Juneteenth Booth Supply List (City Purchase Request with Cost Estimates)

Activity: Paper Plate Tambourine

Participants: 300

Booth Time: 3–4 hours

Core Craft Supplies

- Paper Plates (9-inch, uncoated, white) – 700 plates
 - Estimated Cost: \$35–\$50 total
 - Store: Walmart or Amazon
 - Notes: Bulk party packs (100–300 count)
 - Staplers (standard desktop) – 6 count
 - Estimated Cost: \$18–\$30 total (\$3–\$5 each)
 - Store: Walmart or Dollar Tree
 - Washable Markers (broad tip, assorted) – 72 markers
 - - Estimated Cost: \$35–\$60 total
 - Store: Walmart or Amazon
 - Notes: Buy in classroom packs (Crayola bulk sets)
 - Crayons (24-count boxes) – 24 boxes
 - Estimated Cost: \$12–\$25 total
 - Store: Walmart or Dollar Tree
-

Sound Fillers (Inside Tambourine)

- Dry Beans OR Rice – 20 lbs total
 - Estimated Cost: \$15–\$25 total
 - Store: Walmart or warehouse stores like Costco
 - Notes: Cheapest option; creates shaker sound; easy bulk purchase
-

Edge Decoration Supplies (Bell Alternative)

- Single-Hole Punches – 6
 - Estimated Cost: \$12–\$24 total
 - Store: Walmart or Amazon
- Yarn (assorted colors) – 8 skeins
 - Estimated Cost: \$16–\$32 total (\$2–\$4 each)

- **Store: Walmart or Michaels**
 - **Notes:**
 - **Pre-cut into 900–1,200 strips before event**
 - **Approx. 8–10 inches per strip**
 - **3–4 strips per child**
-

Estimated Total Cost Range

- **Low-end budget: ~\$150**
- **High-end estimate: ~\$260**

Juneteenth Educational Booth Proposal – Musical Craft Activity Overview:

Participants will create their own mini tambourines using simple craft supplies. Each student will be given a folded paper plate, small bells to attach around the edges, and markers to decorate. This craft allows students to:

- Learn about the cultural significance of music in Black American history, including spirituals, work songs, and celebration music.
- Engage creatively by personalizing their instruments.
- Take home a tangible item to continue exploring rhythm and music at home.



EXECUTIVE SUMMARY
5/13/2026

AGENDA SUBJECT:

Discuss and consider action on nominations and election of new subcommittee appointments.

BACKGROUND:

Discussion on the current appointments of all subcommittees to include the current roster. Election of new members to each subcommittee will be discussed since other members have expressed interest in joining additional subcommittees. A current listing of subcommittee members will be presented before the nominations and elections to each subcommittee are completed.

HISTORY/TIMELINE:

APPLICANT/AGENT:

RECOMMENDATION:

PRESENTER:

Fiscal Impact

Attachments:

1. LPACC 2026 Subcommittees and Projects

LPACC 2026 Subcommittees and Projects:

Subcommittee	Responsibilities	LPACC Members
Chair/ Vice Chair	Communication, Social Media, Getting Volunteers/Database, Organizing Community Requests	Steve, Sammy
Master Plan	Developing Masterplan	Naruby, Sammy
Obtain Funding	Fundraising, Explore ways to obtain funding via grants, donations, etc.	
Public Art Displays Project	Primarily Library but also other public spaces. Organize logistics for borrowing and displaying art in public spaces such as library walls. Preferably art from local artists and school art programs	Reddy, Sammy
Quartermaster/Booth Events	Organize volunteers (with help of volunteer subcommittee) and arrange LPACC presence at City Events	Lisa, Sammy, Steve
Devine Lake Frog Sculpture	Oversee installation of the sculpture. Arrange press and publicity. Possibly arrange “unveiling” event in the Spring/Summer.	Sammy
Lakewood Park Sculpture Lease	In Progress. Oversee installation of the sculpture. Arrange press and publicity. Possibly arrange “unveiling” event in the Spring/Summer.	Sammy
MLK Event		Keysha, Matt
Juneteenth Event		Keysha, Matt
ArtFest Event	October 3, 2026 Event Planning/Logistics	
Old Town Christmas Festival Float	Begin work in the Fall to design and build a float for the Christmas Parade.	
Harriet Tubman Statue	Organize installation of travelling sculpture in Leander in '26.	
Social Media	Update Social Media channels	Matt
America 250 Project	Mural	Matt, Reddy



EXECUTIVE SUMMARY
5/13/2026

AGENDA SUBJECT:

Discuss and consider action regarding the 2026 Art Fest special event scheduled for Saturday, October 3, 2026, including establishment of the event theme, approval of a proposed budget of \$15,000, and direction on related event logistics.

BACKGROUND:

Discussion should include:

Theme: Commissioners will discuss a potential theme.

Theme ideas: Land of Mysteries in Lakewood Park, Fall Kickoff, Magic in the Park, Down the Rabbit Hole

Subcommittees (up to 2 LPACC members each):

1. Logistics: to handle and organize vendors, entertainment, and critical physical elements of the event
2. Activities: Including decorations, games, art activities, coordinating volunteers to do art with children and other activities
3. Contests: including Children’s Art Contest, Fairy House Trail, and other contests
4. Fundraising Committee: to solicit businesses and other groups for sponsorship and other donations, as well as keep track of the budgeting for the entire event. Also, it coordinates with the city for Social Media Marketing.
5. Volunteers Committee: finds volunteers to assist in the operations of the event

Subcommittees begin work in May and will meet weekly to provide updates to the Commission during subsequent monthly meetings.

HISTORY/TIMELINE:

APPLICANT/AGENT:

RECOMMENDATION:

PRESENTER:

<u>Amount requested:</u>	\$15,000
<u>Approved in current budget (Yes / No):</u>	Yes

<u>Expenditure (New / Amended):</u>	New
<u>Recurring or one-time:</u>	One-time
<u>Fund source (Operating / Utility / etc.):</u>	Fund 10

Fiscal Impact

Attachments: