MINUTES
CITY COUNCIL MEETING
CITY OF LEANDER, TEXAS

Pat Bryson Municipal Hall
201 North Brushy Street - Leander, Texas
Thursday, October 16, 2025
Briefing Workshop at 6:00 PM
Regular Meeting at 7:00 PM

Mayor – Christine DeLisle	**Place 4 – Na'Cole Thompson, Mayor Pro Tem**
Place 1 – Stephen Chang	**Place 5 – Andrew Naudin**
Place 2 – Michael Herrera	**Place 6 – Becki Ross**
Place 3 – David McDonald	**City Manager – Todd Parton**

BRIEFING WORKSHOP - CONVENE AT 6:00 PM

1. Open Meeting.

   Opened meeting at 6:00 p.m.

2. Roll Call.

   Roll call reflected all present with Councilmember Ross being absent.

3. LOMR Phase 2 update will include the status of the City's effort to update the existing FEMA effective model, specifically, with new precipitation data and terrain data in areas most impacted by recent development and provide next steps.

   Discussion included an overview; timeline; Atlas 14; impacts on the floodplain; project drivers; project outcomes; revised impacted areas and structure counts; 100-year floodplain; FEMA FIRM panels to be updated with LOMR; and next steps.

   Briefing workshop adjourned at 7:00 p.m.

REGULAR MEETING – CONVENE AT 7:00 PM

4. Open Meeting, Invocation and Pledges of Allegiance.

   Opened meeting at 7:15 p.m.; Councilmember McDonald provided the invocation; and Mayor DeLisle led the Pledges of Allegiance.

5. Roll Call.

   Roll call reflected all present with Councilmember Ross absent.

6. Recognition of service of Mayor Christine DeLisle.

   [City Council took a brief recess at 7:54 p.m.; reconvened at 8:09 p.m.]

7. Public comments on items not listed in the agenda.

Public comments on items listed in the agenda will be heard at the time each item is discussed.

[All comments are limited to no more than 3 minutes (6 minutes if translation is needed) per individual.]

Mike Sanders, 1016 W. South Street - commented on the upcoming November Election.

8. Recognitions/Proclamations/Visitors.

    - Proclamation recognizing October 21, 2025 as Unplug Texas Day

9. Leander History including historical photographs from the Bryson collection of Leander families and significant events.

10. Staff Reports

    - Introduction of Trace Caraway, appointed as Information Technology Director.
    - Water Update including current water usage and lake levels.
    - Capital Improvement Project Update: Senior Center (CIP P.6) including construction update and timeline for completion.

CONSENT AGENDA: ACTION

Motion: Approve consent agenda items 11 through 20.

By: Mayor Pro Tem Thompson
Seconded: Councilmember Chang

Vote: 6 - 0

11. Approval of the minutes for meeting held on October 2, 2025.

12. Ratify the City Manager's appointment of Trace Caraway as Information Technology Director.

13. Approval of an Interlocal Agreement (ILA) between the City of Leander and Williamson County to provide consent for the County's participation in the design and construction of water and wastewater utility relocation related to the expansion of RM 2243 (Hero Way), with a total reimbursement amount to the County of $2,308,356.74 to be paid by the City; and authorize the City Manager to execute any and all necessary documents.

14. Approval of the Second Reading of an Ordinance regarding Zoning Case Z-25-0176 to amend the current zoning of Interim SFR-1-B (Single-Family Residential) and Interim SFS-2-B (Single-Family Suburban) to GC-2-C (General Commercial) on three (3) parcels of land 12.595 acres ± in size, more particularly described by Williamson Central Appraisal District Parcels R343706, R343707, and R343708; and generally located southeast of the intersection of 183A Toll Road and E. Woodview Drive, Leander, Williamson County, Texas.

15. Acceptance of public infrastructure improvements associated with Subdivision Case PICP-23-0063 Travisso Phase 3 Sections 6 and 8 for the reclaimed water irrigation system.

16. Approval of Roadway Impact Fee (RIF) Offset Agreement for the Hwy 29 Commercial Subdivision; and authorize the City Manager to execute any and all necessary documents.

17. Approval of Task Order ARCH-LSA-CIPS23-019-02 with Lopez Salas Architects, Inc., for Golf Course Maintenance Facility Renovation (CIP P.59), in the amount of $294,150.50; providing for the remodeling of a single-story pre-engineered metal building approximately 3,000 square feet to be used as the golf maintenance facility, including site improvements and a new single-story office building of approximately 4,000 square feet; and authorize the City Manager to execute any and all necessary documents.

