



**AGENDA
 PARKS & RECREATION ADVISORY BOARD
 MEETING
 CITY OF LEANDER, TEXAS**



Development Services - San Gabriel Conference Room
 201 North Brushy Street - Leander, Texas
 Tuesday, April 8, 2025
 Regular Meeting at 5:30 PM

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| <p>Clint Blaylock Joshua Mogford Cheryl McLaurin Stephen Cook</p> | <p>Paul Delafuente Marcia Back Juan Alanis, Jr. Council Liaison - Chris Czernek Staff Liaison - Ashlea Boyle</p> |
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REGULAR MEETING

1. Open Meeting.
2. Roll Call.
3. Public comments on items not listed in the agenda.

Public comments on items listed in the agenda will be heard at the time each item is discussed.

[All comments are limited to no more than 3 minutes per individual.]

4. City Council Liaison Update.
5. Staff Report
 - Department Updates
 - Project Updates

CONSENT AGENDA: ACTION

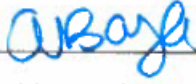
6. Approval of the minutes for meeting held on February 11, 2025.

REGULAR AGENDA

7. Discuss and consider action on the FY26 user fee amendments related to the Parks and Recreation Department.
8. Future Agenda Items [Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.]
9. Closing Statements.
10. Adjournment

CERTIFICATION

The City of Leander is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary at (512) 528-2743 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call (512) 528-2800. I certify that the above agenda for this meeting of the Parks and Recreation Advisory Board of the City of Leander, Texas, was posted on the bulletin board at City Hall in Leander, Texas, on the 4th day of April 2025 by 5:00 p.m. pursuant to Chapter 551 of the Texas Government Code.



Ashlea Boyle, Director of Parks and Recreation



EXECUTIVE SUMMARY
4/8/2025

AGENDA SUBJECT:

Approval of the minutes for meeting held on February 11, 2025.

BACKGROUND:

Attached are the minutes for the meeting held on February 11, 2025.

HISTORY/TIMELINE:

APPLICANT/AGENT:

RECOMMENDATION:

PRESENTER:

Amount requested:

Approved in current budget (Yes / No):

Expenditure (New / Amended):

Recurring or one-time:

Fund source (Operating / Utility / etc.):

Fiscal Impact

Attachments:

1. February 11, 2025 Minutes



**MINUTES
PARKS & RECREATION ADVISORY BOARD
MEETING
CITY OF LEANDER, TEXAS**



Ranger Room, Leander Activity Center
11880 Hero Way West, Suite 600 - Leander, Texas
Tuesday, February 11, 2025
Regular Meeting at 5:30 PM

**Chris Blaylock
Joshua Mogford
Cheryl McLaurin
Stephen Cook**

**Paul Delafuente
Marcia Back
Juan Alanis, Jr.
Council Liaison - Chris Czernek
Staff Liaison - Ashlea Boyle, Director of Parks
and Recreation**

REGULAR MEETING

1. Open Meeting.

Meeting was called to order at 5:42pm.

2. Roll Call.

All board members were present except Board member Mogford, Board member Cook, and Board member Delafuente.

3. Public comments on items not listed in the agenda.

Public comments on items listed in the agenda will be heard at the time each item is discussed.

[All comments are limited to no more than 3 minutes per individual.]

None.

4. City Council Liaison Update.

None.

5. Staff Introductions

The City staff introduced themselves to the Board. All that were present included:

Todd Parton, City Manager
Edwin Revell, Assistant City Manager
Dara Crabtree, City Secretary
Ashlea Boyle, Director of Parks and Recreation
Greg Olmer, Assistant Director of Parks and Recreation
Peggy Parrish, Library Director

Larry Werner, Golf Course General Manager
John Smyth, Maintenance and Operations Supervisor
Rachael Zalan, Recreation Manager

6. Review of Board Reference Book including Rules of Procedure adopted by the City Council.

Included a presentation from City Secretary, Crabtree.

7. Staff Report

- Department Orientation and Updates
- Special Event and Activity Updates
- Project Updates

Report included updates on department orientation, special events, and projects.

CONSENT AGENDA: ACTION

Motion: Approve

By: Board Member Blaylock

Seconded: Board Member McLaurin

Vote: 4 - 0 None

8. Approval of the minutes for meeting held on December 10, 2024.

REGULAR AGENDA

9. Discuss and identify the vision and key priorities for a potential recreation center.

Discussion ensued. Board members identified the following priorities in addition to the 2019 Master Plan priorities.

- Year-round natatorium for competitive swimming, programming, and leisure swimming.
- Summer programs
- Remove racquetball from original Master Plan and replace with pickleball.
- Event space
- Multipurpose greenspace
- Playground (all ability)
- Trail
- Potential community garden
- Soccer fields (unless planned for elsewhere)
- Parking
- Tennis courts

10. Future Agenda Items.

None.

11. Closing Statements.

12. Adjournment

Motion: Adjourn at 7:17pm.

By: Board Member McLaurin

Seconded: Board Member Blaylock

Vote: 4 - 0 None

APPROVED

CHAIR

ATTEST:

STAFF LIAISON



EXECUTIVE SUMMARY
4/8/2025

AGENDA SUBJECT:

Discuss and consider action on the FY26 user fee amendments related to the Parks and Recreation Department.

BACKGROUND:

The User Fee Policy was updated in Jan. 2024 and is to be reviewed annually. The FY26 Budget is currently underway and staff have identified recommended amendments to the user fees as outlined below. The user fees will be presented in detail at the meeting.

- Recommend a user fee to be added for the Horizon Lake Park Pavilion as there is currently no assigned fee.
- Recommend a change to the Benbrook Park / Robin Bledsoe Park user fees to reflect 60-minute instead of 90-minute increments. This will assist with easier scheduling for both the public online and for staff to manage rentals with multiple user groups.
- Recommend a user fee to be added for Benbrook Field #5 as there is currently no assigned fee.
- Recommend a user fee to be added for the Robin Bledsoe Park Pool Cabana rentals.
- Recommend amending pool rental fees to cover the costs associated with the lifeguard salaries.
- Recommend simplifying the fee structure in areas such as: dog 'area' rental, skate park rental, watercraft activity, and basketball/volleyball court rentals, etc.
- Establish rental fees for the Leander Senior Activity Center

HISTORY/TIMELINE:

APPLICANT/AGENT:

RECOMMENDATION:

Ashlea Boyle, Director of Parks and Recreation.

PRESENTER:

Fiscal Impact

Attachments:

