



**MINUTES
PLANNING & ZONING COMMISSION MEETING
CITY OF LEANDER, TEXAS**

Pat Bryson Municipal Hall
201 North Brushy Street - Leander, Texas
Thursday, November 14, 2024
Regular Meeting at 6:00 PM



**Place 1 – Donnie Mahan
Place 2 – John Cosgrove
Place 3 – Ron May
Place 4 – Deirdre Moss**

**Place 5 – James Oliver, Vice Chair
Place 6 – Laura Lantrip, Chair
Place 7 – Scott Calame
Staff Liaison – Robin Griffin**

REGULAR MEETING

1. Call to Order.
Meeting was called to order at 6:00 p.m.
2. Roll Call.
All commissioners were present except Commissioner John Cosgrove.
3. Swearing in of Planning & Zoning Commissioners Joseph Morales, Tara LeDay, Laura Lantrip, and Scott Calame.
4. Election of Chair.
 - a. Nomination for position of Chair.
 - b. Discussion of Nominees.
 - c. Election of Chair.

Motion to nominate James Oliver as Chair

By: Board Member Mahan
Seconded: Board Member May

Vote: 7 - 0 None

5. Election of Vice Chair.
 - a. Nomination for position of Vice Chair.
 - b. Discussion of Nominees.
 - c. Election of Vice Chair.

Motion to nominate Scott Calame as Vice Chair

By: Board Member Oliver
Seconded: Board Member Lantrip

Vote: 7 - 0 None

6. Director's report to the Planning & Zoning Commission on action taken by City Council on the November 7, 2024 meeting.
7. Review of meeting protocol.
8. Public comments on items not listed in the agenda.

Public comments on items listed in the agenda will be heard at the time each item is discussed.

[All comments are limited to no more than 3 minutes (6 minutes if translation is needed) per individual.]

CONSENT AGENDA: ACTION

Motion to approve Consent Agenda Items # 9-13.

By: Board Member Lantrip

Seconded: Board Member Calame

Vote: 7 - 0 None

9. Approval of Subdivision Case FP-23-0055 regarding the replat of Lots 37, 38, and 39, Hidden Mesa Subdivision as Crystal Mesa Cove Two Final Plat on three parcels of land approximately 10.339 acres $\pm$ in size, more particularly described by Travis Central Appraisal District Parcels 354047, 354048, and 354050; and generally located to the southwest of the intersection of on the west of High Lonesome and CR 290, Leander, Travis County, Texas.
10. Approval of Plat Vacate Case FP-24-0163 regarding the vacation of Plat Vacate Case Cross Creek Phase 2 Partial Plat Vacate Final Plat on six (6) parcels of land approximately 5.8644 acres $\pm$ in size, more particularly described by Travis Central Appraisal District Parcels 467188, 467189, 467190, 459396, 459397, and 459398; generally located northeast of the intersection of Buck Run and Martha Ann Drive, Leander, Travis County, Texas.
11. Approval of the Subdivision and Site Development Application Forms pursuant to Article IX, Section 9 (a) (1) c. of the Composite Zoning Ordinance; Leander, Williamson & Travis Counties, Texas.
12. Approval of the minutes for meeting held on October 24, 2024.
13. Approval of the designation of the Planning Coordinator as the Planning & Zoning Commission Secretary.

PUBLIC HEARING: ACTION

14. Conduct a Public Hearing and consider action regarding Zoning Case Z-23-0103 to amend the current zoning of TOD/PUD-CD (Transit Oriented Development/ Planned Unit Development – Conventional Development Sector) to adopt the Skotz Minor PUD (Planned Unit Development) with the base zoning district of GC-2-A (General Commercial) on one (1) parcel of land approximately 4.03 acres $\pm$ in size, more particularly described by Williamson Central Appraisal District Parcel R031255; and more commonly known as 9800 RM 2243, Leander, Williamson County, Texas.

- Discuss and consider action regarding Zoning Case Z-23-0103 as described above.

Public Hearing opened at 6:00 p.m.; Public Hearing closed at 6:00 p.m. No one spoke in favor or opposition of the request.

Motion to approve Zoning Case Z-23-0103.

By: Board Member Mahan

Seconded: Board Member Calame

Vote: 7 - 0 None

15. Conduct a Public Hearing and consider action regarding Zoning Case Z-24-0118 to amend the current zoning of Interim SFR-1-B (Single-Family Rural) to adopt the High Gabriel Township PUD (Planned Unit Development) with the base zoning district of SFS-2-B (Single-Family Suburban) on two (2) parcels of land approximately 12.75 acres $\pm$ in size, more particularly described by Williamson Central Appraisal District Parcels R362129 and R032227; and generally located south of High Gabriel East, approximately 1,100 feet east of US 183, Leander, Williamson County, Texas.

