MINUTES
CITY COUNCIL RETREAT MEETING
CITY OF LEANDER, TEXAS

Austin Community College - San Gabriel Campus
449 San Gabriel Campus Drive, Multipurpose Room #1125
Leander, TX 78641
Friday, January 31, 2025
Meeting at 8:30 AM

Mayor - Christine DeLisle
Place 1 - Kathryn Pantalion-Parker
Place 2 - Michael Herrera
Place 3 - David McDonald
Place 4 - Na'Cole Thompson, Mayor Pro Tem
Place 5 - Chris Czernek
Place 6 - Becki Ross
Todd Parton - City Manager

The City Council of the city of Leander, Texas will convene on Friday, January 31, 2025, at the time stated above to hold a retreat regarding the items listed in this agenda. The items listed below are for discussion purposes only and no formal action or votes will be taken. As a quorum of the members of the city council will be present, this agenda is being posted in compliance with chapter 551 Texas Government Code and the Texas Open Meeting Act. Lunch is anticipated around noon along a 15 minute break mid-morning and mid-afternoon.

REGULAR AGENDA

1. Open Meeting and confirm a quorum is present.

   Opened meeting at 8:36 a.m. All were present with Councilmember Pantalion-Parker arriving at 8:41 a.m. and Councilmember McDonald arriving at 12:08 p.m.

2. Establish Meeting Objectives. Discussion included: specific objectives; affirming Vision and Mission Statements; establish Council Goals; budgetary performance and economic conditions; budget assumptions; feedback and direction on departmental programs; and direction on long-term budgetary strategies.

3. Discuss Vision Statement. Council affirmed the Vision Statement remained valid.

4. Discuss Mission Statement. Council affirmed the Vision Statement remained valid.

5. Review Guiding Principles and Establish City Council Goals. Discussion included: guiding principles; help departments with budgeting; achieve vision and mission statements; priorities to council; economic sustainability; maximizing development potential; cultivating tech campuses; corporate developments; medical sector; districts around the city for commercial and industrial types of businesses to cultivate in an area; flex space; neighboring cities' flex space construction; prioritizing to help departments; opportunity in corporate and medical sectors; minimize risk that come from certain industries; discomforts that come with construction; bedroom community; project diversity; plan sets the ground rules; variety of retail stores and services; possibilities; up and coming family place; maturity coming into our own; enhance programs and services community uses; maximize City's facilities; build for future; expand our reach; fundamentals; lack of financial support for non-profits; county operates public health department; county possibilities and prioritization; water regional problem; looking for other source(s) for water; lake levels; customer service; benchmarks and performance metrics; inter-department coordination; fiscal models; technology solutions; small town feel; distinct areas and districts; danger of cookie cutter bedroom communities; limitations of pocket parks; livability and walkability in denser areas; fiscal responsibilities to maintain parks; engaged community; culture; effectively communicate and be accurate; consistent information from department to department;

marketing of city; inclusive community; developing Old Town; engage all segments of city; what is our heritage; identity; opportunities moving forward; creating goal statements and bring back to discuss at future workshop; how goal statements will be used; and goal statements will not be stagnant.

[Recessed at 9:49 a.m./ reconvened at 10:16 a.m.]

6. Review Fiscal Year 2025 Budget. Discussion included: recapping budget Fiscal Year 2025 where at following end of first quarter; general fund; utility fund and golf fund.

7. Review Major Capital Projects. Discussion included: recap of major capital projects; municipal facilities improvements; parks and recreation improvements; stormwater improvements; transportation improvements; water improvements; wastewater improvements; Williamson County/City of Leander Road Bond Projects; 2013 Bond Program; 2019 Road Bond Program; 2023 Road Bond Program; Corridor Project; Debt Capacity Model; and Debt Capacity Model Assumption.

8. Discuss Economic Conditions. Discussion included: current land use map; total annual building permits issued; annual building permit revenue; economic development activity, lead received and status, active projects, sales tax collection by industry segments; industry segment collection trend; top companies sales tax summary; shopping center rankings; sales tax net payment trend; and sales tax net payments.

[Recessed at 11:36 a.m./reconvened at 12:08 p.m.]

9. Presentation of Fiscal Forecast. Discussion included: general fund; utility fund and golf fund total revenue; revenue growth; and total expenditures plus inflation rate over next ten (10) years.

10. Affirm Core Budget Assumptions. Discussion included: population and housing forecast; residential and commercial appraised value; combined appraised values including Williamson and Travis counties; water usage; history of water restrictions; debt capacity model; debt proceeds versus expenditures; and cost of services.

11. Review and Discuss Current Departmental Programs. Discussion included: individual departments staffing, services, programs and cost of services.

[recessed at 1:18 p.m./reconvened at 1:35 p.m.] [Mayor announced she would be taking the agenda out of order and taking up item 13 after item 11.]

12. Review of Council Rules of Procedure and other governing policies. Discussion included: annual review of the Rules of Procedure; Section A(3) correction of typographical error "itsown" to read its own; Section A(11) add statement relating to no campaign attire to be worn on the dais; Section B(5) relating to proclamations - striking; not needed due to there is a process in place for proclamation requests; Section C(3)(b) relating to raising of hands to speak - striking; no longer needed as the Mayor looks down the dais to see if anyone desires to speak; Section C(7) relating to meetings by teleconference - striking; governed by the Open Meetings Act; Section D(2) relating to staff reports - changing significant use of staff resources be generally to be defined from more than approximately four (4) hours to two (2) hours; Section F Council Liaison Roles and Responsibilities correcting Section reference to read Section G; and Section G, Purpose add a statement referencing the Council Liaison role is to support the Staff Liaison not to supersede their authority.

13. Discuss Challenges and Areas of Concern. Discussion included: maintaining current levels of service; adding/expanding programs and services; and ensuring equitable service delivery.

Adjourned at 2:35 p.m.

APPROVED

MAYOR

ATTEST:

CITY SECRETARY