



**AGENDA
HISTORICAL PRESERVATION COMMISSION
MEETING
CITY OF LEANDER, TEXAS**

Development Services - San Gabriel Conference Room
201 North Brushy Street - Leander, Texas
Wednesday, November 20, 2024
Regular Meeting at 5:30 PM



**Place 1 - Benjamin Geiger
Place 2 – Anna Yelaun
Place 3 – Kathy Howell
Place 4 – Esmeralda Gonzales
Place 5 - Joel Bakki**

**Place 6 – Christina Twing
Place 7 – Triste Freeburg
Council Liaison - Kathryn Pantalion-Parker
Staff Liaison – Karina Castillo**

REGULAR MEETING

1. Open Meeting.
2. Roll Call.
3. Election of Chair.
 - a. Nomination for position of Chair.
 - b. Discussion of Nominees.
 - c. Election of Chair.
4. Election of Vice Chair.
 - a. Nomination for position of Vice Chair.
 - b. Discussion of Nominees.
 - c. Election of Vice Chair.
5. Public comments on items not listed in the agenda.

Public comments on items listed in the agenda will be heard at the time each item is discussed.

[All comments are limited to no more than 3 minutes (6 minutes if translation is needed) per individual.]

6. CHAIR'S REPORT
7. SUB-COMMITTEE REPORT
 1. Public Education
 2. Website and Social Media
 3. Special Events
 4. Historic Locations
8. STAFF BRIEFINGS

1. Bryson Farmstead

CONSENT AGENDA: ACTION

9. Approval of the minutes for meetings held on May 15, 2024, September 18, 2024, and October 16, 2024.

REGULAR AGENDA

10. Discuss and consider action on a schedule for oral history events at the Leander Public Library.
11. Discuss and consider action on a topic for the library display.
12. Discuss and consider the volunteer schedule and responsibilities for the Christmas Festival being held on December 7, 2024.
13. Future Agenda Items [Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.]
14. Adjournment

CERTIFICATION

The City of Leander is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary at (512) 528-2743 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call (512) 528-2800. I certify that the above agenda for this meeting of the Historic Preservation Commission of the City of Leander, Texas, was posted on the bulletin board at City Hall in Leander, Texas, on the 15th day of November, 2024 by 5:00 p.m. pursuant to Chapter 551 of the Texas Government Code.



Karina Castillo, Planning Manager



EXECUTIVE SUMMARY
11/20/2024

AGENDA SUBJECT:

Approval of the minutes for meetings held on May 15, 2024, September 18, 2024, and October 16, 2024.

BACKGROUND:

HISTORY/TIMELINE:

APPLICANT/AGENT:

PRESENTER:

Attachments:

1. 05.15.2024 HPC Executed Minutes
2. 09.18.2024 HPC Draft Minutes
3. 10.16.2024 HPC Draft Minutes



**MINUTES
HISTORICAL PRESERVATION COMMISSION
MEETING
CITY OF LEANDER, TEXAS**

Development Services - San Gabriel Conference Room
201 North Brushy Street - Leander, Texas
Wednesday, May 15, 2024
Regular Meeting at 5:30 PM



**Place 1 - Benjamin Geiger
Place 2 – Stephen Cook
Place 3 – Kathy Howell
Place 4 – Vacant
Place 5 - Kip Harmon**

**Place 6 – Christina Twing
Place 7 – Priscilla Sims
Council Liaison - Kathryn Pantalion-Parker
Staff Liaison – Karina Castillo**

REGULAR MEETING

Meeting canceled due to lack of quorum.

APPROVED

CHAIR

ATTEST:

STAFF LIAISON



**MINUTES
HISTORICAL PRESERVATION COMMISSION
MEETING
CITY OF LEANDER, TEXAS**

Development Services - San Gabriel Conference Room
201 North Brushy Street - Leander, Texas
Wednesday, September 18, 2024
Regular Meeting at 5:30 PM



**Place 1 - Benjamin Geiger
Place 2 – Stephen Cook
Place 3 – Kathy Howell
Place 4 – Vacant
Place 5 - Vacant**

**Place 6 – Christina Twing
Place 7 – Priscilla Sims
Council Liaison - Kathryn Pantalione-Parker
Staff Liaison – Karina Castillo**

REGULAR MEETING

1. Open Meeting.

Opened meeting at 5:33 p.m

2. Roll Call.

Roll call reflects all Commissioners present except Commissioner Sims.

3. Public comments on items not listed in the agenda.

Public comments on items listed in the agenda will be heard at the time each item is discussed.

[All comments are limited to no more than 3 minutes (6 minutes if translation is needed) per individual.]

No one spoke.

4. CHAIR'S REPORT

No report.

5. SUB-COMMITTEE REPORT

1. Public Education
2. Website and Social Media
3. Special Events
4. Historic Locations

1. The public education update included a presentation at the City Council meeting on 9/19. A walk through of the cemetery with the Leander Active Adults is proposed for 10/04/2024.

2. The website and social media update included upcoming posts promoting the Spirits of Bagdad and a discussion about creating an Instagram account.
3. The special events update included discussion and coordination of the upcoming Spirits of Bagdad on 10/19/2024, and discussion and coordination regarding the Holiday at the Homestead on 11/16. There was discussion regarding hosting photo walks in the future.
4. The historic locations update included an update on the status of the permits for improvements at the Davis Cemetery and the status of the 3D scan of the Davis House.

6. STAFF BRIEFINGS

1. Bryson Farmstead

The Bryson Farmstead update included a pending contract for selective demolition. Following the demolition, the plans may be finalized in order to proceed to the bidding process

CONSENT AGENDA: ACTION

7. Approval of the minutes for meeting held on August 21, 2024.

Motion: Approve the minutes for the meeting held on August 21, 2024.

By: Benjamin Geiger

Seconded: Kathy Howell

Yes: Stephen Cook, Kathy Howell, Benjamin Greiger, Christina Twing

No: None

Abstain: None

REGULAR AGENDA

8. Discuss and consider the volunteer schedule and responsibilities for the Christmas Festival being held on December 7, 2024.

Tabled to the meeting held on October 16, 2024.

9. Receive a presentation of the duties and responsibilities of the Historic Preservation Commission.

No action was taken.

10. Future Agenda Items [Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.]

Future agenda items to include discussing the topic for the Library exhibit during the October 16, 2024 meeting and reviewing the inventory list during the January 15, 2025 meeting.

11. Adjournment

Adjourned at 6:22 p.m.

APPROVED

CHAIR

ATTEST:

STAFF LIAISON



**MINUTES
HISTORICAL PRESERVATION COMMISSION
MEETING
CITY OF LEANDER, TEXAS**

Development Services - San Gabriel Conference Room
201 North Brushy Street - Leander, Texas
Wednesday, October 16, 2024
Regular Meeting at 5:30 PM



**Place 1 - Benjamin Geiger
Place 2 – Stephen Cook
Place 3 – Kathy Howell
Place 4 – Vacant
Place 5 - Vacant**

**Place 6 – Christina Twing
Place 7 – Priscilla Sims
Council Liaison - Kathryn Pantalione-Parker
Staff Liaison – Karina Castillo**

Meeting canceled due to a lack of a quorum.

APPROVED

CHAIR

ATTEST:

STAFF LIAISON