



**AGENDA
PARKS & RECREATION ADVISORY BOARD
MEETING
CITY OF LEANDER, TEXAS**



Development Services - San Gabriel Conference Room
201 North Brushy Street - Leander, Texas
Monday, February 23, 2026
Regular Meeting at 5:30 PM

Clint Blaylock
Joshua Mogford
Cheryl McLaurin
Stephen Cook - Vice Chair
Marcia Back - Chair

Juan Alanis, Jr.
Scott Gustafson
Council Liaison - Michael Herrera
Staff Liaison - Ashlea Boyle, Executive Director
of Parks, Recreation, and Community Services

REGULAR MEETING

1. Open Meeting.
2. Roll Call.
3. Public comments on items not listed in the agenda.

Public comments on items listed in the agenda will be heard at the time each item is discussed.

[All comments are limited to no more than 3 minutes per individual.]

4. City Council Update.
 - Update on actions taken at recent City Council meetings.
5. Staff Report.
 - Parks Safety: Update on parks safety initiatives and Leander Police Department call report.
 - Department Activities and Operations: Update on department activities including programs, special events, and operations.
 - Projects: Update on the Senior Activity Center, Mason Homestead, San Gabriel Park, Benbrook Ranch Park projects, and the Robin Bledsoe Park Sports Field Lights.
6. Leander FC Update.
 - Update by Leander FC regarding ongoing initiatives, programs, operations, and upcoming activities.

CONSENT AGENDA: ACTION

7. Approval of the minutes for meeting held on December 9, 2025.

REGULAR AGENDA

8. Discuss and consider action on the proposed Leander Public Library Strategic Plan.
9. Discuss and consider a plan for Winter Holiday Season programming for the months of December and January.
10. Discuss and consider action on renaming subcommittees and assigning members to them.
11. Discuss and consider action on setting a date for a spring parks and facilities tour for the Parks and Recreation Advisory Board.
12. Future Agenda Items.
13. Closing Statements.
14. Adjournment.

CERTIFICATION

The City of Leander is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary at (512) 528-2743 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call (512) 528-2800. I certify that the above agenda for this meeting of the Parks and Recreation Advisory Board of the City of Leander, Texas, was posted on the bulletin board at City Hall in Leander, Texas, on the 11 day of February 2026 by 5:00 p.m. pursuant to Chapter 551 of the Texas Government Code.



Ashlea Boyle, Executive Director of Parks, Recreation, and Community Services



**MINUTES
PARKS & RECREATION ADVISORY BOARD
MEETING
CITY OF LEANDER, TEXAS**



Development Services - San Gabriel Conference Room
201 North Brushy Street - Leander, Texas
Tuesday, December 9, 2025
Regular Meeting at 5:30 PM

**Clint Blaylock
Joshua Mogford
Cheryl McLaurin
Stephen Cook
Marcia Back**

**Juan Alanis, Jr.
Scott Gustafson
Council Liaison - Michael Herrera
Staff Liaison - Ashlea Boyle, Director of Parks
and Recreation**

REGULAR MEETING

1. Open Meeting.

The meeting was called to order at 5:30 p.m.

2. Roll Call.

All members were present except for board member McLaurin and board member Mogford.

3. Public comments on items not listed in the agenda.

Public comments on items listed in the agenda will be heard at the time each item is discussed.

[All comments are limited to no more than 3 minutes per individual.]

There were none.

4. Introductions of new Board Member Scott Gustafson and new Library Director Amy Miller.

Staff Liaison Boyle introduced board member Gustafson and Library Director Amy Miller to the board.

5. Staff Report.

- Parks Safety: Update on parks safety initiatives and Leander Police Department call report.
- Department Activities and Operations: Update on department activities including programs, special events, and operations.
- Projects: Update on the Senior Activity Center, Mason Homestead, Benbrook Park projects, and the Robin Bledsoe Park Sports Field Lights.