18. Approval of Change Order No. 5 to the contract agreement with CMC Development and Construction Corporation, LLC for the EMS addition and expansion of Fire Station No. 2 (CIP M.16) to update the fire sprinklers in the original section of the fire station to current code compliance, including the need to add fire sprinklers throughout the attic space; increasing the current contract by an amount of $80,173.55 for a new total of $2,101,685.33, with an extension of 25 calendar days; and authorize the City Manager to execute any and all necessary documents.

19. Authorizing the City Manager to execute any and all necessary grant and reimbursement documents relating to the federally declared disaster, DR-4879 July Flooding event.

20. Approval to enter into an Interlocal Agreement with the City of Grand Prairie for the purpose of utilizing the City of Grand Prairie's competitively procured contract for micro surfacing pavement preservation services.

PUBLIC HEARING: ACTION

21. Conduct a Public Hearing regarding Special Use Case Z-25-0161 for a Special Use Permit to allow for outdoor sporting activities such as soccer, cricket, football, and other similar sports on two (2) parcels of land approximately 0.603 acres ± in size, more particularly described by Williamson Central Appraisal District Parcels R036045 and R036046; and commonly known as 302 and 304 Brushy Street, Leander, Williamson County, Texas.

    - Discuss and consider action regarding Zoning Case Z-25-0161 as described above.

Public Hearing opened at 8:46 p.m.; Public Hearing closed at 8:46 p.m. No one spoke in favor or opposition of the request.

Motion: Approve Special Use Case Z-25-0161 with Planning and Zoninng Commission recommendations, following a discussion.

By: Councilmember Herrera
Seconded: Councilmember Chang

Vote: 5 - 1 (Naudin)

REGULAR AGENDA

22. Discuss and consider action on the Collective Bargaining Agreement by and between the City of Leander and Leander Professional Fire Fighter Association, Local 4298 for a term of three (3) years expiring September 30, 2028.

Motion: Approve the Collective Bargaining Agreement.

By: Councilmember McDonald
Seconded: Mayor Pro Tem Thompson

Vote: 6 - 0

23. Review and consider providing direction to staff on the various City Boards, Commissions and Committees composition, purpose and duties.

    Following a discussion, council supported pausing on appointments to the Economic Development Advisory Committee and creating a subcommittee to review all boards, commissions, and committees duties and composition.

24. Convene into Executive Session pursuant to Section 551.074, Personnel, to discuss appointments to the Planning and Zoning Commission and Board of Adjustment.

    Reconvene into open session.

    City Council convened into Executive Session at 9:27 p.m.; reconvened into open session at 10:02 p.m.

    No action was taken.

25. Discuss and consider action on appointments to the following boards, commissions and committees: Board of Adjustment, Economic Development Committee, Ethics Commission, Leander Public Arts and Cultural Commission, Planning and Zoning Commission, Tax Increment Reinvestment Zone No.1(TIRZ) Board, and the Development Authority Board, as well as the Historical Preservation Commission and the Parks and Recreation Advisory Board, if needed.

    Motion: Approve the following appointments:

    Board of Adjustment
    Cynthia Rosenthal, Place 2, term expiring October 2027
    Joel Bakki, Place 3, term expiring October 2027
    Jaun Alanis, Jr., Place 4, term expiring October 2027
    Tara Yukawa, Alt. #1, term expiring October 2026

    Ethics Commission
    Robin Reifler Denio, Place 1, term expiring October 2028
    Ekaterina Luddington, Place 3, term expiring October 2028

    Leander Public Arts and Culture Commission
    Matt Pitcher, Place 1, term expiring October 2027
    Lisa Chmelar, Place 3, term expiring October 2027
    Reddy Yeduru, Place 5, term expiring October 2027
    Kyla Spady, Place 8, term expiring October 2027
    [Monique Parker's name read in error; should have read Lisa Chmelar]

    Planning and Zoning Commission
    Donnie Mahan, Place 1, term expiring October 2028
    Karen Lewis, Place 3, term expiring October 2028
    Jay Coats, Place 4, term expiring October 2027
    James Oliver, Place 5, term expiring October 2028
    Tyler Bray, Place 7, term expiring October 2027

    TIRZ / Development Authority Board
    Sheetal Gampawar, Place 4, term expiring October 2027

By: Mayor DeLisle
Seconded: Mayor Pro Tem Thompson

Vote: 6 - 0

26. Discuss and consider action on an Ordinance amending Division 3, Article 1.09 of the Code of Ordinances governing the Old Town Development Incentives Program to rename the program the "Old Town Revitalization Program"; providing the purpose of the program; establishing the available incentives; providing for an application process; establishing the Old Town Revitalization Fund; providing effective date and open meetings clauses; and providing for related matters.