- Discuss and consider action regarding Zoning Case Z-24-0118 as described above.

Public Hearing opened at 6:14 p.m.; Public Hearing closed at 6:22 p.m.

Spoke in opposition of the request:

Ken Missler, 801 Riva Ridge Dr Leander, TX 78641

Sarah Johnson, 701 Riva Ridge Dr Leander, TX 78641

Jeff Moore, 727 Riva Ridge Dr Leander, TX 78641

Submitted via the website in opposition to the request:

Jason Reeves, 833 Beautyberry Ln Leander, TX 78641

Faith Johnson, 727 Riva Ridge Dr Leander, TX 78641

James Gammage, 708 Riva Ridge Leander, TX 78641

Motion to Postpone Zoning Case Z-24-0118 to the November 26, 2024 Planning & Zoning meeting to allow the applicant to visit with the neighbors and provide updates on the PUD notes, following a discussion.

By: Board Member Mahan

Seconded: Board Member Calame

Vote: 7 - 0 None

16. Conduct a Public Hearing and consider action regarding Zoning Case Z-24-0123 to amend the Northline Planned Unit Development on several parcels of land approximately 115.7076 acres $\pm$ in size, out of the William Mancil Survey, Abstract No. 437, the Talbot Chambers Survey, Abstract No. 125; and generally located south of East San Gabriel Parkway and approximately 200 feet east of US 183, Leander, Williamson County, Texas.

- Discuss and consider action regarding Zoning Case Z-24-0123 as described above.

Public Hearing opened at 7:05 p.m.; Public Hearing closed at 7:05 p.m. No one spoke in favor or opposition of the request. Mayor Christine DeLisle spoke in favor of the request.

Motion to approve Zoning Case Z-24-0123, following a discussion.

By: Board Member Calame

Seconded: Board Member May

Vote: 6 - 1 (Morales)

17. Conduct a Public Hearing and consider action regarding Zoning Case Z-24-0148 to amend the current zoning of Interim SFR-1-B (Single-Family Rural) to SFS-2-B (Single-Family Suburban) on one (1) parcel of land approximately 15.416 acres $\pm$ in size, more particularly described by Williamson Central Appraisal District Parcel R031560; and generally located north of the intersection of CR 177 and Valley View Drive, Leander, Williamson County, Texas.

- Discuss and consider action regarding Zoning Case Z-24-0148 as described above.

Public Hearing opened at 7:40 p.m.; Public Hearing closed at 7:50 p.m.

Spoke in opposition of the request:

James Pittman, 115 Valley View Leander, TX 78641

Brian Wade, 108 Valley View Dr. E Leander, TX 78641

Josh Freeman, 151 Valley View Dr E Leander, TX 78641

Mariely Bandas, 107 Valley View Dr Leander, TX 78641

Charles Griffin, 16 Valley View Circle Leander, TX 78641

Motion to approve Zoning Case Z-24-0148, following discussion.

By: Board Member Lantrip

Seconded: Board Member May

Vote: 7 - 0 None

18. Conduct a Public Hearing and consider action regarding Zoning Case Z-24-0149 to amend the current zoning of Interim SFR-1-B (Single-Family Rural) to SFS-2-A (Single-Family Suburban) on one (1) parcel of land approximately 28.74 acres $\pm$ in size, more particularly described by Williamson Central Appraisal District Parcel R338811; and generally located southeast of the intersection of Mineral Drive and CR 175, Leander, Williamson County, Texas.

- Discuss and consider action regarding Zoning Case Z-24-0149 as described above.

Public Hearing opened at 8:12 p.m.; Public Hearing closed at 8:12 p.m.

Submitted via the website in opposition of the request:

Bharat Mehta, 2901 County Road 175 Leander, TX 78641

Vinod Dosapati, 2349 Millbrook Loop Leander, TX 78641

Motion to approve Zoning Case Z-24-0149 following a discussion.

By: Board Member Cosgrove

Seconded: Board Member Calame

Vote: 7 - 0 None

19. Conduct a Public Hearing and consider action regarding Ordinance Case OR-24-0023 to amend the Composite Zoning Ordinance to update requirements for site development, dry utilities, and to provide for related matters; Williamson & Travis Counties, Texas.

- Discuss and consider action regarding Ordinance Case OR-24-0023 as described above.

Public Hearing opened at 8:16 p.m.; Public Hearing closed at 8:16 p.m.

Motion to approve Ordinance Case OR-24-0023 following a discussion.

By: Board Member May

Seconded: (Tara LeDay)

Vote: 7 - 0 None

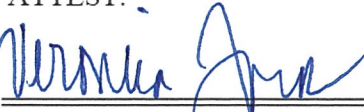
REGULAR AGENDA

20. Adjournment
Meeting adjourned at 8:18 p.m.

APPROVED

CHAIR

ATTEST:


STAFF LIAISON