Park Safety Update: The department is looking to add lights to the parks in areas that are underlit as well as cameras. Staff is looking at pricing out new bathrooms for parks and / or better locking mechanisms for the bathroom doors. Staff will add signs for reporting crime issues. There will be a "Let's Talk" community session for Parks Safety on December 16th at the Leander Public Library. Staff Liaison led a presentation of the Leander Police Department call report.

Department Updates: Larry Werner, Crystal Falls Golf Course General Manager, and Amy Miller, Library Director, were present and discussed the various updates in each of their respective divisions of the department, including projects, upcoming events, and staff changes.

Project Update: Veronica Saldate, Senior Activity Center (SAC) Supervisor, was present to discuss the progress on the SAC and provided information on when classes and programs will begin. Mason Homestead interior and exterior are going to be repainted. The scope includes a new HVAC system, new windows, new flooring, new front door, new light fixtures, and added ADA features. At Benbrook Ranch Park, staff is looking to expand the infield, do laser-grade re-leveling, installation of lights on Field 5, and additional irrigation.

CONSENT AGENDA: ACTION

Motion: Approve consent agenda.

By: Board Member Cook

Seconded: Board Member Alanis

Vote: 5 - 0 None

6. Approval of the minutes for meeting held on August 12, 2025.

REGULAR AGENDA

7. Discuss and consider action on the Leander Public Library Strategic Plan.

Board members received a presentation on the current Library Strategic Plan and discussion ensued.

8. Discuss and consider action on establishing subcommittees on areas the board desires to focus.

After discussion, the board tabled the action. The board would like to change the names and assign members the next time it is on an agenda.

9. Future Agenda Items.
1. San Gabriel Park Update
2. Subcommittee Assignments

10. Closing Statements.

None.

11. Adjournment

Meeting adjourned at 7:52 p.m.

APPROVED

CHAIR

ATTEST:

STAFF LIAISON



EXECUTIVE SUMMARY
2/23/2026

AGENDA SUBJECT:

Discuss and consider action on the proposed Leander Public Library Strategic Plan.

BACKGROUND:

A strategic plan approved by the library’s governing body, the Leander City Council, is one of the requirements for Leander Public Library to maintain accreditation with the Texas State Library and Archives Commission (TSLAC). In 2024, the City contracted with Partners Library Action Network (PLAN) to develop Leander Public Library’s Strategic Plan for 2025-2030. The plan included an evaluation of the library’s current facility, staffing, programming and budget compared to peer libraries in similar communities. Recommendations in the initial plan were made considering standards from the Texas Library Association (TLA), American Library Association (ALA) and statewide library statistics from TSLAC.

HISTORY/TIMELINE:

2024: PLAN works with the previous library director to conduct community meetings, complete a facility review and assess current services.

December 2024: The library’s strategic plan is presented to City Council, which took no action. They requested more ideas on what improvements could be made using the library’s current resources, facilities, and staff.

2025: Library staff developed an addendum and revised the plan, focusing on initiatives that could be achieved without new construction or significant staffing increases. The revised plan retains much of the original vision while recommending some steps the library can take now to improve services.

December 9, 2025: Library Director Amy Miller provided an initial overview of the proposed strategic plan to the Parks and Recreation Advisory Board.

APPLICANT/AGENT:

RECOMMENDATION:

PRESENTER:

Fiscal Impact

Attachments:

1. LPL Strategic Plan Update

Leander Public Library Strategic Plan (2026 – 2030)

Goals

1. Facility Optimization:

- Reconfigure layout of the Children’s area, add early-literacy furniture, improve sightlines, noise control and safety.
- Add shelving units to increase collection capacity, adjust placement of ranges for better flow, create more study spaces and flexible seating.
- Renovate exiting facility to improve functionality, add additional shelving, and increase safety.

Results:

Increased space for high demand materials
Improved customer experience
More seating and quiet study options
Improved visibility and safety for staff and visitors

2. Staffing Efficiencies:

- Develop a cross-training plan in technology help, circulation, early literacy support, and customer service.
- Align volunteer strengths with operational needs to help staff during peak times.
- Provide targeted professional development linked to library service priorities.
- Restructure job classifications to move from highly specialized to more general (Librarian I, Librarian II, Librarian III).

