



**AGENDA
PUBLIC ARTS & CULTURE COMMISSION
MEETING
CITY OF LEANDER, TEXAS**

Leander Activity Center
11880 Hero Way West, Suite 600 - Leander, Texas
Wednesday, November 13, 2024
Regular Meeting at 6:00 PM



**Place 1 – Mical Roy
Place 2 – Keysha Bradford
Place 3 – Nekosi Nelson
Place 4 – Anna Yelaun
Place 5 – Reddy Yeduru**

**Place 6 – Sammy Panzarino
Place 7 – Steve Kuwitzky
Place 8 – Vacant
Place 9 – Naruby Bollom
Council Liaison – Na'Cole Thompson
Staff Liaison – Greg Olmer**

REGULAR MEETING

1. Open Meeting.
2. Roll Call.
3. Public Comments.
4. City Council Update.
5. Staff Liaison Update.
6. Sub-Committee Updates.

CONSENT AGENDA: ACTION

7. Approval of the minutes for meeting held on September 11, 2024.

REGULAR AGENDA

8. Appointment of Chair and Vice Chair for the Leander Public Arts and Culture Commission.
9. Discuss and consider action on appointing subcommittee members.
10. Presentation of commissioner guidelines on etiquette and decorum.
11. Discuss and consider action on participation in the Old Town Christmas Parade.
12. Discuss and consider after action on Art Fest 2024.
13. Future Agenda Items.
14. Closing Statements.
15. Adjournment.

CERTIFICATION

The City of Leander is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary at (512) 528-2743 for information. Hearing-impaired or speech-disabled persons equipped with telecommunication devices for the deaf may call (512) 528-2800. I certify that the above agenda for this meeting of the Public Arts and Culture Commission of the City of Leander, Texas, was posted on the bulletin board at City Hall in Leander, Texas, on the 8th day of November 2024 by 5:00 p.m. pursuant to Chapter 551 of the Texas Government Code.



Greg Olmer, Parks and Recreation Assistant Director



EXECUTIVE SUMMARY
11/13/2024

AGENDA SUBJECT:

Approval of the minutes for meeting held on September 11, 2024.

BACKGROUND:

Attached are the minutes for the meetings held on September 11, 2024.

HISTORY/TIMELINE:

APPLICANT/AGENT:

RECOMMENDATION:

PRESENTER:

Fiscal Impact

Attachments:

1. September Meeting Minutes LPACC



**MINUTES
PUBLIC ARTS & CULTURE COMMISSION
MEETING
CITY OF LEANDER, TEXAS**

Leander Activity Center
11880 Hero Way West, Suite 600 - Leander, Texas
Wednesday, September 11, 2024
Regular Meeting at 6:00 PM



Place 1 – Mical Roy
Place 2 – Keysha Bradford
Place 3 – Nekosi Nelson
Place 4 – Lisa Haynes
Place 5 – Reddy Yeduru

Place 6 – Sammy Panzarino
Place 7 – Steve Kuwitzky
Place 8 – Vacant
Place 9 – Naruby Bollom
Council Liaison – Na'Cole Thompson
Staff Liaison – Greg Olmer

REGULAR MEETING

1. Open Meeting. Called to order at 6:05pm.
2. Roll Call. All Commissioners present except Commissioner Haynes.
3. Public Comments. None.
4. City Council Update. None.
5. Staff Liaison Update. Updates were provided on the balance of Funds 10 and 75.
6. Sub-Committee Updates. Chair Panzarino provided updates on Art Fest Planning and requested the Commissioner's help during the event. Commissioner Bollom provided updates on the Art Master Plan Process, including a site visit.

CONSENT AGENDA: ACTION

7. Approval of the minutes for the meetings held on June 26, 2024 and August 14, 2024. Motion by Kuwitzky: Seconded by Panzarino. Passed 6-0.

REGULAR AGENDA

8. Discuss and consider action on Sub-Committee Terms. It was tabled until the Nov. 13th meeting. Motion by Panzarino, seconded by Kuwitzky, passed 6-0.
9. Discuss and consider action on the Harriet Tubman Traveling Exhibition. It was tabled until the Nov. 13th meeting. Motion by Panzarino, seconded by Kuwitzky, passed 6-0.
10. Discuss and consider action on updating the LPACC Logo. A motion was made by Commissioner Kuwitzky and seconded by Chair Panzarino, which passed 6-0.

11. Discuss and consider action on Lakewood Park Mural. A motion was made to table the item until the Nov.13 meeting by Commissioner Kuwitzky and seconded by Chair Panzario. Passed 6-0.
12. Discuss and consider action on participation in the Old Town Christmas Parade. The item was tabled to the Oct. 9th meeting, The Motion was made by Chair Panzarino and seconded by Commissioner Kuwitzky, passed 6-0.
13. Future Agenda Items. None.
14. Closing Statements.
15. Adjournment. Meeting adjourned at 7:10 pm.

APPROVED

CHAIR

ATTEST:

STAFF LIAISON



EXECUTIVE SUMMARY
11/13/2024

AGENDA SUBJECT:

Appointment of Chair and Vice Chair for the Leander Public Arts and Culture Commission.

BACKGROUND:

After new appointments are made every November, Chair and Vice Chair will need to be voted on and appointed.