Motion: Approve an Ordinance amending Old Town Development Incentives Program, following a discussion.

By: Mayor DeLisle
Seconded: Councilmember Chang

Vote: 6 - 0

27. Discuss and consider an Ordinance amending the City Council Rules of Procedure.

Motion: Approve an Ordinance amending the Council Rules of Procedure, and to bring back an Ordinance amending additional items to a future meeting, following a discussion.

By: Mayor DeLisle
Seconded: Mayor Pro Tem Thompson

Vote: 6 - 0

28. Discuss and consider action on appointing a Councilmember(s) to the Capital Area Council of Governments General Assembly (CAPCOG).

Motion: Appoint Councilmember Chang to the Capital Area Council of Governments General Assembly (CAPCOG).

By: Mayor DeLisle
Seconded: Councilmember McDonald

Vote: 6 - 0

29. Discuss and consider action on a Resolution appointing a member of the City Council to the Central Texas Clean Air Coalition of the Capital Area Council of Governments (CAPCOG) to fill an unexpired term expiring December 2025 and to serve a full term beginning January 2026 and expiring December 2027.

Motion: Approve Resolution appointing Councilmember Naudin to the Central Texas Clean Air Coalition of CAPCOG to fill an unexpired term and to serve a full term expiring in December 2027.

By: Mayor DeLisle
Seconded: Councilmember Chang

Vote: 6 - 0

30. Discuss and consider action on appointing a Councilmember to fill the City of Leander's voting position on the Transportation Policy Board (TPB) of the Capital Area Metropolitan Planning Organization (CAMPO).

Motion: Appoint Mayor Pro Tem Thompson to fill the City's voting position on the Transportation Policy Board at CAMPO.

By: Mayor DeLisle
Seconded: Councilmember McDonald

Vote: 6 - 0

31. Council Member Closing Statements.

Michael Herrera - wished Mayor DeLisle good luck in the future.

David McDonald - wished Mayor DeLisle good luck in the future.

Christine DeLisle - stated dinner was from Blue Corn Harvest; reminded everyone to shop locally; volunteers desiring to serve on boards has been incredible; and reminded of PTA days, not about you, one body - one voice.

32. Convene into Executive Session pursuant to Section 551.071, Section 551.072 and Section 551.087, Texas Government Code, and Section 1.05 Texas Disciplinary Rules of Professional Conduct to consult with legal counsel regarding acquisition of properties for public purpose; and to deliberate proposed economic development incentives for one or more business prospects that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body with which the City is conducting economic development negotiations along with consideration of a Chapter 380 Agreement for Project EDA-25-008.

Reconvene into open session to take action as deemed appropriate in the City Council's discretion regarding property for public purpose and Chapter 380 Agreement for Project EDA-25-008.

Convened into Executive Session at 11:15 p.m.; reconvened into open session at 11:54 p.m.

No action.

33. Acceptance of a letter of resignation from Christine DeLisle, Mayor.

Discuss and consider action on an Ordinance ordering and establishing procedures for Special Called Election in the City of Leander to elect a Mayor to fill an unexpired term; providing for notice of election; providing election precinct and polling places; providing for early voting; providing for an effective date and open meetings clause; and providing for related matters.

Aceptación de una carta de renuncia de Christine DeLisle, Alcaldesa.

Debatir y considerar la acción sobre una Ordenanza que ordena y establece procedimientos para elecciones especiales convocadas en la ciudad de Leander para elegir un alcalde para cubrir un período no vencido; prever la notificación de la elección; proporcionar un precinto electoral y lugares de votación; prever la votación anticipada; prever una fecha de vigencia y una cláusula de reuniones abiertas; y prever asuntos relacionados.

Motion: Accept resignation of Christine DeLisle, Mayor.

By: Mayor DeLisle
Seconded: Mayor Pro Tem Thompson

Vote: 6 - 0

[Christine DeLisle left the dais.]

Motion: Approve an Ordinance ordering and establishing procedures for a Special Election to fill the unexpired term of the Mayor.

By: Councilmember McDonald
Seconded: Councilmember Naudin

Vote: 5 - 0

34. Adjournment

Adjourned at 11:56 p.m.

APPROVED

MAYOR PRO TEM

ATTEST:

Sara Crabtree

CITY SECRETARY