Results:

Improved coverage at service desk
Reduced waiting times for technology assistance
Consistency in program support
Staff support during absences or busy seasons

Create path for career growth and succession planning

3. Collection Development:

- Adopt a quarterly weeding schedule to maintain current, relevant collection
- Prioritize growth in children's, teens, and nonfiction areas based on survey responses
- Expand eBook and audiobook collection for high demand titles

Results:

Increased circulation across targeted subject areas
Improved digital access and reduced hold times
More inviting and browsable shelves
Collection that better represents community needs

4. Community Outreach:

- Have a regular library presence at city events, schools and community programs.
- Promote resources through partnerships with City departments, business groups, and nonprofit organizations.
- Highlight library contributions to literacy, education, and quality of life.

Results:

Increased library accounts
Increased program attendance
Stronger support and awareness of the library
Stronger relationships across City departments

5. Establish the Library as a Social Services Connection Point:

- Coordinate with county-wide social service agencies to provide programs and services in the library.
- Compile a list of social services contacts for internal reference to help staff reach out for patron assistance.

- Provide internal professional development to train staff on available resources.
- Increase the library's presence at local events organized by county social service agencies.

Results:

Increased patron referrals and successful connections
Increased community partnerships
Increased community visibility for the library
Reduced repeat visits from same customers for unmet needs

This plan provides a guide for the next five years, maximizing current resources and improving patron experience while we continue building support for a more modern library facility.



EXECUTIVE SUMMARY
2/23/2026

AGENDA SUBJECT:

Discuss and consider a plan for Winter Holiday Season programming for the months of December and January.

BACKGROUND:

This agenda item will focus on reviewing the current winter holiday season programming and discussing potential opportunities for expansion to better serve the community. The discussion will include evaluating the effectiveness of existing programs, identifying gaps, and considering new ideas or partnerships to enhance engagement. This item was placed on the agenda by Chair Back. Attached is a list of the Department's programs and special events for the months of December 2025 and January 2026.

HISTORY/TIMELINE:

APPLICANT/AGENT:

RECOMMENDATION:

PRESENTER:

Fiscal Impact

Attachments:

1. Winter Activities



Winter Activities (December 2025 – January 2026)

Special Events

- Pancakes and PJ's
- Old Town Christmas Festival
- Polar Bear Plunge
- MLK Day March and Celebration
- Cookies and Cocoa (Library)
- Jingle Mingle & Movie (Library)
- Y2K Party (Library)

Programs

- Adult Flag Football
- Adult Kickball
- Leander Comic Book Club (LAC)
- Snapology Winter Camp (LAC)
- Kinderdance (LAC)
- Pickleball (LAC)
- Bow Wow Reading (Library)
- Homeschool Hangout (Library)
- Brick Builders Free Play (Library)
- Blue Santa Storytime (Library)
- Gaming for Grown-Ups (Library)
- Adult Craft Night (Library)
- Wrap and Yap (Library)
- Morning Puzzle Swap (Library)
- Adult BYOB (Bring Your Own Book) Book Club (Library)
- Get Crafty (Library)
- Intro to Chess (Library)
- Storytime (Library)
- Baby Social Hour (Library)

- Teen Anime Club (Library)
- Grim Readers: A Dark Book Club (Library)
- Reconnect with Your Creativity (Library)
- Writing Club (Library)
- Books and Brews (Library)
- Tails and Tales (Library)
- Open Craft Night (Library)
- Health Checks (SAC)
- Grief Processing Workshop (SAC)
- Downtown Georgetown Christmas Stroll (SAC)
- Christmas Cookie Exchange (SAC)
- Gingerbread House Making (SAC)
- Support Local: Texas Roadhouse (SAC)
- December Potluck (SAC)
- Karaoke (SAC)
- National Vision Board Day (SAC)
- Health Checks (SAC)
- Support Local: Culver's (SAC)
- January Potluck (SAC)
- Karaoke (SAC)
- Monthly Forums (SAC)

Golf Tournaments & Events

- Holiday Classic Golf Tournament
- CFGC Member's Appreciation Event
- Golf Instruction Group Clinic
- Christmas Eve Shotgun Golf Tournament
- 16th Annual New Year's Eve Golf Tournament
- Polar Bear Open Golf Tournament
- 2x Private Golf Outings



EXECUTIVE SUMMARY
2/23/2026

AGENDA SUBJECT:

Discuss and consider action on renaming subcommittees and assigning members to them.