HISTORY/TIMELINE:

APPLICANT/AGENT:

RECOMMENDATION:

PRESENTER:

Fiscal Impact

Attachments:



EXECUTIVE SUMMARY
11/13/2024

AGENDA SUBJECT:

Discuss and consider action on appointing subcommittee members.

BACKGROUND:

With the appointment of new members, commissioners will need to evaluate subcommittee vacancies.

HISTORY/TIMELINE:

APPLICANT/AGENT:

RECOMMENDATION:

PRESENTER:

Fiscal Impact

Attachments:

1. LPACC Subcommittees Nov. 2024

Subcommittee	Responsibilities	Lead (Subcommittee Members)
Admin	Communications, Volunteer database, Community requests, General Admin	VACANT (Naruby, Steve)
Public Arts & Culture Master Plan	Develop a 5-year Public Arts and Culture master plan by securing city support and funding to hire a consultant. Work closely with consultant to engage the community, collect voice of the customer, and develop a thorough and updated public arts and master plan for Leander.	Naruby (Sammy)
Communications	Develop Newsletter/Social Media information for public engagement.	Mikal (Reddy)
Obtain funding for Public Arts & Culture	a) Seek dedicated annual funding of \$25,000 for cultural events through the City of Leander general fund. b) Identify, explore, process and obtain funding through grants, foundations and corporate sponsorship.	Mike (Naruby, Reddy)
Collection Management Process	a) Catalog and photograph art works b) Develop a website to communicate collection to the community. c) Establish and maintain social media accounts to increase awareness of art in Leander.	Steve (George Q-volunteer)

	d) Define the process on how art pieces will be cleaned, restored and repaired.	
San Gabriel Bill Picket Relief		Steve (Sammy)
Library Art Project		Sammy (Naruby, Keysha)
Sell Pavers and benches		'Tabled'
Booth events	Coordinate with LPACC members to ensure we fulfill our commitment to attend Old Town Holiday Festival, Fall Festival and Blue Grass Festival	(Steve, Reddy)
MLK		Keysha (VACANT)
Juneteenth		VACANT(Keysha)
Art Fest		(Sammy, Naruby)



EXECUTIVE SUMMARY
11/13/2024

AGENDA SUBJECT:

Presentation of commissioner guidelines on etiquette and decorum.

BACKGROUND:

To inform current and new commissioners of etiquette and decorum rules, guidelines, and regulations during these meetings.

HISTORY/TIMELINE:

APPLICANT/AGENT:

RECOMMENDATION:

PRESENTER:

Fiscal Impact

Attachments:

1. Board Etiquette and Decorum

Board Etiquette

Etiquette is generally a code of conduct that defines collective behavior in a particular setting. In this case, board etiquette refers to how boardmembers communicate and relate with each other, including their peers and the public. Their etiquette describes how they talk and conduct themselves inside and outside of board meetings.

In other words, board etiquette is a set of unwritten or implicit rules and procedures that the board members should observe. The actions and behaviors of the boardmembers show their service and commitment to the organization and the general public. Abiding by board etiquette helps the members keep their meetings productive and influential while also holding high the organization's image.

1. Understand the Purpose and Intent of Board Meetings
2. Follow the Board Meeting Agenda
3. Listen to Board Member Feedback
4. Read Agenda Packets

Decorum

Board members should maintain decorum outside of meetings by respecting confidentiality, avoiding making decisions outside of meetings, and being aware of how their actions are perceived:

- **Confidentiality**

Board members should not discuss board business outside of meetings or after the meeting. They should also treat discussions and documents confidentially, and be careful about posting board news on social media. Anyone from the public desiring information should be directed to the staff liaison to provide information and/or file an open records request through the City Secretary's office. Board members are not authorized to speak on behalf of the City.

- **Decisions**

Board members should not make decisions or agreements to act on board business outside of a called meeting. They should also remain loyal to board decisions, even if they voted against them.

- **Perception**

Board members should be aware that people will judge their behavior, even when they are not representing the organization. They should remove the association's official nametag when they are not representing the organization.

- **Social media**

Board members should be careful about what they post on social media, as others may scrutinize their words and actions0

Unless formal action is taken by the Board, no Boardmember can speak on behalf of the Board nor should they be representing themselves as a Boardmember. Perception then becomes they are speaking on behalf of the Board. Every Boardmember has a say on agenda items and one vote. No Boardmember has more power or control than the other members.



EXECUTIVE SUMMARY
11/13/2024

AGENDA SUBJECT:

Discuss and consider action on participation in the Old Town Christmas Parade.

BACKGROUND:

LPACC members have participated in past parades held by the Chamber of Commerce—discussing event details and possible participation. The parade will be held on December 7th, 2024. Commissioners will review the details of the parade and decide on the next steps to participate.

HISTORY/TIMELINE:

APPLICANT/AGENT:

RECOMMENDATION:

PRESENTER:

Fiscal Impact

Attachments:



EXECUTIVE SUMMARY
11/13/2024

AGENDA SUBJECT:

Discuss and consider after action on Art Fest 2024.

BACKGROUND:

Chair Panzarino will discuss the logistics of Art Fest 2024.

HISTORY/TIMELINE:

APPLICANT/AGENT:

RECOMMENDATION:

PRESENTER:

Fiscal Impact

Attachments: