



Active Adult Advisory Committee Meeting Agenda

Leander Activity Center
11880 Hero Way West, Suite 600
Leander, TX 78641
July 19, 2023 @ 3:30 pm

Active Adult Advisory Committee

Carol Elsasser
Kathy Bonardi
Terry Ann Bodwin
Tricia Sanders

Vacant
Kirsten Lynch
Chris Schwendenmann
Nancy Shnider

Jeff Anderson
Linda Smith
Leah Anderson - Staff Liaison
Christine DeLisle - Council Liaison

1. Call to order

Chair Bonardi called the meeting to order at 3:34pm.

2. Roll call

All commissioners were present except Commissioner Anderson.

3. Citizen comments

Suzie Redfield – would like citizen comments moved back to the end.

Joyce Dale – asked about ADA update

Genie DeKneef – asked if we could get more bus/vans

4. Approval of minutes – May 15, 2023

Commissioner Smith moved to approve the minutes. Commissioner Schwendenmann seconded the motion. The motion passed unanimously.

5. City Council liaison update

Spoke with City Manager, the Senior Center is on track, asked what events and trips she could highlight that would encourage more attendance and tell the council about.

6. Staff liaison update

a. Staff liaison changes

Sarah Mylcraine, Active Adult Program Coordinator, will be the new staff liaison effective September 20th, 2023.

b. Next meeting date

The next meeting will be September 20th, 2023.

c. Presentation of the new departmental Refund Policy and Procedures

Refund policy was discussed and will be added to registrations and receipts.

d. Trip updates

Talked about how only one seat is allowed to be saved on trips, pre-trip calls will be done by Rec Specialists, and reminder of bus rules.

7. Active Adult Program Coordinator update

a. Recent program attendance

b. Membership update

c. New and upcoming programs and activities

Program Coordinator Mylcraine provided an update on the program regarding membership numbers, attendance, and new programs and activities.

8. Discuss and consider recommendation of utilizing CivicRec for program communication rather than Constant Contact

Discussed pros and cons of using CivicRec for Weekly Wave emails opposed to Constant Contact due to members not receiving updates.

9. Future agenda items

No future agenda items were presented.

10. Adjournment

Chair Bonardi adjourned the meeting at 4:37pm.

APPROVED:


Chair

ATTEST:


Staff Liaison