BACKGROUND:

Parks and Recreation Advisory Board subcommittees were established in September 2022 as an additional strategy to keep board members informed and updated on specific park projects and initiatives. The overall goal of each meeting was for the subcommittee members to provide input, and bring back a summary of each meeting to the regularly scheduled Parks and Recreation Board Advisory meetings. Each subcommittee was assigned a Parks and Recreation staff member.

Three (3) subcommittees were established with the focus areas below:

1. Natural / Environmental Resources (two (2) members appointed)

This subcommittee provides research, analysis, data and programmatic planning and initiation in Leander's natural resource settings such as parks, trails, lakes, streams, rivers, green space, etc. The emphasis is on offering programs that teach and apply environmentally sound, culturally sensitive, and economically sustainable principles. Includes instruction in environmental studies; natural resource management and interpretation; tourism planning, management, and policies; public land use management and policies; communications; marketing; and public relations.

2. Recreation / Athletic / Events (two (2) members appointed)

This subcommittee is committed to making Recreation, Athletics, and Special Events along with an active lifestyle a major part of Leander's life. The subcommittee's main goals include working with staff to create a plan to incorporate new programs that residents desire to implement; evaluating existing programs to determine vitality and usefulness; to be inclusive with programming for individuals with disabilities; constantly and consistently looking for citizen input and ideas along with volunteerism.

3. Parkland Development / Comprehensive Plan Review (two (2) members appointed)

This subcommittee focuses its efforts on potential sites, facility development and construction, including potential programming aspects of each facility. Additionally, this subcommittee is also charged with ensuring compliance with the City's Park, Public Spaces and Recreation Comprehensive Plan. They are also charged with providing recommendations on the capital project planning, construction, renovation, and repair program for existing parks and facilities.

These subcommittees were temporarily postponed by a vote taken by the Parks and Recreation Advisory Board in October 2024 due to parks and recreation staff vacancies at the time.

This item will provide board members with an opportunity to establish subcommittees if desired, for specific items they wish to focus on, establish goals, and pinpoint areas of improvement. Each subcommittee cannot have

more than two (2) board members so as not to potentially violate the open meetings act with a quorum. Each subcommittee must elect a chair that is a current board member to report back to the board any activity, meetings and / or progress of the subcommittee. The subcommittee can have outside members on the subcommittee as needed and with approval by the staff liaison. Outside members are not to be construed as board members, cannot be chair of a committee, and are to provide input or assistance only to that particular subcommittee.

At the December 9, 2025, Parks and Recreation Advisory Board meeting, the board reviewed the previously established subcommittees, and discussed the potential renaming of the second subcommittee from Recreation / Athletics / Events to Community Engagement, Marketing, and Outreach. The board requested a future agenda item to finalize the subcommittees and assign correlating members to each one.

Staff recommends renaming the second committee as presented and identifying board members to be assigned to each subcommittee.

HISTORY/TIMELINE:

APPLICANT/AGENT:

RECOMMENDATION:

PRESENTER:

Fiscal Impact

Attachments:



EXECUTIVE SUMMARY
2/23/2026

AGENDA SUBJECT:

Discuss and consider action on setting a date for a spring parks and facilities tour for the Parks and Recreation Advisory Board.

BACKGROUND:

At the December 9, 2025, Parks and Recreation Advisory Board meeting, a future agenda item was requested to select a date for a spring tour of the parks and facilities for the board. Staff recommends discussion and selecting a date and time for this purpose.

HISTORY/TIMELINE:

APPLICANT/AGENT:

RECOMMENDATION:

PRESENTER:

Fiscal Impact

Attachments: